



Board Report
August 24, 2022

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- 1. Call to Order and Roll Call** (Presenters - Greg Hahn, Jill Russell)
- 2. Awards and Commendation** (Presenter - Inez Evans)
- 3. Committee Chairperson Reports** (Presenters - Richard Wilson, Adairius Gardner)
 - Finance Committee - Richard Wilson
 - Service Committee - Adairius Gardner
- 4. Consent Agenda** (Presenter - Greg Hahn)
 1. A-1: Consideration and approval of minutes from Board meeting held on July 28, 2022
 2. A-2: Consideration and approval of procurement of transit vehicles for FTA's Section 5310 Grantees (Presenter - Ryan Wilhite)
 3. A-4: Consideration and approval of Task Order #2 for HDR Engineering, Inc. for Carson Transit Center BRT docking study (Presenter - Jennifer Pyrz)
 4. A-6: Consideration and approval of RFQ 22-05-448 On-Call Grant Writing Services (Presenter - Brooke Thomas)
 5. A-8: Consideration and approval of bus stop construction bid (2021-B) (Presenter - Annette Darrow)
- 5. Regular Agenda** (Presenter - Greg Hahn)
 1. A-3: Consideration and approval for contract negotiations for the Zero Emissions Vehicle Transition Plan (ZEVTP) (Presenter - Ryan Wilhite)
 2. A-5: Consideration and approval of new Mobility Advisory Committee (MAC) Committee Members (Presenter - Michael Roth)
 3. A-7: Consideration and approval of new task order for Inductive Charging at the Carson Transit Center (CTC) (Presenter - Matt Duffy)
 4. A-9: Consideration and approval of proposed 2023 Budget (Presenter - Bart Brown)
- 6. Information Items** (Presenter - Greg Hahn)
 1. I-1: Mobility Advisory Committee (MAC) update (Presenter - Eddie Rickenbach)
 2. I-2: Receipt of the Finance Report for July 2022 (Presenter - Bart Brown)
 3. I-3: Supplier Diversity Department update (Presenter - Greg Garrett)
 4. I-4: Blue Line next steps (Presenter - Jennifer Pyrz)
 5. I-5: Department Reports
- 7. Adjourn** (Presenter - Greg Hahn)

Executive Session prior to Board Meeting
[Per IC 5-14- 1.5.6.(b) {21 (A) and (B) & IC 5-14-1.5.6.1 (b) (9)}]

Our next Board Meeting will be Thursday, September 22, 2022

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Indianapolis Public Transportation Corporation
dba IndyGo
1501 W. Washington Street
Indianapolis, IN 46222
www.IndyGo.net

Awards & Commendation Recognition for July 2022

To: Chair and Board of Directors
From: President/CEO Inez P. Evans
Date: August 24, 2022

July 2022 Awards & Commendations

Employee	Position	Recognition
Donna Langford	Coach Operator – Fixed Route	14 Years of Safe Driving
Peter Reinjes	Coach Operator – Fixed Route	July Operations Employee of the Month

July 2022 Safe Drivers Recognition



National Safety Council Safe Driver awards are the recognized trademark of professional drivers who have proven their skill in avoiding traffic collisions. They are the highest honor for professional safe driving performance. The following Operators are recognized for their safe driving for July and received the National Safety Council recognition patch, pin, and certificate.

<u>Operator</u>	<u>ID #</u>	<u>Years of Safe Driving</u>	<u>Years of Service</u>
Donna Langford	1421	14	24
Victor Garrett	2163	13	21
Lisa Walker	6300	10	22
Sherika Robinson	8428	8	10
Brandi Matthews	8626	7	8
Regeania Hall	9509	3	3
Roy Burts	9483	3	3
Cedric Maxwell	9487	3	3
Brandon Freeman	9175	2	4
Thurmon Moore	9683	2	3
Duane Bean	9096	1	4

Safety is at the core of IndyGo's mission and values. We congratulate the above professional coach operators that have achieved this milestone. Your performance contributes to helping make public transportation safer each day.

Congratulations and Thank You!



Finance Committee Chairperson Report – August 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Finance Committee Chairperson Richard Wilson
Date: August 24, 2022

ISSUE:

A report of IndyGo August 2022 Finance Committee Meeting will be presented at the board meeting.

RECOMMENDATION:

Receive the report.

Richard Wilson
Finance Committee Chairperson's Report
August 18, 2022

The Finance Committee met on August 18, 2022, at 8:30am. In attendance was, myself, Rick Wilson, Chairman of the Finance Committee, as well Committee Member Mary Ann Fagan.

We reviewed and recommended Board approval for the following items on tonight's agenda: Consent Agenda Items A-1, A-4 & A-6 and Regular Agenda item A-9.

An item from the committee meeting I would like to highlight is Action Item A-6, approval of RFQ 22-05-448 On-Call Grant Writing Services. Director of Strategic Planning Brooke Thomas presented this action item to the Finance Committee.

As a direct result of the passage of the Investing in Infrastructure and Jobs Act (IIJA), IPTC has an acute need for on-call, grant writing services. More specifically, IPTC would be well-served to create a five-year (2023-2027) calendar outlining anticipated funding opportunities, as well as a discretionary funding report. Per usual, IPTC staff will continue to prepare the bulk of the agency's grant applications; relying on our on-call grant writing services contractor only when faced with more complex federal and/or state grant submissions.

IPTC convened an evaluation committee comprised of staff from the following divisions: Infrastructure, Strategy, Innovation; Budget and Finance; and Grants. The committee evaluated the written proposals based on professional qualifications and team structure, team qualifications, and project experience. Through a competitive scoring process, HNTB was selected as providing the best value for this service.

Mr. Chairman, that concludes my report.

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Service Committee Chairperson Report – August 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Service Committee Chairperson Adairius Gardner
Date: August 24, 2022

ISSUE:

A report of IndyGo August 2022 Service Committee Meeting will be presented at the board meeting.

RECOMMENDATION:

Receive the report.

Adairius Gardner
Service Committee Chairperson's Report
August 18, 2022

The Service Committee met on August 18, 2022, at 10:00am. In attendance was, myself, Adairius Gardner, Chairman of the Service Committee, as well as Committee Members Lise Pace and Hydre Abdullah.

We reviewed and recommended Board approval for the following items on tonight's agenda: Consent Agenda Items A-1, A-2, A-4, & A-8 and Regular Agenda items A-3, A-5 & A-7.

An item from the committee meeting I would like to highlight is Action Item A-8, approval of bus stop construction bid (2021-B). Director of Service Planning Annette Darrow presented this action item to the Service Committee.

IPTC has approximately 2,900 bus stops in the agency's service area. Due to the existing built environment, many of these bus stops do not meet accessibility requirements per the Americans with Disabilities Act (ADA). IPTC's Service Planning Department manages bus stop design and construction projects to bring bus stops into ADA compliance.

This construction contract includes 22 local bus stop sites. The bus stops are located on the east and west sides of IPTC's service area, including bus stops along College Ave, Central Ave, Clifton St, Beachway Dr, 30th St, W. Vermont St, Michigan Rd, and Westland Rd. Each site is a unique location, and improvement needs vary for each site. The sites in this construction contract require some or all of the following: new or reconstructed curb ramps, boarding pads, sidewalks, shelter pads, or bench pads. This construction contract was awarded to Shuck Corporation through a competitive bid process.

Mr. Chairman, that concludes my report.

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July Board of Directors - 2023 Budget Introduced

Minutes

IndyGo

Jul 28, 2022 at 5:00 PM EDT

@ Virtual & 1501 W. Washington St - IndyGo HQ

ACTION ITEM A – 1

Attendance

Members Present:

Hydre Abdullah, Bart Brown, Charlie Carlino, Inez Evans, Mary Ann Fagan, Greg Hahn, Richard Wilson, Jr., Lise Pace, Cheryl Purefoy, Jill Russell, Hardi Shah

Members Present (Remote):

Brian Atkinson, Jennifer Pyrz, LaTeeka Washington, Paul Williams

Members Absent:

Adairius Gardner

Staff Present (Remote):

Mark Emmons, Greg Garrett, Latosha Higgins, Donnisha Johnson, Emily Lovison, Stacey Metz, Cam Radford, Mike Roth

1. Call to Order and Roll Call (Presenters: Greg Hahn, Jill Russell)

 [board cover 2022 Jul28.docx](#)

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 [A AGENDA for July 28, 2022 Board Meeting.docx](#)

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Chairman Greg Hahn called the meeting to order at 5:01pm. Chief Legal Officer Jill Russell called the roll. 5 members present in person. Vice Chair Adairius Gardner was absent. There was a quorum.

2. Awards and Commendation (Presenters: Inez Evans)

 [A1 Awards & Commendation July.docx](#)

 [A1 Risk and Safety Safe Drivers Board Report June 2022.docx](#)

President/CEO Inez Evans gave an update on the Awards and Commendations for June 2022. Recognized were safe drivers for June 2022, one Employee with 20 years of safe driving, June Operations Employee of the month, and one Employee departure, Deputy Chief Financial Officer Hardi Shah.

3. Committee Chairperson Reports (Presenters: Richard Wilson, Adairius Gardner, Mary Ann Fagan)

Finance Committee - Richard Wilson

Service Committee - Adairius Gardner

Governance & Audit Committee - Mary Ann Fagan

 [A Finance Committee Chair Report July.docx](#)

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 [A Service Committee Chair Report July.docx](#)














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 [A G&A Committee Chair Report July.docx](#)

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The reports were read and entered into the record.

4. Consent Agenda (Presenters: Greg Hahn)




1. A-1: Consideration and approval of minutes from Board meeting held on June 23, 2022
 [A-1 June Board of Directors Minutes.docx](#)
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2. A-2: Consideration and approval of East Campus B Building construction contract change order for 3D Professional Contracting, Inc. (Presenters: Jennifer Pyrz)
 [A-2 East Campus Building B Construction Contract Change Order.docx](#)
3. A-3: Consideration and approval of EQ 22-03-438 Pest Control (Presenters: Paul Williams)
 [A-3 Pest control 7.2022 \(002\).docx](#)
4. A-5: Consideration and approval of D365 upgrade - Independent Project Oversight Status Review (Presenters: Brian Atkinson)
 [A-5- Jul GA 2022 D365 Updrade Review.docx](#)
 [A-5 D365-IPO-REPORT-06-30-22 FINAL 07-07-22.docx](#)
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5. A-6: Consideration and approval of Physical and Facility Security Assessment (Presenters: Brian Atkinson)
 [A-6- Jul GA 2022 Physical & Facility Security Assessment.docx](#)
 [A-6 Physical-and-Facility-Assessment-GA-Report-07-13-22 FINAL.docx](#)
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6. A-7: Consideration and approval of cyber security readiness review (Presenters: Brian Atkinson)
 [A-7- Jul GA 2022 Cyber Security Readiness Review.docx](#)
 [A-7 Cybersecurity-Readiness-GA-Report-FINAL-07-07-22.docx](#)
7. A-8: Consideration and approval of Swiftly GPS technology for Non-Revenue vehicles (Presenters: Cheryl Purefoy)
 [A-8 Swiftly GPS Non-Revenue Vehicles 7-8-22.docx](#)

Motion:

Approval of Consent Agenda

Motion moved by Richard Wilson, Jr. and motion seconded by Mary Ann Fagan. Mary Ann Fagan - AYE, Hydre Abdullah - AYE, Lise Pace - AYE, Richard Wilson - AYE; Motion passed 4-0

5. Regular Agenda (Presenters: Greg Hahn)

1. A-4: Consideration and approval of Resolution 2022-04 to acquire updated appraisals and purchase real property located at 9625 E. 33rd Street, Indianapolis, Indiana directly or by Eminent Domain (Presenters: Jill Russell)
 [A-4 9625 E 33rd Street.docx July 2022.docx](#)
 [A-4 RESOLUTION 2022.docx](#)
 [A-4 Resoultion 2022 04 Exhibit A.pdf](#)

IPTC is committed to providing bus rapid transit and increased services as required by the Marion County Transit Plan. To achieve increased service, additional coaches will be purchased resulting in a vehicle fleet larger than the facility at 1501 W. Washington can accommodate. Implementation of the Marion County Transit Plan has also required the increase in both operational and administrative staff. To effectively house and maintain the current fleet required and train new operators, IPTC requires additional maintenance facilities and land for vehicle storage and training. This overcrowding has led to potentially unsafe operational conditions for staff and coaches. In addition, IPTC currently lacks the land necessary to construct a training track for new operators as well as an on-site location for Commercial Driver's License (CDL) testing. Securing the additional maintenance facility and space would allow for vehicle storage and maintenance as well training and CDL testing site.





Motion:

Approval of Resolution 2022-04 to acquire updated appraisals and purchase real property located at 9625 E. 33rd Street, Indianapolis, Indiana directly or by Eminent Domain

Motion moved by Richard Wilson, Jr. and motion seconded by Mary Ann Fagan. Mary Ann Fagan - AYE, Hydre Abdullah - AYE, Lise Pace - AYE, Richard Wilson - AYE; Motion passed 4-0

6. Information Items (Presenters: Greg Hahn)

1. I-1: Receipt of the Finance Report for June 2022 (Presenters: Bart Brown)

 [I-1 June 2022 Financials Summary.pdf](#)
 [I-1 Capital Project Spending June 2022 - Final.pdf](#)
 [I-1 July 2022.pdf](#)
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The Board heard a financial update for June 2022 from Chief Financial Officer Bart Brown.

2. I-2: 2023 Budget Proposal (Presenters: Bart Brown)

 [I-2 2023 Proposed Budget July Board Meeting.pptx](#)

The Board heard a presentation for the proposed 2023 budget from Chief Financial Officer Bart Brown and Deputy Chief Financial Officer Hardi Shah.

3. I-3: Governance & Audit workplan status update (Presenters: Brian Atkinson)

 [I-3- Jul 2022 GA - Workplan Status.docx](#)
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The Board received a Governance & Audit workplan status update.

4. I-4: Ethics Hotline summary report (Presenters: Brian Atkinson)

 [I-4- Jul 2022 Ethics Hotline Summary.docx](#)
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The Board received an Ethics Hotline summary report.

5. I-5: Department Reports

 [I-5a Risk and Safety June 2022, Board Report.docx](#)
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 [I-5b PLANNING AND CAPITAL PROJECTS REPORT for July 2022.docx](#)
 [I-5c July 2022 Board Report Public Affairs.pdf](#)
 [I-5d JUNE OPERATIONS DIV BOARD REPORT - July. 2022.docx](#)
 [I-5e July 2022 Depart of People & Teammate Exp. Board Report.docx](#)
 [I-5f Supplier Diversity - June 2022.docx](#)
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The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations, Department of People and Teammate Experience, and Supplier Diversity.

7. Adjourn (Presenters: Greg Hahn)

On order of Chairman Greg Hahn and there being no objection, the meeting was adjourned at 5:45pm.

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BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Manager of Special Projects and Regional Mobility Integration Ryan Wilhite

SUBJECT: Consideration and approval of procurement of transit vehicles for FTA's Section 5310 Grantees

ACTION ITEM A – 2

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, we request that the Board authorize the President and CEO to enter into a purchase contract with Midwest Transit Equipment, Inc. for the immediate purchase of eight accessible transit vehicles to include: one low floor minivan (for Bosma Enterprises), one medium transit vehicle (Catholic Charities/A Caring Place), two medium transit vehicles (CICOA), two low floor minivans (Health and Hospital Corporation), and two low floor minivans (Noble, Inc.) an amount not to exceed \$571,765.

