ADDENDUM #1

RFP 21-07-411

Landscaping Services

October 26, 2021

To: All Vendors of Record

 RE: Addendum #1

**All vendors are to accept the information contained herein as the official response of IPTC.**

TO ALL BIDDERS OF RECORD AND TO WHOM IT MAY CONCERN:

This Addendum is being issued prior to the due date for proposal submission.

This Addendum forms a part of the Contract Documents and modifies the original Request of Proposals as noted below and shall be incorporated into the Contract Documents. All other provisions of the RFP released October 11, 2021, with the exception of changes below, shall remain unchanged.

This Addendum is issued in accordance with the provisions of Procurement Instructions of the Request for Qualifications document. All Proposals shall be based upon work as modified by this Addendum.

Acknowledged receipt of this Addendum on the Acknowledgement of Addendum Form is required. Failure to do so may result in disqualification of the Bidder.

This addendum addresses the Official Questions provided via Potential Bidders. Please note that the answers provided within this Addendum, is the official response from IndyGo and should be treated accordingly.

Q1) After visiting the IndyGo Site #2 at 201 East Washington Street (Transit Center), I am wondering how we will be able to park close to the gardens to service them, especially during clean-up. We anticipate hauling many trailers filled with debris away (leaves and dead plant material). Is there a way to park near the gardens?

**A1) When the vendor needs to perform major work such as cleaning out the rain gardens or adding mulch etc. one of the large Bus Bays will be designated for that day or part of the day allowing the vendor to bring their truck and trailer and equipment on site.**

Q2) We are currently in the process of arrangements to become a DBE certified business ourselves but will not have this certification in time for the submission of this bid. It is our intent to subcontract the allotted DBE % of the work to another DBE certified business. However, after our approval is complete, would we be allowed to assume this work ourselves if we have been DBE certified by that time?

**A2) No. The portion of the work that was committed out must be self-performed by the subcontractor. It can not be moved from them to your business. I recommend letting INDOT know that you are interested in becoming certified as a DBE for a project that is currently out for bid.**

Q3) I am under the assumption after reading the RFP and related documents that DBE allotment is to go to certified DBE businesses ONLY. XBE businesses are not included in this allotment UNLESS they are dually certified DBE & XBE. Is this correct?

**A3) That is correct.**