BACKGROUND:

The Enhanced Mobility of Seniors and Individuals with Disabilities Program (aka Section 5310) is a Federal Transit Administration (FTA) grant program providing funding assistance for eligible entities in providing transportation support for the elderly and persons with disabilities. Typically, Section 5310 grant funds are utilized for capital projects (e.g., vehicles), allowing them to continue or expand transportation support to eligible individuals where public transportation is unavailable or insufficient. Projects submitted for IPTC call for projects (CFP) must fill an identified need within the Coordinated Public Transit-Human Services Transportation Plan, last updated in 2021 by the Indianapolis Metropolitan Planning Organization (IMPO).

In December of 2012, Governor Mitch Daniels selected IPTC as the designated recipient for Section 5310 funds for the Indianapolis Urban Area. To facilitate the process of distributing grant funds IPTC staff conducted a Call for Projects (CFP) in April 2021 with submissions due May 28. Due to challenges related to COVID, vehicle pricing was unavailable until recently.

The table below provides information on the projects submitted.

	Bosma	Catholic Charities	CICOA	Health and Hospital Corp.	Noble
Project Type	Expansion	Replacement	Expansion	Expansion	Expansion
Replaced Vehicle		C53464			
One-way Passenger Trips Maintained		834		1,068	
Expansion New Trips	650		20,000	8,000	1,470
New Staff Required			2-4	0	n/a

A committee of IPTC staff reviewed the applications. Following a review, five eligible recipients were awarded funding for a total of eight transit vehicles. Grant agreements will be executed prior to placing the vehicle order. Each grantee (subrecipient) is required to provide a 20% local match for their award; any accessories added are funded at 100% local match. Health and Hospital Corporation submitted for, and was awarded funding for, a small transit vehicle. However, they withdrew this request in February 2022.

The award breakdown is as follows:

Agency	Vehicle Type	Quantity	Total Cost	Federal Share	Local Share
Bosma Enterprise	Low-Floor Minivan (LFMV)	1	\$61,612	\$49,290	\$12,322
Catholic Charities/A Caring Place	Medium Transit Vehicle (BOC)	1	\$85,835	\$68,668	\$17,167
CICOA Aging and In-Home Solutions	Medium Transit BOC	2	\$171,670	\$112,655	\$59,015
Health and Hospital Corp.	LFMV	2	\$125,824	\$98,579	\$27,245
Noble	LFMV	1	\$126,824	\$74,914	\$51,910
TOTAL			\$571,765	\$404,106	\$167,659

In addition to the vehicles procured as a result of the 2021 call for projects, IPTC is also procuring one vehicle as a result of a total collision loss. Both Noble and CICOA lost vehicles that were within their useful life as a result of crashes. With available Section 5310 monies, IPTC is able to support replacing the Noble vehicle, along with local match support from Noble, including any insurance settlement monies. CICOA chose not to replace the lost vehicle; instead, the money received from the insurance settlement will be applied to the purchase of the vehicle submitted in the 2021 CFP.

In an effort to ensure procurement compliance, IPTC will be procuring these vehicles on behalf of the sub recipients. Once delivered, the vehicles will be inspected and the subrecipients will receive the vehicles. IPTC requires that it's listed as a lienholder on the vehicle title until the federal useful life of the vehicle is met or exceeded. Subrecipients are required to list IPTC as an insured on all vehicles with a lien.

DISCUSSION:

IPTC will utilize the State of Indiana's Quantity Purchase Agreement (QPA) through the Indiana Department of Administration (IDOA) which meets federal procurement requirements. Based on the current QPA, Midwest Transit Equipment, Inc. is the approved vendor for this order. Prior to ordering vehicles, IPTC requires subrecipients to deliver a local match check and sign a grant agreement. The grant agreement outlines the terms of the Section 5310 grant.

There are three notes with this year's call for projects. First, the delay between the call for projects (May 2021) and the ordering (August 2022) is a direct result of the supply and pricing issues caused by the COVID-19 pandemic. IPTC staff attempted to receive pricing for the vehicles, but increased costs beyond the negotiated prices in the state QPA required the vendor, MTE, to prohibit any orders until new pricing could be identified. A new contract between MTE and IDOA was not complete until early 2022. Subrecipients were notified of the issue and updated as updates permitted. Second, these delays will continue with delivery of the cutaways (transit vehicles) could be as far as two to three years from the date of order. Finally, despite advertising \$550,000 in funds, IPTC only received applications for approximately \$400,000. In discussing with the current and potential applicants, demand has been low for their services and that is a consideration. At the determination of IPTC staff, funds that are remaining from a call for projects for subrecipients may be reserved for a future call for projects or utilized by IPTC for its Section 5310 eligible activities.

ALTERNATIVES:

IPTC staff cannot identify an alternative that would not undermine the competitive process established for the Section 5310 program.

FISCAL IMPACT:

This action item has no fiscal impact for IPTC. The grantees (also known as subrecipients) will be required to provide the 20% match for the base vehicle costs. The remaining 80% is funded by FTA Section 5310 funding. Two of the subrecipients identified accessories for their vehicles. Any accessories are fully-funded by the subrecipient.

DBE/XBE DECLARATION:

Not applicable.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Service Committee on August 18, 2022 and will be placed on the Consent Agenda.

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BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Chief Development Officer Jennifer Pyrz

SUBJECT: Consideration and approval of Task Order #2 for HDR Engineering, Inc. for Carson Transit Center (CTC) BRT docking study

ACTION ITEM A – 4

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, it is requested that the Board authorize the President/CEO to execute Task Order #2 with HDR Engineering, Inc. to prepare a study for accommodating Bus Rapid Transit (BRT) at the Carson Transit Center (CTC) for an amount not to exceed \$156,000.

BACKGROUND:

The Indianapolis region's transit framework, Indy Connect, was completed in 2010 through cooperation of the Indianapolis Metropolitan Planning Organization (MPO), IPTC, the Central Indiana Regional Transportation Authority (CIRTA), and with support of other regional partners. Indy Connect eventually resulted in the Marion County Transit Plan, which was presented to Marion County voters in November 2016 for adoption of a 0.25% income tax, dedicated to transit. In December 2017, the IndyGo 2018-2022 Capital Plan was adopted by the IPTC Board of Directors. This plan contained the details of the three BRT lines that would form the backbone of the newly reconfigured system.

IPTC Board of Directors awarded a task-order based contract to HDR Engineering, Inc. in June 2020 to provide Facility Architecture and Engineering services. To date, funding has been awarded for one task order to conduct facility condition assessments at several newly acquired IPTC facilities. Another task order for similar services at different facilities is pending.

DISCUSSION:

The CTC provides a central location for downtown local and rapid bus transfers. It was designed on a constrained site that is working well now but presents some operational challenges, including related to the Red Line docking on Delaware Street. The site will become more congested as the Purple and Blue BRT lines become operational.

Recent developments have presented opportunities to relieve some of the pressure on the site and optimize operational efficiencies. First, the Marion County Jail has relocated from its building immediately south of the CTC. The City of Indianapolis is currently considering redevelopment proposals for that site. This property could provide an opportunity for IPTC to add capacity by expanding the CTC south and adding bus bays.

Second, DPW has offered to vacate existing on-street parking spaces on Washington Street on the north border of the CTC, which would also increase CTC capacity by allowing for construction of more westbound bays along that north curb.

This study will consider these and other options for optimizing the use of the CTC by evaluating the advantages and disadvantages of each option, preparing preliminary concepts and cost estimates, and identifying potential risks, including environmental. The study will also consider the need for in-ground charging infrastructure at the CTC and will help IPTC identify the best locations to install that equipment for maximum flexibility and future-proofing.

The study will take several months to complete. The final deliverables will provide staff with the information needed to make an informed and cost-conscious decision for next steps and will reduce the risk to any eventual project by early identification of potential development challenges.

ALTERNATIVES:

The Board can choose not to approve this task order and request that staff can make recommendations for next steps without this additional information.

FISCAL IMPACT:

This project will be funded with local dollars.

DBE/XBE DECLARATION:

The HDR Engineering, Inc. team will utilize VBE firm Guidon for 20% of the total task order amount.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Finance Committee and Service on August 18, 2022 and will be placed on the Consent Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Director of Strategic Planning Brooke Thomas, AICP

SUBJECT: Consideration and approval of RFQ 22-05-448 On-Call Grant Writing Services

ACTION ITEM A – 6

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, it is requested that the Board authorize the President/CEO to enter into contract negotiations with HNTB and, upon successful negotiations, execute a contract not to exceed \$240,000. This contract would run for 12 months from contract execution, with the possibility for an additional 12-month extension for a total of 24 months.

BACKGROUND:

As a direct result of the passage of the Investing in Infrastructure and Jobs Act (IIJA), IPTC has an acute need for on-call, grant writing services. More specifically, IPTC would be well-served to create a five-year (2023-2027) calendar outlining anticipated funding opportunities, as well as a discretionary funding report. Per usual, IPTC staff will continue to prepare the bulk of the agency's grant applications; relying on our on-call grant writing services contractor only when faced with more complex federal and/or state grant submissions.

DISCUSSION:

On May 25th, 2022, IPTC released RFQ 22-05-448, On-Call Grant Writing Services, with an email to all registered vendors (2,800+) and a posting on www.indygo.net. Prior to the release, staff conducted extensive web research and subsequent outreach to grant writing firms notifying them of this upcoming RFQ. A pre-proposal meeting was held on June 2nd, 2022. IPTC issued one addenda to the original RFQ to address written questions submitted by interested parties. RFQ 22-05-448 received two proposals on, or before, the June 15th, 2022 deadline. Both proposals were ruled responsive and responsible by Procurement and were sent to the evaluation committee for scoring.

IPTC convened an evaluation committee comprised of staff from the following divisions: Infrastructure, Strategy, Innovation; Budget and Finance; and Grants. The committee evaluated the written proposals based on professional qualifications and team structure, team qualifications and project experience. Through a competitive scoring process, HNTB was selected as providing the best value for this service.

HNTB is in the business of planning, engineering and construction of transportation projects, and the expertise needed to identify and prioritize capital project needs with match funding opportunities. HNTB has committed to working with a team of certified subcontractors including CCI Engineering Services, a women-owned business certified as disadvantaged business enterprise (DBE) with the Indiana Unified Certification Program, and Herd Strategies, a city-certified minority-owned and women-owned business enterprise (MBE/WBE). Alternate fuel vehicle – refueling facilities, maintenance garages, and energy modeling are among the services provided by CCI Engineering Services. Herd Strategies offers marketing services with an emphasis on MBE/WBE strategies and related marketing efforts.

The first task order will be a discretionary funding report and five-year calendar for competitive opportunities. Together, these deliverables will aid IPTC in properly resourcing its competitive grant writing project team, including identifying capital projects for available grants. Resourcing includes understanding how best to utilize the on-call grant writing team, for grant submissions – in whole or in part.

ALTERNATIVES:

The Board could choose to not authorize the President/CEO to enter into contract negotiations and request that all grant submissions be completed with the staff resources that are available at the time of notification of the grant opportunity.

FISCAL IMPACT:

For this procurement, there is no fiscal impact until individual task orders are executed. IPTC has budgeted up to \$240,000 spread across FY2022 & FY2023, which must cover any eligible reimbursable expenses. This budget number is consistent with the findings of the independent cost estimate, which was developed by IPTC staff using an estimated number of hours and hourly rates from existing or recent IPTC contracts.

It is anticipated that this contract will need to be funded entirely with local dollars. Funding for individual task orders will be determined on a case-by-case basis. Task order amounts will be based upon the blended rates proposed for the duration of the contract, including the any contract extensions that may be exercised. Prior to executing a task order, IPTC staff will work with the consulting team to prepare discrete scopes of work and subsequent fees.

DBE/XBE DECLARATION:

Funded locally, these services require a good faith effort XBE participation and DBE goals do not apply. The share of each sub-contractor's work will be determined on a task order basis; however, only that which is completed by Herd Strategies will count towards this declaration.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Finance Committee on August 18, 2022 and will be placed on the Consent Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Director of Service Planning Annette Darrow

SUBJECT: Consideration and approval of bus stop construction bid (2021-B)

ACTION ITEM A – 8

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, it is requested that the Board authorize the President/CEO to execute a contract with Shuck Corporation for an amount not to exceed \$485,030 for the construction of 22 local bus stops along College Ave, Central Ave, Clifton St, Beachway Dr, 30th St, W. Vermont St, Michigan Rd, and Westland Rd.

BACKGROUND:

IPTC has approximately 2,900 bus stops in the agency's service area. Due to the existing built environment, many of these bus stops do not meet accessibility requirements per the Americans with Disabilities Act (ADA). IPTC's Service Planning Department manages bus stop design and construction projects to bring bus stops into ADA compliance.

DISCUSSION:

This construction contract includes 22 local bus stop sites. The bus stops are located on the east and west sides of IPTC's service area. This includes bus stops along College Ave, Central Ave, Clifton St, Beachway Dr, 30th St, W. Vermont St, Michigan Rd, and Westland Rd. Each site is a unique location, and improvement needs vary for each site. The sites in this construction contract require some or all of the following: new or reconstructed curb ramps, boarding pads, sidewalks, shelter pads, or bench pads. This construction contract was awarded to Shuck Corporation through a competitive bid process.

ALTERNATIVES:

IPTC could choose not to build these bus stops. This would mean that these bus stops, which IPTC has already paid to design, would not be improved to ADA accessibility standards until a later date.

FISCAL IMPACT:

The bid price by Shuck Corporation for the construction of the 22 bus stops is \$485,030. This is funded fully using local funds allocated to local bus stop improvements in the IPTC Capital Plan.

DBE/XBE DECLARATION:

Funded locally, these services require XBE participation. For Shuck Corporation's bid, four certified subcontractors have been included: Platinum Level Construction Services (WBE), Reiss Structural & Architectural Products (WBE), B&B Contracting (WBE), and Chisholm Lumber Company (MBE). The overall utilization for this contract will be 11.2%.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Service Committee on August 18, 2022 and will be placed on the Consent Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Manager of Special Projects and Regional Mobility Integration Ryan Wilhite

SUBJECT: Consideration and approval for contract negotiations for the Zero Emissions Vehicle Transition Plan (ZEVTP)

ACTION ITEM A – 3

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, we request that the Board authorize the President/CEO to enter into contract negotiations with Sam Schwartz to serve as the consultant for the Zero Emission Vehicle Transition Plan.

BACKGROUND:

The primary purpose of the transition plan is to provide IPTC staff and the Board of Directors with a comprehensive background on low- and zero-emission vehicle technologies that can then be used to facilitate the procurement of such vehicles in the short-, near-, and long-term future. The scope of work that is required for an acceptable Zero-Emission Transition Plan includes, among other things: background research on zero-emission vehicles, identifying existing and future fleet and facility needs, calculating all associated costs, as well as an examination of the lifecycle costs of each viable technology. The result should be a recommended scenario and implementation plan through 2040.

Led by IPTC staff, this plan will build on the research and findings of IPTC's performance management staff. IPTC is seeking consulting services to assist staff in facilitating the planning process and producing the final plan. It is anticipated that this plan will be substantially complete within 12 months of the execution of the contract award.

A zero-emission transition plan is required by the FTA when applying for federal funding to purchase zero-emission or low-emission vehicles under their Section 5339 competitive grant programs, which IPTC intends to do going forward. This plan will update IPTC's current transition plan.

DISCUSSION:

On May 20th, 2022, IPTC released RFQ 22-04-447 Zero Emissions Vehicle Transition Plan, with an email to all registered vendors (1,018) and a posting on www.indygo.net. Prior to the release, staff conducted extensive web research and subsequent outreach to zero-emission transition planning firms notifying them of the upcoming RFQ. A pre-proposal meeting was held on May 31, 2022. IPTC issued one addenda to the original RFQ; Addendum #1-was added to answer vendor-provided questions. RFQ 22-04-447 received seven proposals on, or before, the June 16, 2022 deadline. Five responses were ruled responsive and responsible by Procurement and were sent to the evaluation committee for scoring.

IPTC convened an evaluation committee comprised of staff from the Infrastructure, Strategy, Innovation and Operations divisions. The committee evaluated the written proposals based on professional qualifications and team structure, team qualifications, project experience, and references. Following scoring of the written RFQs, IPTC staff extended an

invitation for an interview to the three teams with highest scoring proposals. After the interviews, Sam Schwartz was selected as providing the best value for this service.

Sam Schwartz's initial submittal demonstrated an understanding of the project and the selected project staff possess both the skills and experience to assist IPTC in planning for zero-emission vehicles. The interview with Sam Schwartz was similarly impressive. The project manager is experienced with zero emission transition plans and their facility team is well-versed in zero emission infrastructure requirements; their planning staff provided background on how their modeling efforts will help IPTC in determining transition needs and timelines and how that tool can be updated in the future. Sam Schwartz's project approach focuses on a blend of practicality and creativity to allow IPTC to chart the best blueprint for the agency to deploy a zero-emission transition plan. Sam Schwartz recent experience includes assisting the Chicago Transit Authority (CTA) with an electrification study and a similar effort in Austin, Texas. Their efforts in Seattle prepared the agency to upgrade their bus bases for the recommended charging equipment.

If negotiations with the chosen vendor are successful, IPTC staff will return to the Board of Directors to seek approval to enter into a contract with the vendor.

ALTERNATIVES:

The Board could choose to not authorize the President/CEO to enter into contract negotiations to the recommended vendor. However, IPTC would be hindered in its ability to use the plan to make data-driven decisions about vehicle and facility needs or future operating costs given the nature of the agency's existing ZETP.

FISCAL IMPACT:

The current procurement is a request for qualifications. Therefore, the total cost for the procurement has not been determined. IPTC staff will work with Procurement and Finance to not only negotiate the contract but also to manage the funding of the procurement within the existing budget for the duration of the project.

DBE/XBE DECLARATION:

This contract will be funded locally and therefore it requires "XBE" participation goals. These goals include 15% MBE, 8% WBE, 3% VBE, and 1% DOBE participation. The winning vendor included three certified subcontractors for a total of 24% of the total project. Those subcontractors are The Etica Group, Inc (architectural services), Infrastructure Engineering Incorporated (civil engineering), and Monument Engineering, Inc. (civil engineering, inc.). The vendor's proposal meets the WBE, MBE, and DOBE goals.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Service Committee on August 18, 2022 and will be placed on the Regular Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Senior Director of Mobility Solutions Michael Roth

SUBJECT: Consideration and approval of new Mobility Advisory Committee (MAC) Committee Members

ACTION ITEM A – 5

RECOMMENDATION:

Approval of the nominees recommended for membership to the Mobility Advisory Committee.

BACKGROUND:

The bylaws of the Mobility Advisory Committee (MAC) require staggering the member's terms to assure continuity in representation and new membership. Each appointed MAC member shall serve a term of two years and shall serve no more than two consecutive full terms. There are currently three open positions on the MAC. The MAC has approved three members and seeks board approval to fill the open positions. The MAC submitted the nominations to the Service Committee on August 18, 2022, with a recommendation for approval by the IPTC Board of Directors.

DISCUSSION:

The attached biographies represent the nominee the IPTC Service Committee recommended for appointment to the MAC.

Wilma Simmons

Wilma has been a resident of Indiana since 1973. She has worked as a Director of Children's Services for Morgan County rehab and a Clinical Instruction and Registered Nurse for 30 years. Wilma retired in 2016 and married for 53 years with four children, one with special needs, seven grandchildren, and one with special needs. Since her retirement, she has been a volunteer guardian and advocate with the Center for At-Risk Elders.

Chris Hollingsworth

Chris has been self-employed, operating his own business since May 1992, and retired in 2022. Before being self-employed, Chris worked as a Psychiatric attendant at Central State Hospital. For the last 20 years, Chris has served on the Indiana Elected Committee of Blind vendors. This committee acts as an advisory board to the State of Indiana to manage the Randolph-Sheppard Blind Enterprise program. For the last five years, Chris has served as Chairman. Chris has also served as the legislative director for the National Federation for the Blind of Indiana.

Kristina May Hornaday-Alberts

Kristina is a resident of Indianapolis and has used IndyGo Access since 2016. Kristina currently works as a tax accountant, has worked with people in various financial aspects, and works for the Ehlen Heldman CPA firm.

ALTERNATIVES:

The Board could choose not to approve the appointment of Wilma Simmons, Chirs Hollingsworth, and Kristina May Hornaday-Alberts.

FISCAL IMPACT:

No Fiscal Impact.

DBE/XBE DECLARATION:

No DBE/XBE Declaration.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

The action was reviewed by the Service Committee on August 18, 2022 and will be placed on the Regular Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Project Manager of Civil Design Matthew Duffy

SUBJECT: Consideration and approval of new task order for Inductive Charging at the Carson Transit Center (CTC)

ACTION ITEM A – 7

RECOMMENDATION:

In a manner consistent with IPTC procurement contract award standards, it is requested that the Board authorize IPTC to execute a new Task Order with WSP USA, Inc (under Request for Qualifications (RFQ) 20-02-344) that includes design services and design services during construction to install inductive charging at the CTC, for an amount not to exceed \$194,488.

BACKGROUND:

This project includes construction and installation of electric charging equipment on the grounds of the CTC and charging pads in one bay at the CTC to provide inductive charging capabilities for the future Purple Line BRT. Installing inductive charging at the CTC is critical for the successful operation of the Purple Line.

DISCUSSION:

In addition to getting one bay at the CTC fully operational for charging, provisions are included in this design fee to future-proof an additional bay for inductive charging so that installing in a future bay is less impactful.

This new Task Order will be given to WSP USA, under the existing Specialty Electrical Design On-Call Contract that was awarded to WSP USA in 2020. WSP USA has previously conducted a preliminary site investigation analysis of the CTC for inductive charging; this work will build on that effort. This new Task Order includes design services to get to final design, coordination with AES, bidding services, and design services during construction.

This project is anticipated to bid in Q4 2023, with construction occurring in 2024 and operational by September 2024.

ALTERNATIVES:

These services are required for successful construction of the project.

FISCAL IMPACT:

Local funds have been budgeted in 2022 for this project. The fee for this task order is covered in the capital project budget. This project is not a part of the Purple Line project budget.

DBE/XBE DECLARATION:

This task order includes participation from:

- Advanced Engineering Consultants-Indiana, LLC (MBE, WBE) at 25.2%

This task order has a total of 25.2% XBE participation

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Service Committee on August 18, 2022 and will be placed on the Regular Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Chief Financial Officer Bart Brown

SUBJECT: Consideration and approval of proposed 2023 Budget

ACTION ITEM A – 9

RECOMMENDATION:

Request Board to approve the Operating, Capital, and Debt Services Budgets for 2023 and Resolution for Levy of Special Tax for a Temporary Increase to the Maximum Levy.

BACKGROUND:

In accordance with IC 36-9-4-51 (a) the IPTC Board is required to pass an annual budget. Additionally, the Board may assess a special levy each year in the event it determines that all other revenue is insufficient to provide transit services.

DISCUSSION:

The Operating, Capital, and Debt Services Budgets for 2023 and a Resolution for Levy of Special Tax were introduced to the Indianapolis Public Transportation Corporation Board of Directors on Thursday, July 28, 2022.

On August 11, 2022, a public hearing was held at the IPTC offices, and the public was afforded the opportunity to comment on the proposed budget.

On September 15, 2022, at 5:30 pm, there will be a public hearing held by the Council's Municipal Corporations Committee in the Public Assembly room of the City-County Building.

On October 5, 2022 at 5:30 pm, the Municipal Corporation Committee will hold a meeting to review and analyze the 2023 operating, capital, and debt service budgets of the Indianapolis Public Transportation Corporation.

The Indianapolis Public Transportation Corporation 2022 Budget will be forwarded to the City County Council for final approval on Monday, October 17, 2022 at 7:00 pm.

ALTERNATIVES:

While the Board is statutorily obligated to pass an annual budget, it may increase or decrease the proposed budget within the parameters of the legal advertisement.

FISCAL IMPACT:

Not Applicable.

DBE/XBE DECLARATION:

Not Applicable.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Finance Committee on August 18, 2022 and will be placed on the Regular Agenda.

**INDIANAPOLIS PUBLIC TRANSPORTATION CORPORATION
RESOLUTION 2022-05**

**Resolution for Levy of Special Tax Under Indiana Code § 36-9-4-49
and
For a Temporary Increase to the Maximum Levy**

WHEREAS, the Indianapolis Public Transportation Corporation has determined that the funds that the Corporation will be able to raise through all sources will be insufficient to defray the expenses incurred by the Corporation to provide necessary transportation services within the boundaries of the Corporation's district for 2023; and

WHEREAS, the Indianapolis Public Transportation Corporation has determined that it cannot carry out its governmental functions for 2023 under the levy limitations imposed by IC 6-1.1-18.5-3; and

WHEREAS, the Board of Directors of the Indianapolis Public Transportation Corporation is authorized by law, IC 36-9-4-49, to levy a special tax upon all of the property within the taxing district of the corporation at the rate required to defray such expenses and to fund the budget formulated by the Board pursuant to law; and

WHEREAS, notice to taxpayers has been provided of the intention of the Board of Directors to levy a Special Tax in the amount of \$14,800,000 and for a temporary increase to the Maximum Levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Indianapolis Public Transportation Corporation of Marion County, Indiana, that a need now exists for the establishment of a special tax and an increase in the Maximum Levy for the following purposes:

For services necessary to enable the system to provide adequate service within the municipality, and all other purposes as set forth in IC 36-9-4-1 *et seq.*

The proposed special tax shall not exceed \$0.033 (to raise the sum of \$14,800,000) on each \$100.00 of assessed valuation. Said tax rate will be in addition to the Maximum Levy tax rate set under IC 6-1.1-18.5-1 and shall be levied in 2023.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be submitted to the City County Council as provided by law and that the Corporation shall petition to the City-County Council for authority to levy the special tax and for a temporary increase in its pay 2023 property tax levy above the maximum levy limits set under IC 6-1.1-18.5-1 *et seq.*

DATED this ____24th____ day of ____August_____, 2022.

FOR:

AGAINST:

ATTEST: _____



Indianapolis Public Transportation Corporation
dba IndyGo
1501 W. Washington Street
Indianapolis, IN 46222
www.IndyGo.net

Mobility Advisory Committee (MAC) Update – July 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Mobility Advisory Committee (MAC) Eddie Rickenbach
Date: August 24, 2022

Mobility Advisory Committee Update – July 2022

ISSUE: An update from the Mobility Advisory Committee (MAC) will be presented at the Board meeting.

RECOMMENDATION: Receive the report

Mobility Advisory Committee (MAC)

Meeting Minutes

July 20, 2022

Attendees

Mandala Mayo- MAC Chair
Cori Willis-MAC
Greg Meyer-MAC
Eddie Rickenbach-MAC
Bernie Wilmer-MAC
Chris Hollingsworth-MAC
Ryan Malone-MAC
Brittany Latoz- MAC
Kristina Hornaday-Alberts-MAC

Mike Roth- IndyGo
Teresa Franklin- IndyGo
Ryan Wilhite- IndyGo
Myisha Foster- IndyGo
Angela Milroy- RATPDEV
Vickie York- RATPDEV
Wilma Simons- MAC
Erin Hardwick- MAC

Welcome and Introductions:

- Manager of Mobilities Solutions, Teresa Franklin, took the attendance of the MAC members

Approval of the March 2022 minutes, Approved

Acceptance of the July 2022 Agenda, Approved

Motion to vote in new Mac members, Chris Hollingsworth, Wilma Simmons, & Kristina Hornaday-Alberts, Approved.

Motion to vote on Chair and Vice Chair nominations, Approved.

Chauncyia Coleman/ Director of Mobility Solutions

- Ridership is up 6%
- Redline BRT is up 25% from 330,000 to 416,000
- Year over year ridership is up over 25%
- IndyGo will be adding rub rails to Red Line platforms
- For Detours, construction, and motorist impact, please visit IndyGo.net
- Capital Avenues 65-day closure for Northbound buses will use Illinois South bound coaches will use curbside pick-up along Capital St
- Call center metrics May-June call volume has increased
- 78.10% June up from 56.0% in May
- Additional staff have been added to the call center- due to staff answering more calls
- Target goal of answering calls is 20%
- Mobilities Solutions has added a Voice of Customer report
- Working on adding Voice of Customer Report to the IndyGo Website
- Voice of Customer report is an annual report
- Voice of Customer report is the first of its kind
- More details will be shared as the months go on regarding the Voice of Customer report

Angela Milroy- General Manager of RATPDEV

- 18 Customer Care representatives are the goal; however, currently, we have 15
- Having 15 Customer Care representatives on the phone has helped earn a better scorecard
- We are currently looking to add 2 Customer Care Reps to the goal for a total of 20
- RATPDEV recruiters are working to assist with staffing demands
- Mobile pop-up job fairs are happening 1-2x a week in the effort to bring in new staff
- RATPDEV is also setting up community events to bring in new staff
- RATPDEV's goal is to have 60.5 full-time operators and 7 part-time drivers
- This continues to be a challenge to fully staff drivers
- RATPDEV has made attempts to recruit in Plainfield and Avon, expanding their reach
- Drivers receive three weeks of training before they go into revenue service
- Bosma is working with IndyGo for a partnership to assist with Bosma contacts being considered for staffing needs
- 42.5 operators are currently where RATPDEV lies
- On-time performance (OTP) has increased upward due to an increased amount of drivers
- RATPDEV created a makeshift maintenance area
- New Training manager Tammy is on board
- Revamp for all employees is due- there is an improvement need, and RATPDEV is working on this
- Transit universal training, customer service piece of training will be required and retrained starting this upcoming Monday

Ryan Wilhite/ Manager Special Project and Reg Mobility Integration

- Updates for the Beyond ADA policy
- New fare policy will take place in January
- Current client is exempted from new policies until January 1st, 2025 – Grandfathered
- New policies are expected to be updated on the IndyGo website
- Same-day services will be piloted to charge more- however, it will be a premium service to offer to clients
- Half-fare will be expected for the fixed route for IndyGo Access riders
- If you have any additional questions, please reach out to Ryan Wilhite

Teresa Franklin/ Manager of Mobilities Solutions

- Self-service app
- If any rider wants to participate in the self-service application, they need to contact Myisha Foster or Teresa Franklin
- Process should only take 2 minutes to complete
- This is an excellent service to use, and the riders who use it love it
- Currently up 1.4% enrollment in the Self-service app.
- 140 active current service accounts- self-service account
- The self-service app is booking 27.0% of trips
- Downturn or trips needing to be booked as of the application is unable to book trips due to no availability on routes, and riders will need to contact reservation for those issues
- Cancellation was 400 this month by the app and up 14.9% since May
- Updated Rider's guide is complete and is available currently
- Self-service information and balance details are inside the new riders' guide

- If you want a new riders guide, please reach out to customer service, and they will advise you on where to locate one
- Bosma, Noble, New Hope, ID card trade-out will be happening soon, and riders can ask any other detailed questions from the IndyGo Access team that will be present at each event.
- Updated member list of MAC members will be sent this upcoming week
- Q: Can same-day service (trips) be added to the app
- A: A discussion with management will be had regarding this question; we will touch on this again
- IndyGo connect accessible on the South/East side of Indy only
- Download the app and create an account

For more details, you can log into IndyGo.net for region details

DRAFT

Open Door Month End Report - May 2022

Day	Trip Date	Total Trips Request	Completed Riders Trips	No Shows	Missed Trips	Total Trips Attempted	Trips Over 90 min	Ridership	Total Cancels	Total Denials	Total Denials%	On Time Trips	On Time %	Trips per Hour	Drop Off OTP
Monday	5/1/2022	190	143	8	0	151	4	166	138	0	0.00	138	89%	1.63	66%
Tuesday	5/2/2022	511	404	34	8	438	54	416	324	0	0.00	324	65%	1.70	47%
Wednesday	5/3/2022	555	409	23	7	432	59	425	317	0	0.00	317	58%	1.89	37%
Thursday	5/4/2022	576	412	43	25	455	76	417	316	0	0.00	316	59%	1.70	34%
Friday	5/5/2022	611	454	37	4	491	52	464	356	0	0.00	356	65%	1.67	50%
Saturday	5/6/2022	552	413	29	0	442	36	417	376	0	0.00	376	73%	1.68	62%
Sunday	5/7/2022	232	194	25	1	219	2	222	179	0	0.00	179	87%	1.37	91%
Monday	5/8/2022	193	150	14	2	164	4	172	111	0	0.00	111	69%	1.59	45%
Tuesday	5/9/2022	509	408	36	9	444	53	423	300	1	0.00	299	60%	1.72	42%
Wednesday	5/10/2022	568	416	33	8	449	51	431	328	0	0.00	328	63%	1.83	44%
Thursday	5/11/2022	627	455	26	5	481	50	466	333	0	0.00	333	60%	1.74	44%
Friday	5/12/2022	553	416	23	3	439	67	433	342	0	0.00	342	63%	1.88	38%
Saturday	5/13/2022	580	444	25	8	469	61	459	281	0	0.00	281	53%	1.87	30%
Sunday	5/14/2022	195	160	11	0	171	1	169	136	0	0.00	136	79%	1.49	71%
Monday	5/15/2022	194	139	7	3	146	11	159	105	0	0.00	105	67%	1.61	32%
Tuesday	5/16/2022	493	371	27	5	398	43	376	271	0	0.00	271	61%	1.74	32%
Wednesday	5/17/2022	544	410	25	9	435	57	418	312	0	0.00	312	59%	1.82	33%
Monday	5/18/2022	608	443	15	7	458	63	456	303	2	0.00	301	56%	1.82	36%
Tuesday	5/19/2022	596	454	24	5	478	55	468	327	1	0.00	326	60%	1.84	33%
Wednesday	5/20/2022	580	425	35	5	460	52	447	270	0	0.00	270	53%	1.79	26%
Thursday	5/21/2022	231	192	8	0	200	5	203	156	0	0.00	156	78%	1.54	66%
Friday	5/22/2022	178	138	8	7	146	3	169	128	0	0.00	128	85%	1.58	50%
Saturday	5/23/2022	514	408	27	13	435	37	423	305	0	0.00	305	61%	1.84	31%
Sunday	5/24/2022	531	400	24	6	424	39	408	327	0	0.00	327	64%	1.78	34%
Monday	5/25/2022	610	461	32	2	493	62	470	287	0	0.00	287	51%	1.95	23%
Tuesday	5/26/2022	563	427	30	0	457	40	434	315	0	0.00	315	60%	1.83	41%
Wednesday	5/27/2022	558	404	28	0	432	37	416	352	0	0.00	352	74%	1.81	61%
Thursday	5/28/2022	201	155	6	2	161	1	168	136	0	0.00	136	82%	1.42	69%
Friday	5/29/2022	154	111	7	0	118	2	127	99	0	0.00	99	80%	1.42	54%
Saturday	5/30/2022	441	101	4	2	105	1	104	99	0	0.00	99	89%	1.16	84%
Sunday	5/31/2022	619	320	32	0	352	31	323	287	0	0.00	287	70%	1.58	42%
SUMMARY		14,067	10,237	706	146	10,943	1,109	10,649	5,372	4	0.03%	7,912	63.67%	1.73	12%

Open Door Month End Report - June 2022

Day	Trip Date	Total Trips Request	Total Trips Completed	No Shows	Missed Trips	Total Trips Attempted	Trips Over 90 min	Ridership	Total Cancels	Total Denials	Total Denials%	On Time Trips	On Time %	Trips per Hour	Drop Off OTP
Wednesday	6/1/2022	717	404	32	4	436	48	411	175	0	0.00	175	39%	1.80	30%
Thursday	6/2/2022	737	396	35	10	431	44	403	182	0	0.00	182	40%	1.72	32%
Friday	6/3/2022	716	391	42	3	433	34	404	223	0	0.00	223	48%	1.80	49%
Saturday	6/4/2022	369	176	19	0	195	10	187	142	0	0.00	142	69%	1.55	74%
Sunday	6/5/2022	236	124	6	2	130	5	144	99	0	0.00	99	59%	1.61	41%
Monday	6/6/2022	641	381	33	7	414	46	390	204	0	0.00	204	47%	1.83	16%
Tuesday	6/7/2022	722	388	36	13	424	52	395	185	0	0.00	185	43%	1.83	31%
Wednesday	6/8/2022	707	391	30	20	421	79	397	175	0	0.00	175	40%	1.83	30%
Thursday	6/9/2022	737	380	16	9	396	48	391	202	0	0.00	202	45%	1.91	37%
Friday	6/10/2022	689	386	41	7	427	49	406	231	0	0.00	231	50%	1.84	44%
Saturday	6/11/2022	404	161	16	3	177	6	186	103	0	0.00	103	51%	1.74	53%
Sunday	6/12/2022	346	118	11	1	129	4	140	131	0	0.00	131	83%	1.61	65%
Monday	6/13/2022	718	363	33	13	396	51	377	181	0	0.00	181	44%	1.93	29%
Tuesday	6/14/2022	734	399	45	11	444	57	410	237	0	0.00	237	52%	1.78	32%
Wednesday	6/15/2022	802	411	51	14	462	55	421	211	0	0.00	211	45%	1.83	32%
Thursday	6/16/2022	800	366	36	7	402	48	370	230	0	0.00	230	54%	1.81	42%
Friday	6/17/2022	844	394	52	14	446	66	405	178	0	0.00	178	39%	1.89	30%
Saturday	6/18/2022	451	161	12	2	173	6	183	128	0	0.00	128	61%	1.59	44%
Sunday	6/19/2022	320	126	3	1	129	8	137	94	0	0.00	94	67%	1.54	48%
Monday	6/20/2022	652	311	34	4	345	25	321	210	0	0.00	210	59%	1.73	49%
Tuesday	6/21/2022	724	371	26	10	397	60	376	178	0	0.00	178	44%	1.79	28%
Wednesday	6/22/2022	764	411	44	14	455	57	429	200	0	0.00	200	42%	1.84	27%
Thursday	6/23/2022	785	367	45	14	412	39	377	203	0	0.00	203	47%	1.81	36%
Friday	6/24/2022	828	386	69	1	455	42	404	187	0	0.00	187	40%	1.80	39%
Saturday	6/25/2022	393	163	19	0	182	0	173	165	0	0.00	165	86%	1.34	95%
Sunday	6/26/2022	396	114	4	8	118	5	124	122	0	0.00	122	85%	1.47	63%
Monday	6/27/2022	667	316	29	2	345	30	324	200	0	0.00	200	47%	1.85	36%
Tuesday	6/28/2022	702	365	28	20	393	37	378	261	0	0.00	261	59%	1.84	44%
Wednesday	6/29/2022	727	380	48	1	428	54	389	160	0	0.00	160	37%	1.78	36%
Thursday	6/30/2022	715	378	29	0	407	40	394	211	0	0.00	211	49%	1.81	38%
SUMMARY		19,043	9,478	924	232	10,402	1,105	9,846	9,644	0	0.00%	5,408	49.00%	1.78	40%

Information Update – July 2022 Financials Summary

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Chief Financial Officer Bart Brown and Director of Budget Justin Burcope
Date: August 15, 2022

JULY 2022 FINANCIAL SUMMARY

Revenue

- Federal Assistance Revenue is over budget by \$378,159 (41%%) for the month and \$2,097,289 (32.5%) year to date. Increase of 5307 for ADA support makes up the largest portion of the variance.
- Other Operating revenue category is over budget by \$164,032 (302%) for the month. Lump sum of Quarter 2 revenue from advertising received in July. Year-to-date, this category is over budget by \$281,694 (73.9%).
- The passengers service revenue is under budget by \$30,521 (-6%) for the month and under budget \$347,729 (-9.6%) year to date.
- We have received our entire allocation of PMTF for the year at \$11,240,036.
- Property Tax Revenue collected in July was credited at \$3,120,906, which is on budget. Year to date we have collected \$23,751,268.
- The Service Reimbursement Program revenue is over budget by \$67,173 (194%) for the month. Year to date, this category is over budget by \$1,329 (.5%).

The Total Revenue for the agency is over budget by \$578,841 (7.2%) for the month and by \$8,245,844 (14.6%) year to date.

Expenditures

I) Personnel Services

- Fringe benefits are under budget for the month by \$643,022 (-39.1%). Year to date, this category is under budget by \$2,387,958 (-19.4%). Health insurance claims have been steady and staying on or under budget.
- The overtime expenses continue to trend higher as we experience with labor shortage especially for operators. The expenses were over budget by \$240,188 (102.6%) for the month. The increase in the overtime expense is offset by the under-budget salary expenses. This category is over budget by \$1,180,258 (67.2%) year to date.

- Salary expenses are under budget by \$695,851 (-18.2%) for the month and by \$4,941,283 (-17.2%) year to date.

The Personnel Services category is under budget by \$1,098,686 (-19.3%) for the month of July and \$6,148,984 (-14.4%) year to date.

II) Other Services and Charges

- Claims were over budget by \$196,474 (-55.7%) for the month and by \$610,242 (-24.7%) year to date.
- For the month of July, the Miscellaneous Expense category is under budget by \$14,604 (18.8%). Year to date, it is under budget by \$178,690 (-32.9%).
- In July, the Purchased Transportation category is under budget by \$222,555 (-22.3%) and year to date by \$1,214,722 (-17.4%).
- For the month the "Services" expense category is under budget by \$500,222 (-27.1%). It is also under budget for year to date by \$4,439,251 (-34.3%).
- For the month, utilities expenses are under budget by \$60,865 (-31.3%). Accounting accrues expenses in lieu of absence of actual invoices for the month. When the invoices are received, the accruals reverse out the next month. Year to date, this category is under budget by \$226,655 (-16.7%).

Overall, the Other Services & Charges category is under budget by \$965,513 (-27.8%) for the month and \$5,704,126 (-27.4%) year to date.

III) Materials & Supplies

- The fuel and lubricant category is under budget by \$124,777 (-25.8%) for the month and \$1,110,932 (-32.9%) year to date.
- For the month of July, the maintenance materials category is under budget by \$36,508 (-8.2%). Year to date, this category is under budget by \$341,797 (-10.7%).
- The other materials and supplies category is under budget by \$52,502 (-43.1%) in July and \$413,755 (-48.6%) year to date.
- Tires & Tubes is under budget by \$16,423 for the month and 52,509 (14.7%) year to date.

For the month, the Total Materials and Supplies category is under budget by \$157,194 (-14.1%). Year to date, this category is under budget by \$1,918,994 (-24.7%).

In July, the overall, the expenditures came under budget by \$2,221,393 (-21.6%) and \$11,908,928 (-19.7%) year to date.

FY 2022 NON-BUDGETED REQUESTS

Date	Expenditure Description	Budget Type	Expense Category	Amount
6/20/2022	Hand Rails at Red Line Stations for ADA Compliance & already part of RL Grant	Capital	Capital	\$38,033
6/10/2022	Design Fees for Ivy Tech Charging	Capital	Capital	\$27,528
5/11/2022	Wireless Vehicle Communications Replacement	Capital	Capital	\$462,120
5/6/2022	Temp Staffing extension	Operating	Other Services & Charges	\$37,646
5/5/2022	Zero Emission Transition Plan	Operating	Other Services & Charges	\$200,000
5/5/2022	On-call Grant Writing Contract	Operating	Other Services & Charges	\$80,000
4/26/2022	Extension of Temporary Staffing contract in Procurement	Operating	Other Services & Charges	\$37,646
4/14/2022	Design of S. Madison Charging Equipment Move	Capital	Capital	\$57,200
3/30/2022	IndyGo Pride Parade	Operating	Other Services & Charges	\$9,500
3/28/2022	Vehicle Detection System - Washington St. & Delaware St.	Capital	Capital	\$41,536
3/1/2022	Supplier Diversity Support Services	Operating	Other Services & Charges	\$90,000
3/1/2022	2 AC units replacement due to system failure	Capital	Capital	\$45,867
2/7/2022	Vehicle Detection System - Pearl St. & Delaware St.	Capital	Capital	\$20,768
1/20/2022	Digital training solutions to public transit agencies using 3D animation.	Operating	Other Services & Charges	\$98,500

UPDATE ON THE STIMULUS DRAWS


American Rescue Plan (ARP): Below is the summary of the Federal Stimulus Funds drawdowns/reimbursements. These funds are deposited into a stimulus investment fund.

Federal Stimulus Grants	CARES Act	CRRSAA	ARP
IndyGo Award	44,200,516	21,105,476	49,584,275
YTD Draws	42,624,649	21,105,476	37,853,370

RECOMMENDATION:

Receive the report.

Chief Financial Officer Bart Brown and Director of Budget Justin Burcope

	Indianapolis Public Transportation Corporation								8/11/2022 3:52 PM
	Budget to Actuals (Comparative Statement) - IndyGo								Period Selected: 7
	For the Seven Months Ending Sunday, July 31, 2022								
	Current Month				YTD				
			Budget	Budget			Budget	Budget	PRIOR
			Variance	Variance			Variance	Variance	YTD
	Actual	Budget	\$	%	Actual	Budget	\$	%	Actual
Operating Revenue									
Federal Assistance	1,299,145.00	920,986.00	378,159.00	41.06	8,544,201.00	6,446,912.00	2,097,289.00	32.53	7,630,998.60
Other Operating Income	218,510.83	54,479.00	164,031.83	301.09	663,039.08	381,345.00	281,694.08	73.87	696,303.70
Passenger Service Revenue	476,252.29	506,774.00	(30,521.71)	(6.02)	3,284,509.33	3,632,238.00	(347,728.67)	(9.57)	2,918,250.84
PMTF Revenue	5,620,040.00	936,670.00	4,683,370.00	500.00	11,240,036.00	6,556,686.00	4,683,350.00	71.43	9,634,315.00
Local Property & Excise Tax Revenue	3,120,906.00	3,120,906.00		0.00	23,751,267.87	21,846,342.00	1,904,925.87	8.72	23,516,696.34
Local Transit Income Tax Revenue	3,390,738.00	3,390,739.00	(1.00)	(0.00)	28,043,507.09	23,735,172.00	4,308,335.09	18.15	27,497,297.80
Service Reimbursement Program	101,756.00	34,583.00	67,173.00	194.24	243,414.00	242,085.00	1,329.00	0.55	363,075.93
Total Operating Revenues	14,227,348.12	8,965,137.00	5,262,211.12	58.70	75,769,974.37	62,840,780.00	12,929,194.37	20.57	72,256,938.21
Operating Expenses									
Personal Services									
Fringe Benefits	998,990.85	1,642,013.17	(643,022.32)	(39.16)	9,897,407.51	12,285,365.77	(2,387,958.26)	(19.44)	10,088,854.23
Overtime	474,350.47	234,162.77	240,187.70	102.57	2,936,478.58	1,756,220.77	1,180,257.81	67.20	2,353,071.72
Salary	3,124,144.67	3,819,995.92	(695,851.25)	(18.22)	23,708,685.83	28,649,969.30	(4,941,283.47)	(17.25)	24,275,462.97
Total Wages and Benefits	4,597,485.99	5,696,171.86	(1,098,685.87)	(19.29)	36,542,571.92	42,691,555.84	(6,148,983.92)	(14.40)	36,717,388.92
Other Services & Charges									
Claims	155,809.73	352,284.00	(196,474.27)	(55.77)	1,855,745.49	2,465,988.04	(610,242.55)	(24.75)	1,774,512.04
Miscellaneous Expenses	92,247.19	77,643.39	14,603.80	18.81	364,813.86	543,503.77	(178,689.91)	(32.88)	271,575.97
Purchased Transportation	775,658.44	998,213.69	(222,555.25)	(22.30)	5,772,773.43	6,987,495.83	(1,214,722.40)	(17.38)	4,789,061.17
Services	1,346,463.06	1,846,685.36	(500,222.30)	(27.09)	8,487,546.18	12,926,797.52	(4,439,251.34)	(34.34)	8,460,250.63
Total Utilities	133,426.22	194,291.67	(60,865.45)	(31.33)	1,133,386.31	1,360,041.69	(226,655.38)	(16.67)	1,076,273.64
Total Other Services & Charges	2,503,604.64	3,469,118.11	(965,513.47)	(27.83)	17,614,265.27	24,283,826.85	(6,669,561.58)	(27.47)	16,371,673.45
Materials & Supplies									
Fuel & Lubricants	357,736.85	482,513.94	(124,777.09)	(25.86)	2,266,664.91	3,377,597.58	(1,110,932.67)	(32.89)	1,793,754.36
Maintenance Materials	491,911.85	455,403.27	36,508.58	8.02	2,846,026.05	3,187,822.97	(341,796.92)	(10.72)	3,166,496.06
Other Materials & Supplies	69,188.23	121,690.45	(52,502.22)	(43.14)	438,077.69	851,833.15	(413,755.46)	(48.57)	343,925.62
Tires & Tubes	34,587.00	51,010.24	(16,423.24)	(32.20)	304,562.68	357,071.68	(52,509.00)	(14.71)	335,972.26
Total Materials & Supplies	953,423.93	1,110,617.90	(157,193.97)	(14.15)	5,855,331.33	7,774,325.38	(1,918,994.05)	(24.68)	5,640,148.30
Total Operating Expenses	8,054,514.56	10,275,907.87	(2,221,393.31)	(21.62)	60,012,168.52	74,749,708.07	(14,737,539.55)	(19.72)	58,729,210.67
OPERATING INCOME/(LOSS)	6,172,833.56	(1,310,770.87)	7,483,604.43		15,757,805.85	(11,908,928.07)	27,666,733.92		
GAIN/LOSS ON ASSET DISPOSAL	201,316.05		201,316.05	0.00	166,406.05		166,406.05	0.00	147,943.09
NET INCOME/(LOSS)	5,971,517.51	(1,310,770.87)	7,282,288.38	(555.57)	15,591,399.80	(11,908,928.07)	27,500,327.87	(230.92)	13,379,784.45

Capital Plan Group	Capital Plan Project	2021 Budget Carried into 2022	2022 Budget	Total 2022 Appropriation	YTD Expenses and Encumbrances	Remaining 2022 Appropriations
BRT & On-Street Infrastructure	Blue Line BRT	4,866,844	5,746,450	10,613,294	10,586,750	26,544
BRT & On-Street Infrastructure	Purple Line BRT	17,694,699	57,900,000	75,594,699	69,550,138	6,044,561
BRT & On-Street Infrastructure	Red Line Signal Modifications - APB and BRT	-	345,000	345,000	-	345,000
BRT & On-Street Infrastructure	Red Line BRT	16,524,335	-	16,524,335	11,957,615	4,566,720
BRT & On-Street Infrastructure	Red Line HMA & PCCP Patching	-	-	-	5,564,851	(5,564,851)
BRT & On-Street Infrastructure	Rub Rails	-	580,000	580,000	-	580,000
BRT & On-Street Infrastructure	Rural Street Underpass Clearance (Design and NEPA)	-	710,000	710,000	316,979	393,021
BRT & On-Street Infrastructure	South Madison Park and Ride	-	350,000	350,000	-	350,000
BRT & On-Street Infrastructure	Super Stops 1.0 Delaware Street & 2-way conversion of Ft Wayne (Delaware to Alabama)	131,207	70,000	201,207	132,590	68,617
BRT & On-Street Infrastructure	Super Stops 2.0 Alabama, Ft Wayne and Vermont Stations, 2 each.	29,077	2,886,000	2,915,077	166,234	2,748,843
BRT & On-Street Infrastructure	Transit Signal Priority (Installation)	-	1,450,000	1,450,000	-	1,450,000
BRT & On-Street Infrastructure	Transit Stop Amenities: Shelters, Signs, Benches & Construction	855,401	900,000	1,755,401	1,218,471	536,930
BRT & On-Street Infrastructure Total		40,101,563	70,937,450	111,039,013	99,493,628	11,545,385
Facilities	1501 - Exterior Door Replacement (formerly Security Upgrades / Enhanced Security)	-	93,185	93,185	-	93,185
Facilities	1501 - Garage Conversion, AC to DC	-	2,721,270	2,721,270	789,356	1,931,914
Facilities	1501 - Security Door Upgrades	-	400,000	400,000	-	400,000
Facilities	CTC - Level Boarding and In-ground Charging	-	570,000	570,000	-	570,000
Facilities	CTC - Lounge / Office Renovations	-	125,000	125,000	-	125,000
Facilities	CTC - Vehicle Detection System	-	-	-	41,536	(41,536)
Facilities	East Campus - Facilities	6,861,198	17,520,040	24,381,238	7,888,220	16,493,018
Facilities	Fuel Management System Upgrade	-	401,755	401,755	-	401,755
Facilities	Maintenance Heavy Equipment Replacement	11,918	300,000	311,918	86,941	224,977
Facilities	Steam Cleaner (Hotsey)	-	25,000	25,000	16,739	8,261
Facilities	Tire Bay Demolition	-	250,000	250,000	-	250,000
Facilities	Utility Vehicle/ATV	-	28,000	28,000	20,259	7,741
Facilities	Veeder Root	-	50,000	50,000	-	50,000
Facilities	Wall Repair	-	350,000	350,000	-	350,000
Facilities	North College - Facilities	-	-	-	14,321	(14,321)
Facilities	South Madison - Facilities	42,629	-	42,629	529,612	(486,983)
Facilities	Solar Array Expansion (1501)	32,597	-	32,597	45,100	(12,503)
Facilities	Michigan Avenue - Facilities	2,211,759	-	2,211,759	1,697,102	514,657
Facilities	Training Simulators	7,500	-	7,500	7,500	-
Facilities	UV Filtration	-	-	1,329,072	1,329,072	-
Facilities	Bus Charging Infrastructure in Garage	394,678	-	394,678	-	394,678
Facilities Total		9,562,279	22,834,250	33,725,601	12,465,757	21,259,844
Finance	ERP	503,880	-	503,880	902,714	(398,834)
Finance	Farebox Maintenance / Replacement	-	382,500	382,500	-	382,500
Finance	Fare Collection/Validation System	22,973	-	22,973	13,600	9,373
Finance Total		526,853	382,500	909,353	916,314	(6,961)
Fleet	Fixed-Route Bus Replacement, BYD Electric Buses for Purple Line 2022	58,813,998	14,267,000	73,080,998	54,193,594	18,887,404
Fleet	Fixed-Route Bus Replacement/Expansion, 40' Buses	2,389,581	-	2,427,534	2,427,534	-
Fleet	Paratransit Bus Replacement	-	1,450,000	1,450,000	591,271	858,729
Fleet	Support Vehicle Replacement	-	280,000	280,000	-	280,000
Fleet Total		61,203,579	15,997,000	77,238,532	57,212,399	20,026,133
Information Technology	Hastus Software Upgrade	109,005	-	109,005	109,005	-
Information Technology	Mobility Concierge	235,476	240,000	475,476	235,476	240,000
Information Technology	Radio Equipment & Accessories	-	32,000	32,000	-	32,000
Information Technology	Vehicle CCTV Replacement	284,205	1,255,000	1,539,205	1,565,205	(26,000)
Information Technology	Vehicle ITS Replacement	23,104	-	23,104	46,209	(23,105)
Information Technology	Miscellaneous Capital Purchase for IT	125,380	-	125,380	62,690	62,690
Information Technology	Mobility Technology Services	58,873	-	58,873	79,752	(20,879)
Information Technology	Disaster Recover and Business Continuity Plan	48,172	-	48,172	67,733	(19,562)
Information Technology Total		884,215	1,527,000	2,411,215	2,166,070	245,145
Safety & Security	East Campus - Security, Visitor Management	-	27,650	27,650	-	27,650

Capital Plan Group	Capital Plan Project	2021 Budget Carried into 2022	2022 Budget	Total 2022 Appropriation	YTD Expenses and Encumbrances	Remaining 2022 Appropriations
<i>Safety & Security Total</i>		-	27,650	27,650	0	27,650
Miscellaneous	Miscellaneous Capital Purchase	1,029,247	-	1,029,247	1,323,553	(294,306)
<i>Miscellaneous Total</i>		1,029,247	-	1,029,247	1,323,553	(294,306)
Grand Total		113,307,736	111,705,850	226,380,610	173,577,721	52,802,889

Procurement Activity Report/Forecast
Aug-22

Released
Received
Awarded
Contracted/Kickoff
Renewal
Task/Change Order
Withdrawn
Closeout

Project #	Project Name	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22
NA	3D Maintenance Training Software		Withdrawn					
TBD	ADA and Sidewalk Repairs 1501					Released		
21-09-428	Benefits Insurance Broker	Awarded	Contracted/Kickoff					
21-09-424	Blue Line Construction Management	Contracted/Kickoff						
22-06-452	Bus Stops 2021-B			Released	Received		Awarded	
TBD	Charge Management Solution						Released	
TBD	CM-At-Risk- New Garage Construction						Released	
TBD	Concrete Repairs 1501					Released		
22-01-432	DEI Consultant			Released	Received		Awarded	
22-02-436	Diesel Batteries	Received Awarded	Contracted/Kickoff					
TBD	Diesel Fuel- FY2023 Supply					Released		
22-08-457	Distributed Antenna System					Released		Received
NA	Drug & Alcohol Random Services				Awarded Contracted/Kickoff			
TBD	East Campus- Facilities A&E layout						Released	
NA	East Campus- Appliances			Released	Received	Awarded		
22-04-446	East Campus- Signage					Released	Received Awarded	Contracted/Kickoff
NA	Facility Exterior Cameras		Awarded	Contracted/Kickoff				
22-04-443	Financial Advisor	Released	Received			Contracted/Kickoff		
NA	Fleetwatch Upgrade						Released	Received Awarded
NA	HR & Payroll System		Awarded	Contracted/Kickoff				
21-08-413	HVAC Services	Contracted/Kickoff						
22-02-436	Industrial Soaps		Awarded	Contracted/Kickoff				
22-06-451	Intelligent Transportation System (RFI)			Released		Received		
NA	Learning Management System			Awarded	Contracted/Kickoff			
TBD	Life Safety Systems					Released		
NA	Mass Notification System					Awarded	Contracted/Kickoff	
NA	Non- Revenue Vehicles		Awarded					
22-06-451	Occupational Health, Drug Testing & PT			Released	Received		Awarded	
22-03-439	Office Relocation Consultant	Awarded	Contracted/Kickoff					
21-09-425	On-Call Catering		Awarded	Contracted/Kickoff				
22-05-448	On-Call Grant Writing		Released	Received		Awarded		
22-06-449	On-Call Vehicle Destruction Services			Released Received	Awarded Contracted/Kickoff			
19-04-318	Paratransit Assessments						Renewal	
22-03-438	Pest Control	Released	Received		Awarded	Contracted/Kickoff		
21-10-430	Printing Solutions	Contracted/Kickoff						
22-02-437	Red Line 2022 HMA & PCCP Maintenance	Contracted/Kickoff						
NA	Red Line Epoxy Sealant				Awarded			
TBD	Screen Doors 1501					Released		
22-03-442	Snow Removal					Released	Received	
TBD	Security Services					Released		
NA	Security Services- New Properties		Withdrawn					
NA	Supervisor Vehicle-GPS			Released	Received Awarded	Contracted/Kickoff		
18-07-300	Tire & Lease Services						Renewal	
TBD	Vehicle Filters					Released	Received Awarded	Contracted/Kickoff
TBD	Vending					Released	Received	Awarded
22-06-450	Visitor Management System				Released	Received	Awarded	
22-03-440	Website Maintenance & Support	Released Received		Awarded		Contracted/Kickoff		
22-03-441	Wireless Vehicle Communications			Released	Received	Awarded	Contracted/Kickoff	
22-04-444	Workers Compensation & Risk Mgt.		Released	Received		Awarded	Contracted/Kickoff	
22-04-447	Zero Emissions Vehicle Transition Plan		Released	Received		Awarded	Contracted/Kickoff	

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SUPPLIER DIVERSITY

UPDATE

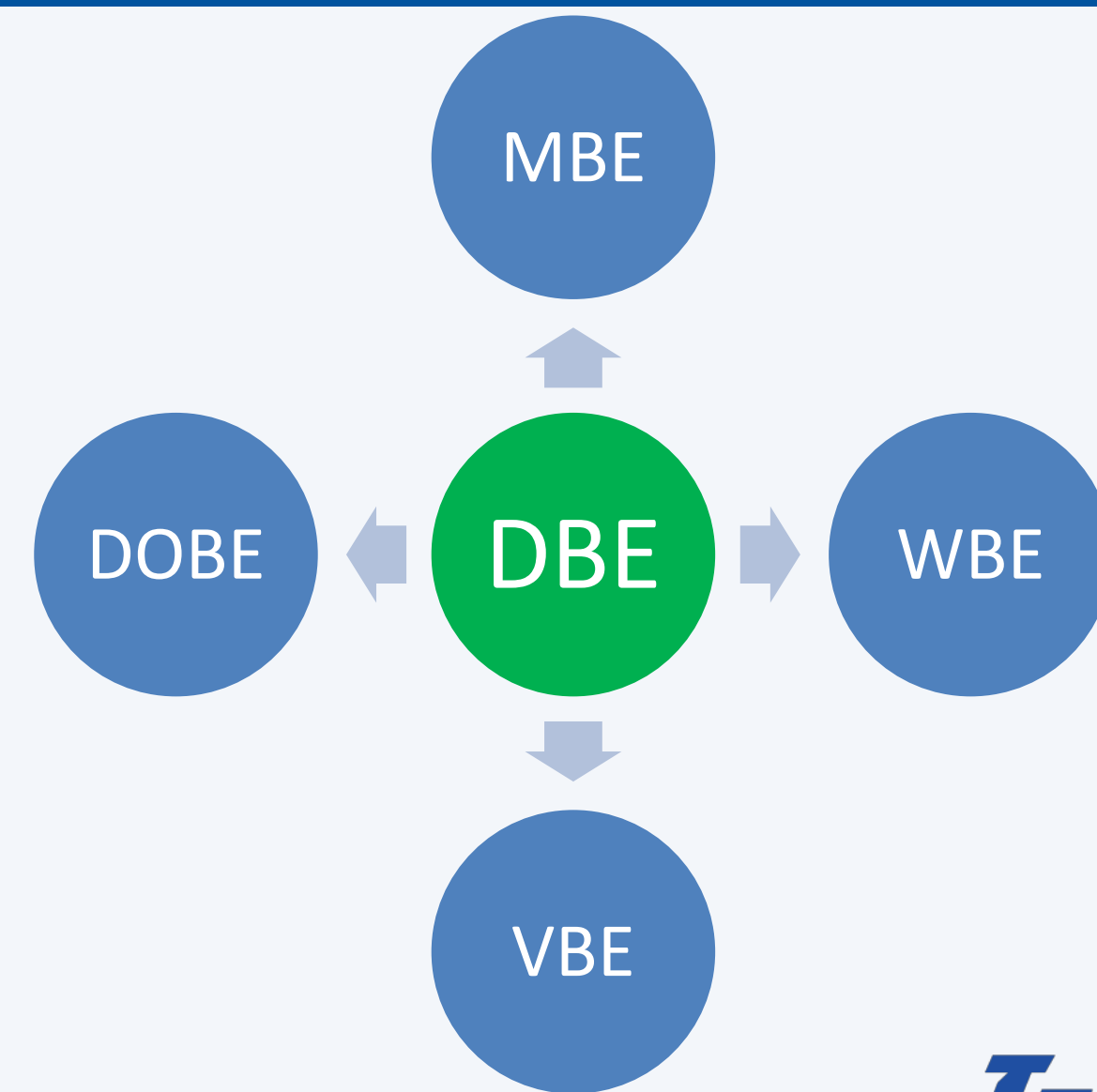
August 2022



Supplier Diversity Mission Statement

Supplier Diversity at IndyGo is committed to working with disadvantage Businesses and the community to create a level playing field on which DBEs and XBEs can compete fairly for contracts and subcontracts related to construction, procurement, and professional services.

In addition, our mission is to build relationships and maximize procurement opportunities for DBEs and XBEs, while strengthening and reflecting the communities we serve.





Courtney Palmer

Supplier Diversity Specialist

- **Recent IUPUI Graduate**
- **Joined IndyGo in June of 2022**
- **Previously from Woolpert, Inc.**



Greg Garrett, JD

Senior Supplier Diversity Officer

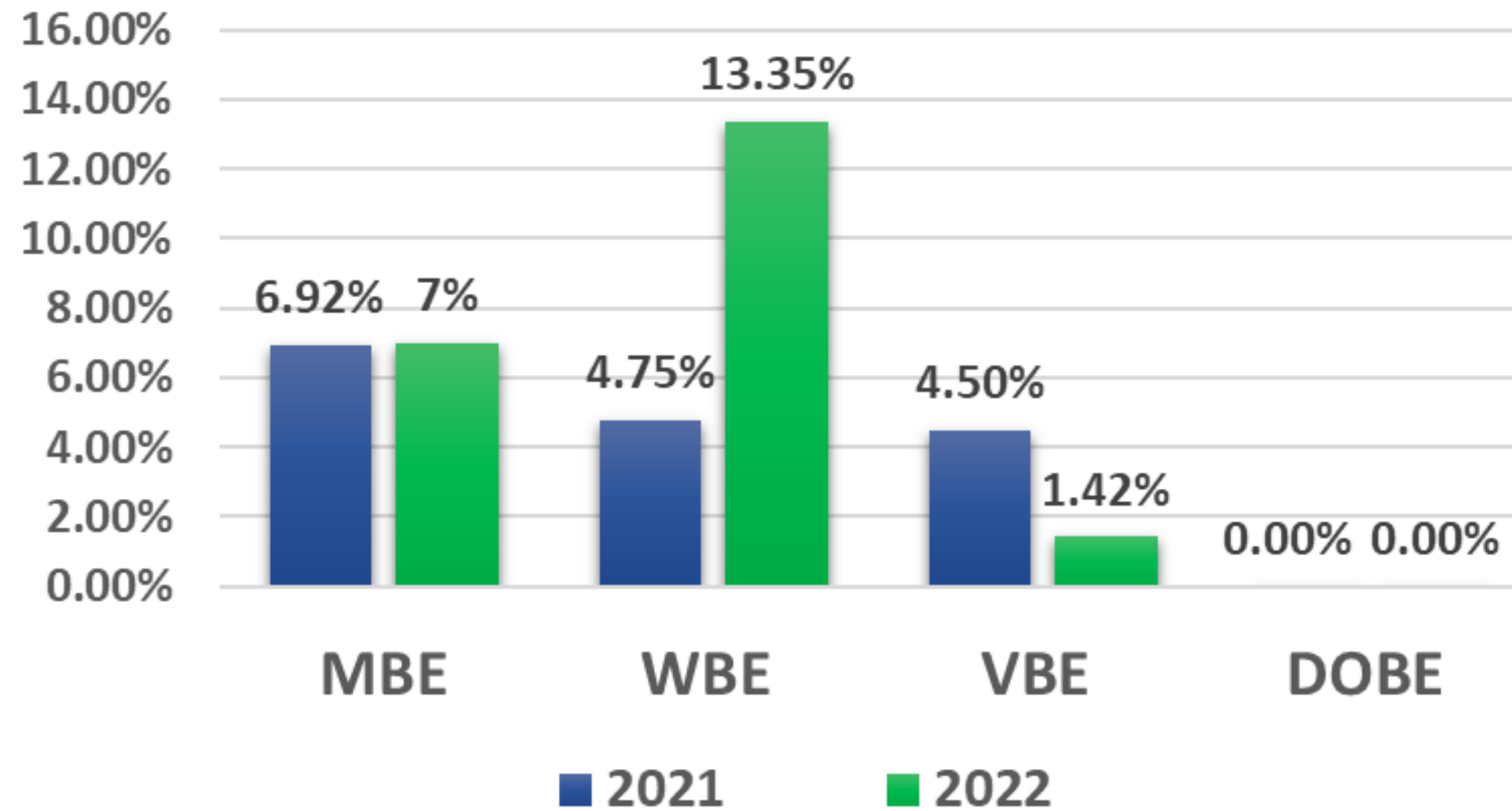
- **DBE Liaison Officer**
- **Joined IndyGo in June of 2022**
- **Previously from the City of Indianapolis Mayor's Office**
- **Lifelong resident of Indianapolis**

Disadvantaged Business Enterprise Update

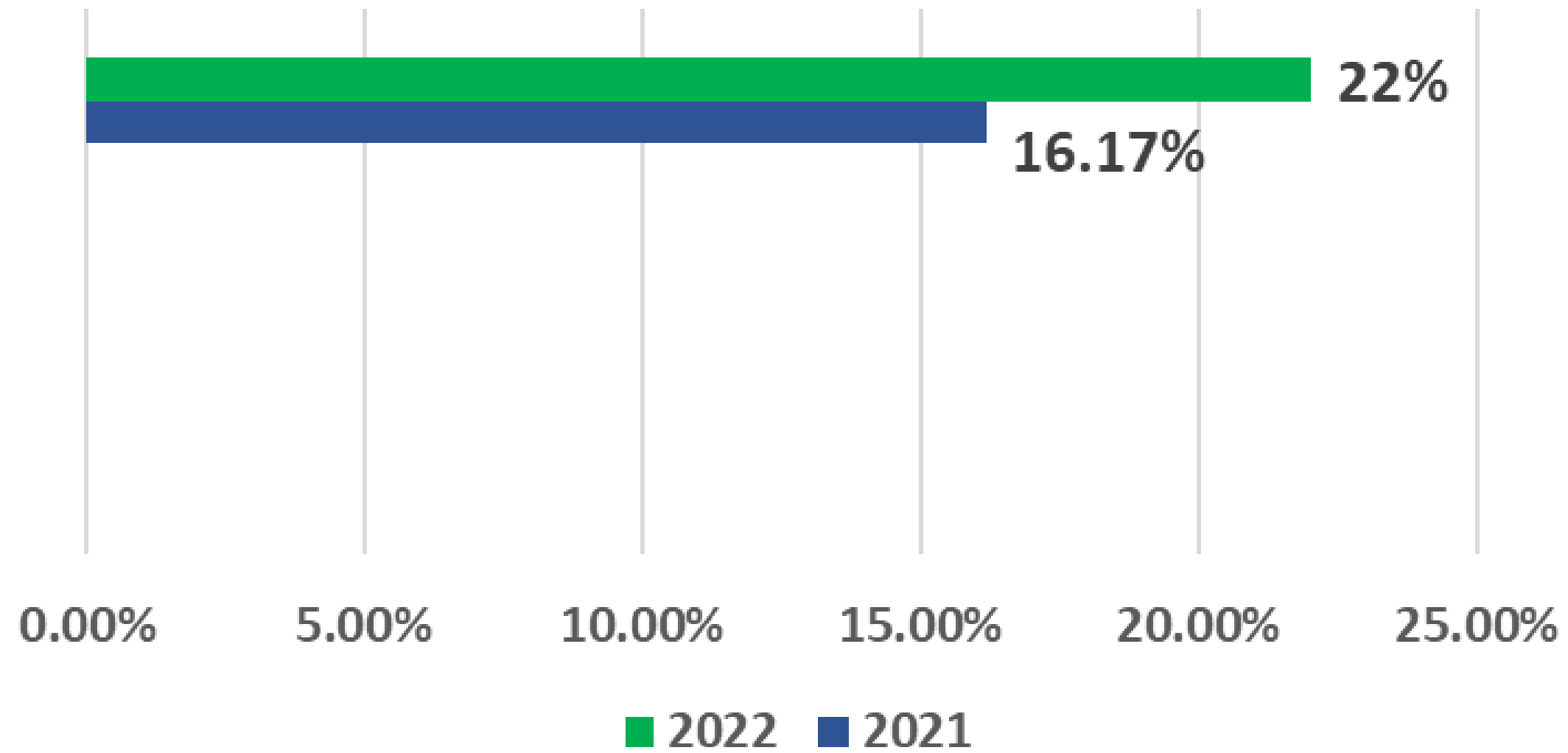
- First Semi-Annual Report for 2022 was submitted May 31, 2022.
- Current DBE participation rate for the first half of 2022 is 9.5 Percent.
- Overall DBE participation goal for 2022 is 10 percent.



XBE Participation Percentage



XBE Participation Percentage



2022 Goal Methodology Report

- Held goal methodology public meeting on July 27th at Ivy Tech Culinary School Ballroom at no cost to IPTC.
- Shared proposed 12% DBE three-year goal for 2023 – 2025.
- Submitted proposed goal to FTA for review on August 1st.

Proposed Disadvantaged Business Enterprise Goal is 12%

Anticipated Federal Dollars to go to DBEs during the Three - Year Period

- **FFY 2023 Goal** **\$1.9 Million**
- **FFY 2024 Goal** **\$2.4 Million**
- **FFY 2025 Goal** **\$7.7 Million**
- **FFY 2023 - 2025** **\$12.1 Million**

Vendor Development Program Update

- Program currently on hiatus while new Supplier Diversity team onboards.
- Adapt the program based on feedback previously received.
- Cultivate data and prepare a robust program to meet the needs of small businesses.





IBE Summer CELEBRATION
July 7-17, 2022

2022 BUSINESS CONFERENCE

PRESENTED BY DELTA FAUCET COMPANY

Join Us July 11-12th

Indiana Convention Center

Monday, July 11

- 8:30 am - Opening Welcome & Breakfast (Invitation Only)
- 10:30 am - City of Indianapolis: Project Pipeline - 2023 Opportunities and Beyond
- 12:15pm - How to Exude Presence and Power - "Walk Talk and Look Like a CEO"
- 2:00 pm - Diversifying Indy's Procurement Ecosystem
- 3:30 pm - Disparity Study - What Does It Mean, What's Next?

Tuesday, July 12

- 9:30 am - XBE to DBE - What It Takes To Access Federal Contracts
- 11:15 am - Finding State Contracting Opportunities
- 1:15 pm - "Supplier Diversity Pulse Check! Higher Education Institutions' Business Opportunities!"
- 2:30pm - Governor's Reception (invitation only)

For more info visit:
indianablackexpo.com/2022-business-conference/



Mayor Joe Hogsett
CITY OF INDIANAPOLIS



Vop Osili
PRESIDENT - INDIANAPOLIS
CITY COUNTY COUNCIL



Gov. Eric Holcomb
STATE OF INDIANA










2022 Business Conference

IBE XBE to DBE Presentation

- Presented on how to do business with IndyGo.
- Provided information on upcoming solicitations and procurements.
- Announced Goal Methodology Event at Ivy Tech.

IndyGo

Conexión Breakfast

Indy Chamber Meet and Greet

- Met with Latinx business community.
- Collected information on potential ways to engage with Latinx community. (107.1 Radio)
- Discussed with patrons what would be beneficial for a vendor development program.



*IndyGo*SM

THANK

YOU

QUESTIONS?



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Blue Line BRT

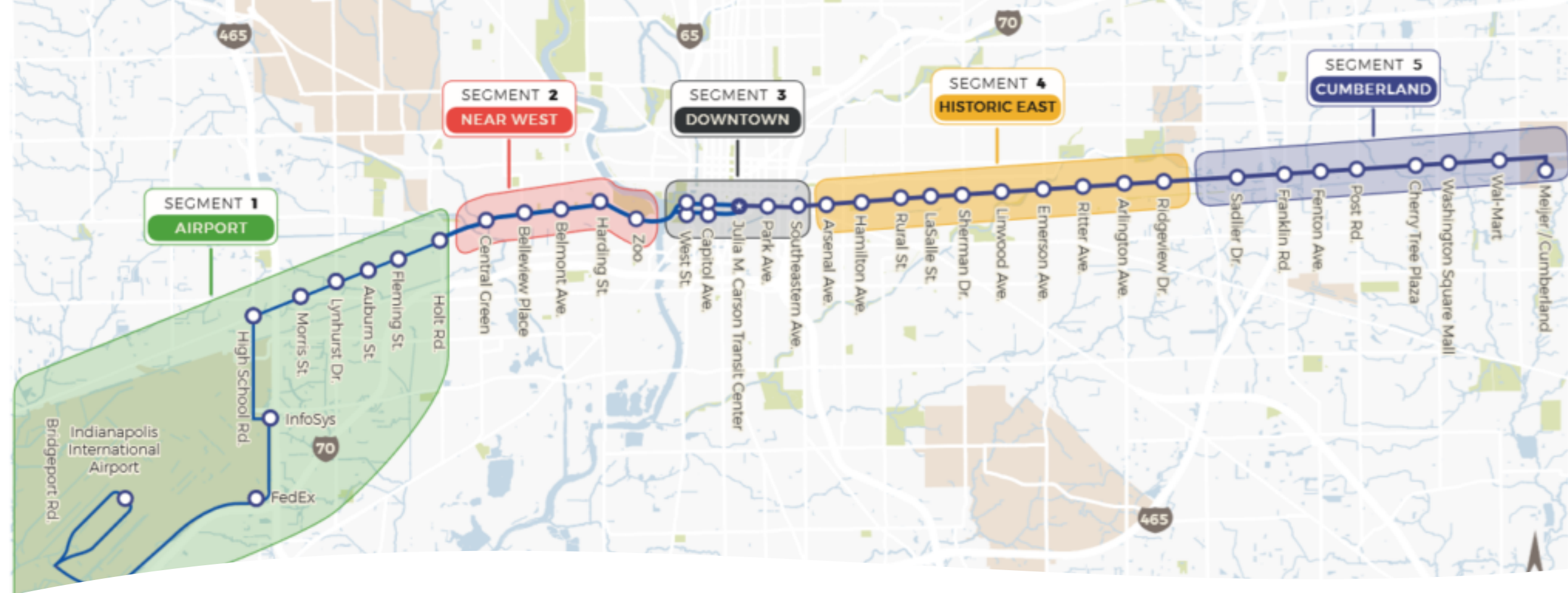
Project Status and Next Steps





Project Status Overview

- Achieved 60% design milestone end of May 2022 for Segments 2-5
- Project cost has grown from \$220M to \$520M
- Would like to investigate options for bringing project back into alignment with available funding



Blue Line Progress 2018 and 2019

- Blue Line project development paused in 2019
- Design was 30% complete
- Project budget was \$220M



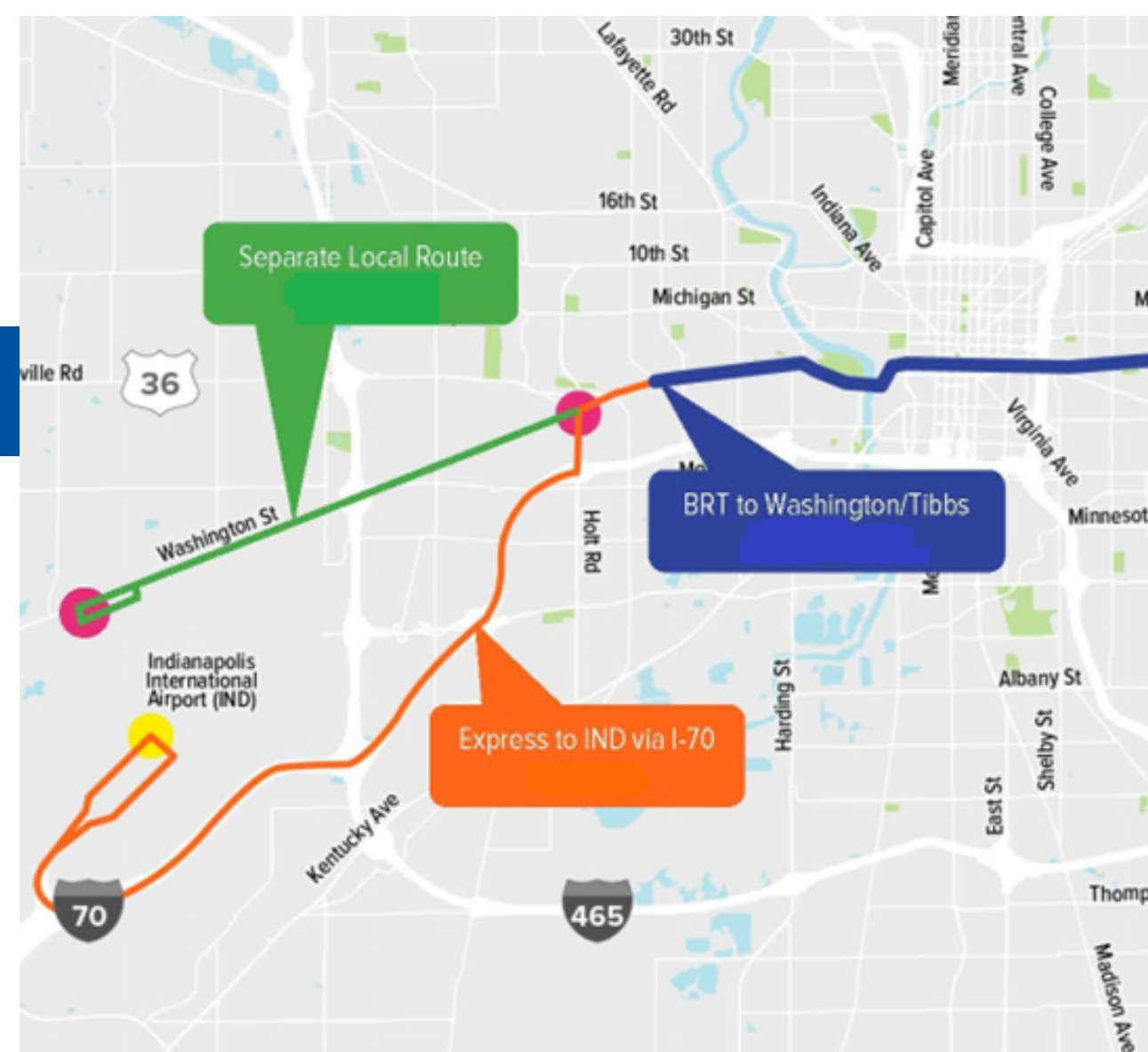
Blue Line Progress 2021 thru Spring 2022

- Most design activities resumed in Spring 2021
- Design of Segment 1 remained on hold due to legislative proposals regarding its configuration.
- In early 2022, concerns over rising costs prompted a critical look at project scope.
 - Reviewed project scope against mission and commitment to public
 - Identified key opportunity for reducing cost and risk.
 - Began having conversations in late Spring 2022 about shifting service off Washington Street west of Holt Road (Segment 1)

Segment 1 Proposed Modification

Shifting service from Washington Street west of Holt Road onto I-70:

- Achieves significant capital cost savings (\$50M++ plus 4-5 buses)
- Achieves significant operating cost savings (\$1.65M/year)
- Right-sizes the transit service in that segment
- Provides fastest travel time downtown to Airport
- Does not preclude a separate project for infrastructure improvements on that segment of Washington St.





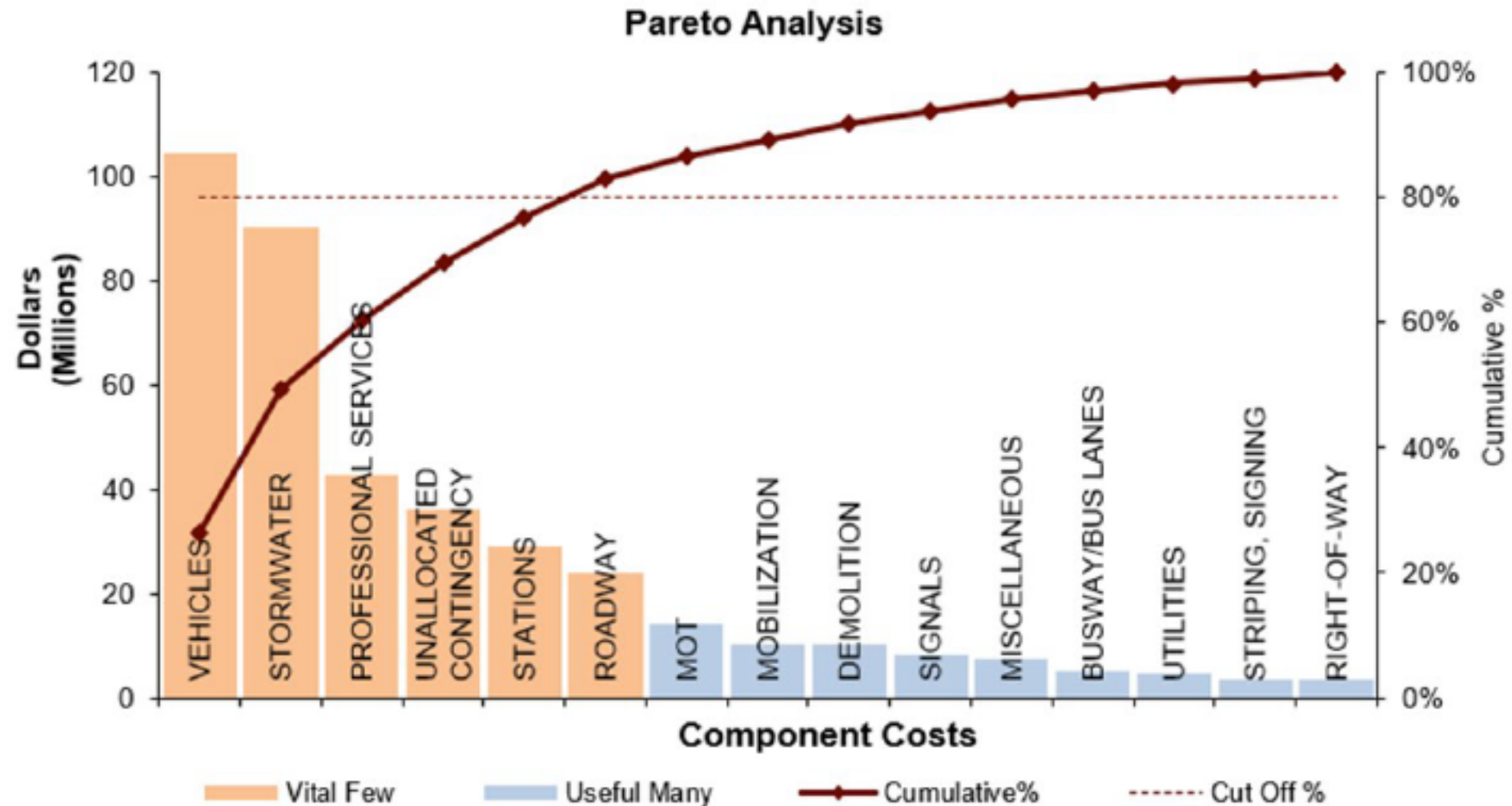
Blue Line Progress Summer 2022

- Directed design team to progress design on all but Segment 1
- Achieved 60% design milestone end of May 2022 for Segments 2-5
- IndyGo, DPW, INDOT, CEG, CM team began reviewing plans
- Designer's Independent Cost Estimate (ICE) received in June
- **Project cost grew from \$220M to \$520M**
- (assuming Segment 1 on I-70, not Washington St)

Key Blue Line Cost Components

- **Vehicles:** \$128 M. Need many more buses at higher cost than originally estimated
- **Drainage:** 42% of the construction cost. Required to meet DPW and CEG standards
- **Inflation:** assumed 7% per year for next two years, 4% per year after that
- **Increased material and labor costs:** Estimators considered recent IndyGo, DPW, and INDOT bid tabulations, including Purple Line and Red Line pavement maintenance projects
- **Contingency:** Considered as a percentage of project cost

Cost Components



The first 6 Component Costs are 82.93% of the Total Dollars (Millions)

Value Engineering Workshop

- Value Engineering workshop conducted July 2022
 - Goal: to reduce cost and risk while maintaining value
 - Held in person over 3 days
 - CM team, program mgmt team and peer agency engineers (Denver, L.A. and Jacksonville) with input from the designer of record
 - Reviewed Stations, Pavement / Geometrics, Vehicles, Contracting, Drainage, Utilities, Risks



- 48 Ideas
- 6 Recommendations
- 11 Design Suggestions

Total Value of Recommended Changes: (\$128.285 M)

Next Steps

- CM team independent cost estimate received July 2022
 - Estimated “bottoms up” as contractors would bid the project
 - Lower than designer cost
 - Reviewing assumptions and clarifying approach
- Developing costs of different build scenarios to help guide decision-making
 - Different configurations may provide opportunity for reducing risk and cost, including curb running
 - Some options may impact our pursuit for a Small Starts Grant – ridership, cost effectiveness, % dedicated, environmental benefits

Next Steps continued

- Discussions with DPW and CEG
 - There have been changes in standards / guidance since design started
 - Has become more costly to meet the standards
 - Standards compound upon each other
- Can design criteria be modified or phased in?
- What relief would be the most beneficial to the project?

Our initial recommendations

- Shift Blue Line service off Washington Street west of Holt Road
 - Operate on I-70 with no stops between Holt and the Airport
- Identify funding for infrastructure and mobility improvements on the original Segment 1 with DPW / separate from Blue Line



Our initial recommendations

Shift to hybrid vehicles for initial implementation of Blue Line

- U.S. National Defense Authorization Act of 2020 (annual U.S. defense spending bill) restricts IndyGo from buying buses from BYD with Federal money
- Only one manufacturer of the specified buses
- Currently projecting need for 55 Blue Line buses
- Significant capital and operating costs associated with the decision to stay fully electric
- Reduces Project budget by about \$96 M

Our Commitment

- **Improved service between Cumberland and the Airport as compared the current Route 8**
 - Shorter travel times
 - Improved reliability (achieved through features like TSP, queue jumps, real time signs, and/or dedicated lanes)
 - Increased capacity on the buses – 60' articulated
- **Improved ADA access to that service**
- **Enhanced stations**

What we still need to determine: the exact magnitude and scope that we can afford and when

Timeline for Next Steps

- **August**

- conversations with DPW about the extent of infrastructure needs and costs of meeting updated standards
- Update INDOT and Airport on project status
- Conversations with elected officials, community stakeholders, FTA

- **August – November**

- Need some time to understand opportunities and implications of various build scenarios
- Evaluate costs, opportunities, and risks of various scenarios
- Continue conversations with elected officials, community stakeholders, FTA

- **December**

- Return to the Board with options to consider

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Risk and Safety Division Report – July 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Director of Risk and Safety Brian Clem
Date: August 24, 2022

Risk and Safety

- On July 5th, members of the risk and safety department performed a safety walkthrough of the W Michigan St Facility. The audit performed identified locations of additional safety items to be ordered and mounted ahead of staff moving in. Items noted included, self-retracting lifelines for fall protection in the garage, PPE stations for eye, ear, hand protection, face mask and thermal readers to monitor employee temperatures. Items will arrive and be installed in August.
- During the month of July, the IndyGo Drug and Alcohol program was transitioned from Human Resources to the Risk and Safety department. The Director of Risk and Safety has been auditing records and realigning staff to accommodate the smooth transition. The FTA required random pool services were contracted out to IU Health Business Solutions for a cost savings estimated at \$ 6,300 per year. This also frees up staff time for administering this part of the program. All other parts including, pre-employment, post-accident, and reasonable suspicion will be managed inhouse.
- On July 15, 18, 19th IndyGo Risk and Safety hosted facility tours for all of Indianapolis Fire Department (IFD) Battalion 7. Fire fighters from A, B, C shifts from stations 1,7,13,18,19 were presented a power point on our facility layout, exits, high voltage systems, egress, fire suppression, electric bus familiarization, and solar shutoffs to the building. The collaboration was valuable to both sides as we continue to be prepared for emergency response and protect our IndyGo employees and first responders. IndyGo's risk and safety department has committed to these types of collaborations and refresher training for police and fire to be held every year or when new technology is brought to IndyGo.
- On Wednesday July 27th, Risk and Safety Director Brian Clem and Risk and Safety Manager Kevin Neumann attended the 5n5 cyber security workshop and exercise hosted by Citizens Energy Group, Transportation Security Administration (TSA), and Cybersecurity and Infrastructure Security Agency (CISA). Attendees were from all public and private modes of transportation around the state of Indiana. Content presented included resources to identify organizations cyber risk, tools to mitigate the risk, how to request support, and then a tabletop exercise walk through of a cyber security event.

July 2022 Safe Drivers Recognition



National Safety Council Safe Driver awards are the recognized trademark of professional drivers who have proven their skill in avoiding traffic collisions. They are the highest honor for professional safe driving performance. The following Operators are recognized for their safe driving for July and received the National Safety Council recognition patch, pin, and certificate.

<u>Operator</u>	<u>ID #</u>	<u>Years of Safe Driving</u>	<u>Years of Service</u>
Donna Langford	1421	14	24
Victor Garrett	2163	13	21
Lisa Walker	6300	10	22
Sherika Robinson	8428	8	10
Brandi Matthews	8626	7	8
Regeania Hall	9509	3	3
Roy Burts	9483	3	3
Cedric Maxwell	9487	3	3
Brandon Freeman	9175	2	4
Thurmon Moore	9683	2	3
Duane Bean	9096	1	4

Safety is at the core of IndyGo's mission and values. We congratulate the above professional coach operators that have achieved this milestone. Your performance contributes to helping make public transportation safer each day.

Congratulations and Thank You!

Public Transportation Agency Safety Plan (PTASP) Risk and Safety Key Performance Indicators (KPI):

July 2022

Jul-22								
Annual Safety Performance Targets: for the Risk and Safety Department								
Mode of Service	Fatalities (per 100k VRM)	Injuries - SS50 (per 100k VRM)	Safety Events - SS40 (per 100k VRM)	Operator Assaults (per 100k VRM)	Preventable Accidents (per 100k VRM)	Pedestrian Strikes (per 100k VRM)	Average Operator Injury Rate (IndyGo Worker's Compensation Claims Submitted)	Near Miss Reporting (Average Reports per Month)
Fixed Route	0.00	0.34	0.84	0.00	1.68	0.00	5	
Bus Rapid Transit (BRT)	0.00	0.00	0.00	0.00	10.07	0.00	0	
Para Transit	0.00	0.00	0.93	0.00	4.67	0.00	0	
All Modes of Service	0.00	0.26	0.79	0.00	2.89	0.00	5.00	13
2021 IndyGo Reported Data (All Modes)	0.00	0.35	0.9	0.02	2.48	0.05	Average 5.75 a month (69 total)	18
2020 NTD Reported Data (All Modes) All Public Transportation Agencies in the United States	0.0035	0.19	0.16	No Data	No Data	0.01	No Data	No Data
2022 Objective Targets (SPT)	0	<.25	< 0.50	< 0.01	< 2.23	< 0.02	< 2 per month	>36 per year
2022 Risk and Safety Goals	Eliminate vehicle and employee fatalities to 0%	Reduce NTD Injuries to workers and passengers. 28% decrease from the prior year.	Reduce NTD Safety Events. 44.4%	Eliminate Operator assaults by 50% drive to ZERO	Reduce Preventable Accidents to the lowest acceptable level. 10% decrease from the prior year.	Eliminate Pedestrian strikes and accidents by 90% and drive to ZERO.	Reduce reported Operator Injuries that result in Worker's Compensation Claims. Drive to Zero	Increase the utilization of the Near Miss Reporting System by 100% from last years numbers
SPT = Safety Performance Target								
VRM= Vehicle Revenue Mile								

Fatalities: Total number of reportable fatalities and rate per total vehicle revenue miles, by mode. FTA uses the National Transit Database (NTD) definition of fatality (death confirmed within 30 days) and excludes trespassing and suicide-related fatalities.

Injuries: Total number of reportable injuries and rate per total vehicle revenue miles, by mode. FTA uses the National Transit Database (NTD) definition of injury (harm to the person requiring immediate medical attention away from the scene).

Safety Events: Total number of reportable events and rate per total vehicle revenue miles, by mode. (Events as defined in §673.5) FTA uses the National Transit Database (NTD) major event threshold (events reported on the S&S 40 form).

Operator Assaults: Federal Transit Administration (FTA) defined key elements that comprise a Safety Management System (SMS) approach to preventing and mitigating transit worker assaults. Identify and examine the root causes and risk levels of assault to properly understand the scope of the problem and potential mitigation strategies.

Preventable Accidents: Defined by the National Safety Council as: "An occurrence involving an employer-owned or leased vehicle that results in an accident in which the driver in question failed to exercise every reasonable precaution to prevent it."

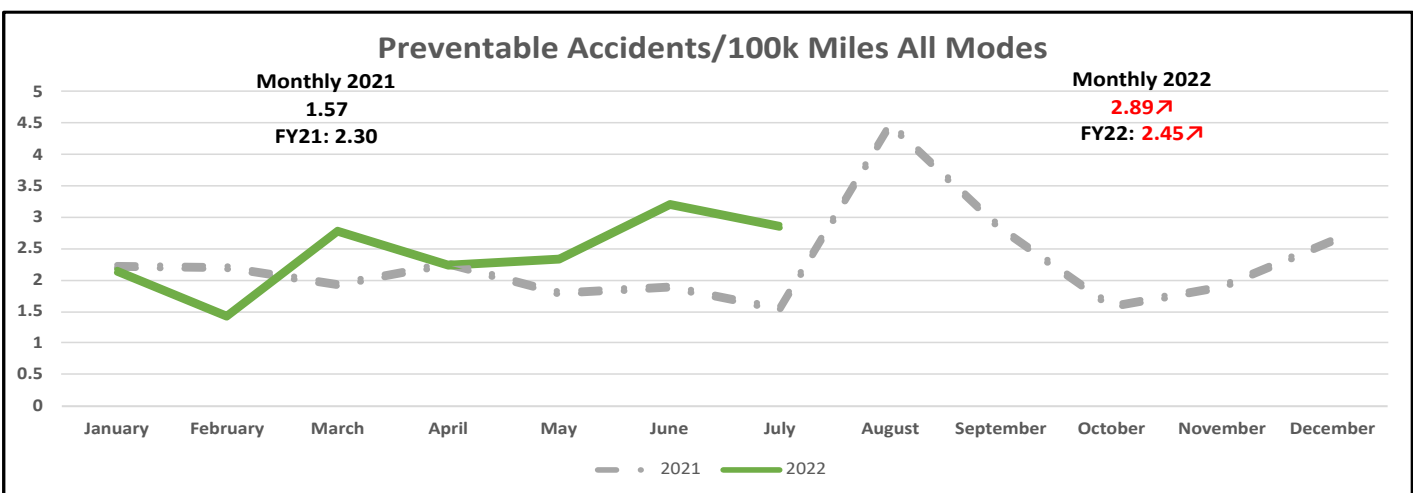
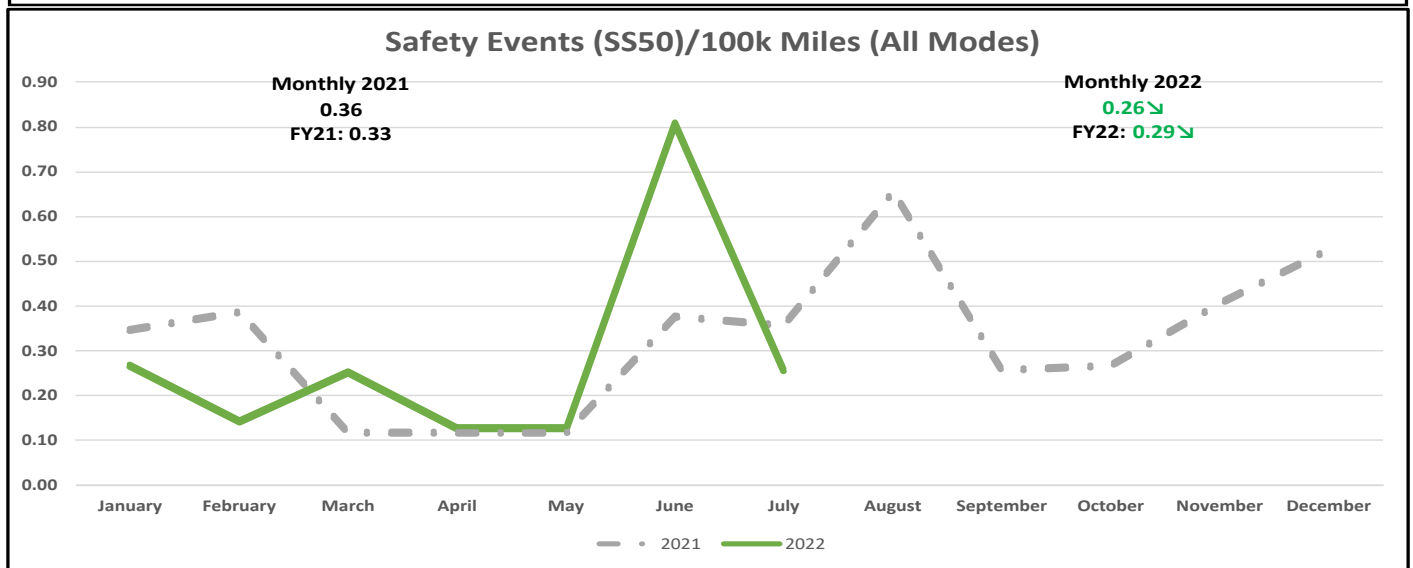
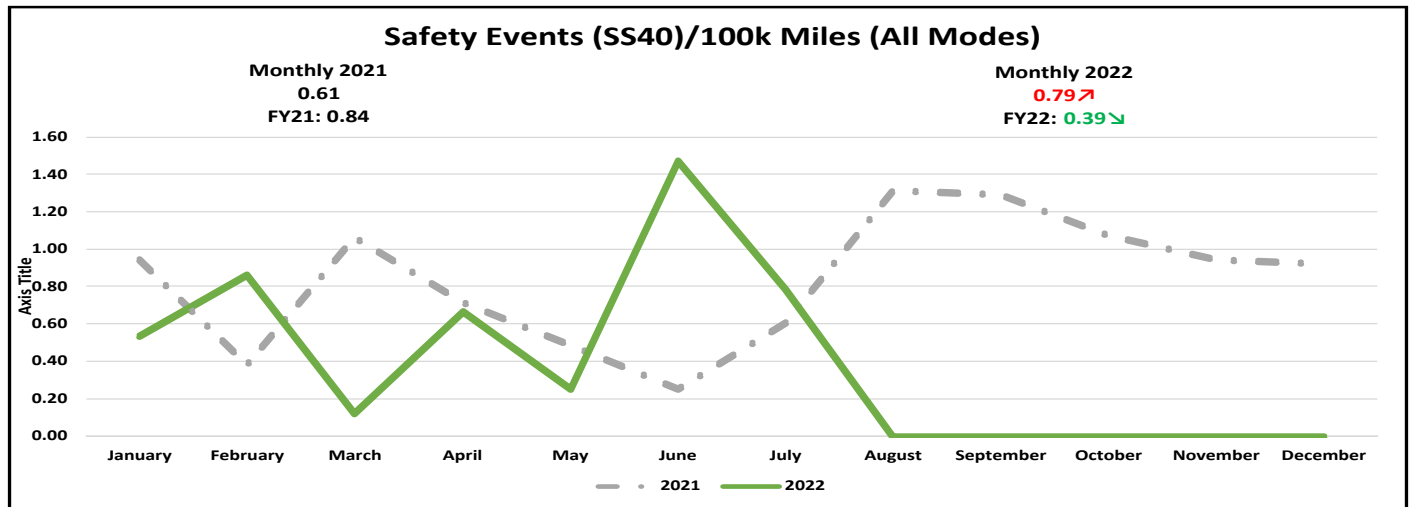
Pedestrian Strikes: The National Highway Traffic Safety Association (NHTSA) defines them as those involving one moving vehicle striking a pedestrian.

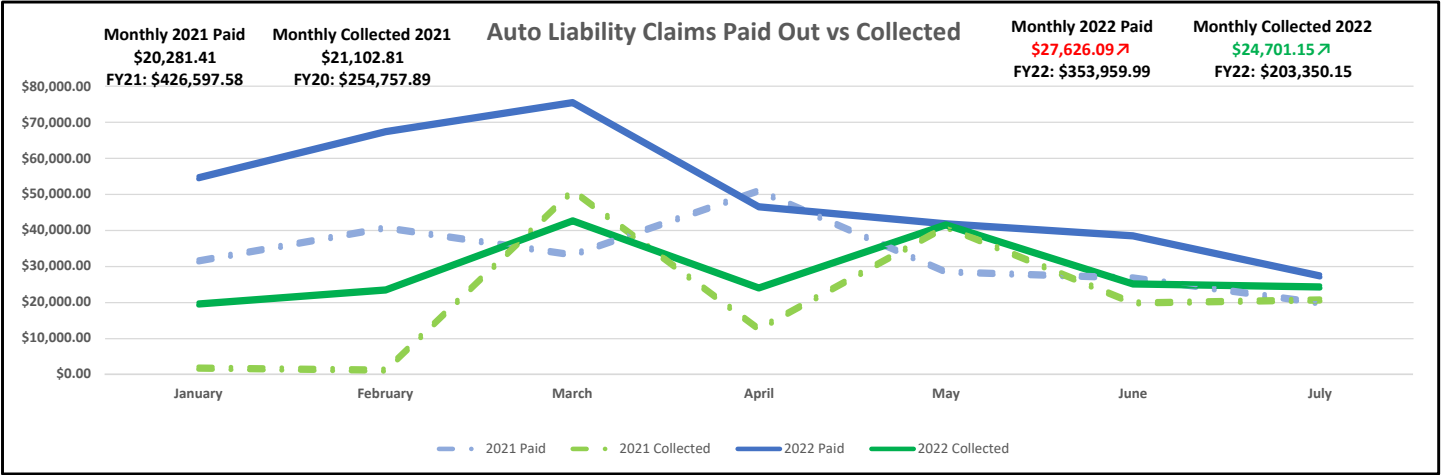
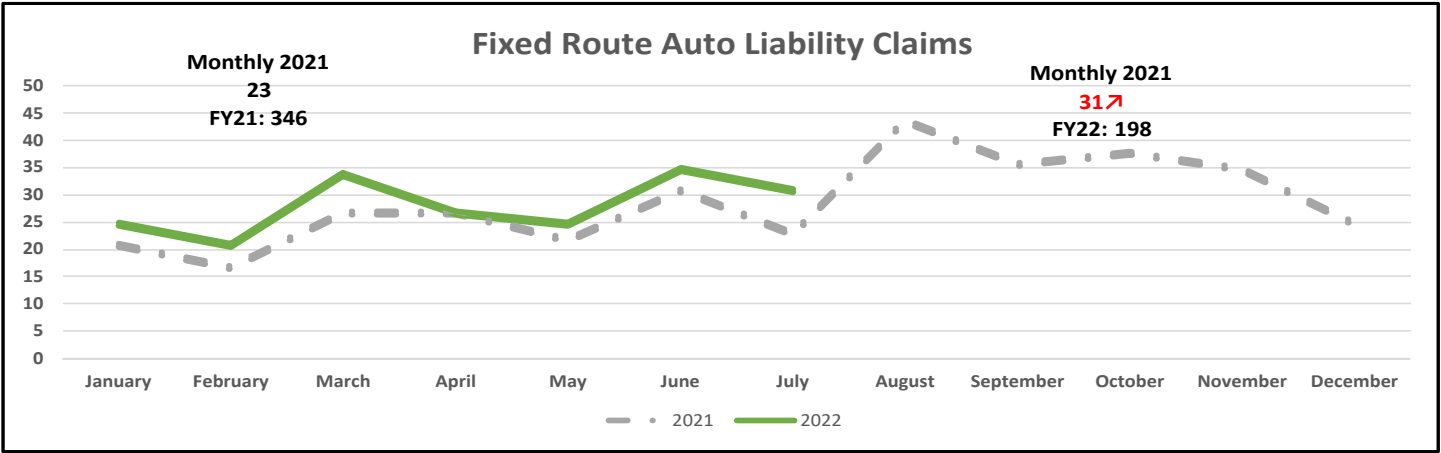
Average Operator Injury Rate: Reduce reported Operator injuries that lead to a Worker's Compensation Claim being filed.

Near Miss Safety Events: A Near Miss is an unplanned event that did not result in injury, illness, or damage – but had the potential to do so. Only a fortunate break in the chain of events prevented an injury, fatality, or damage; in other words, a miss that was nonetheless very nearby. Increase the utilization of the IndyGo Near Miss Reporting System.

Safety and Accident Data

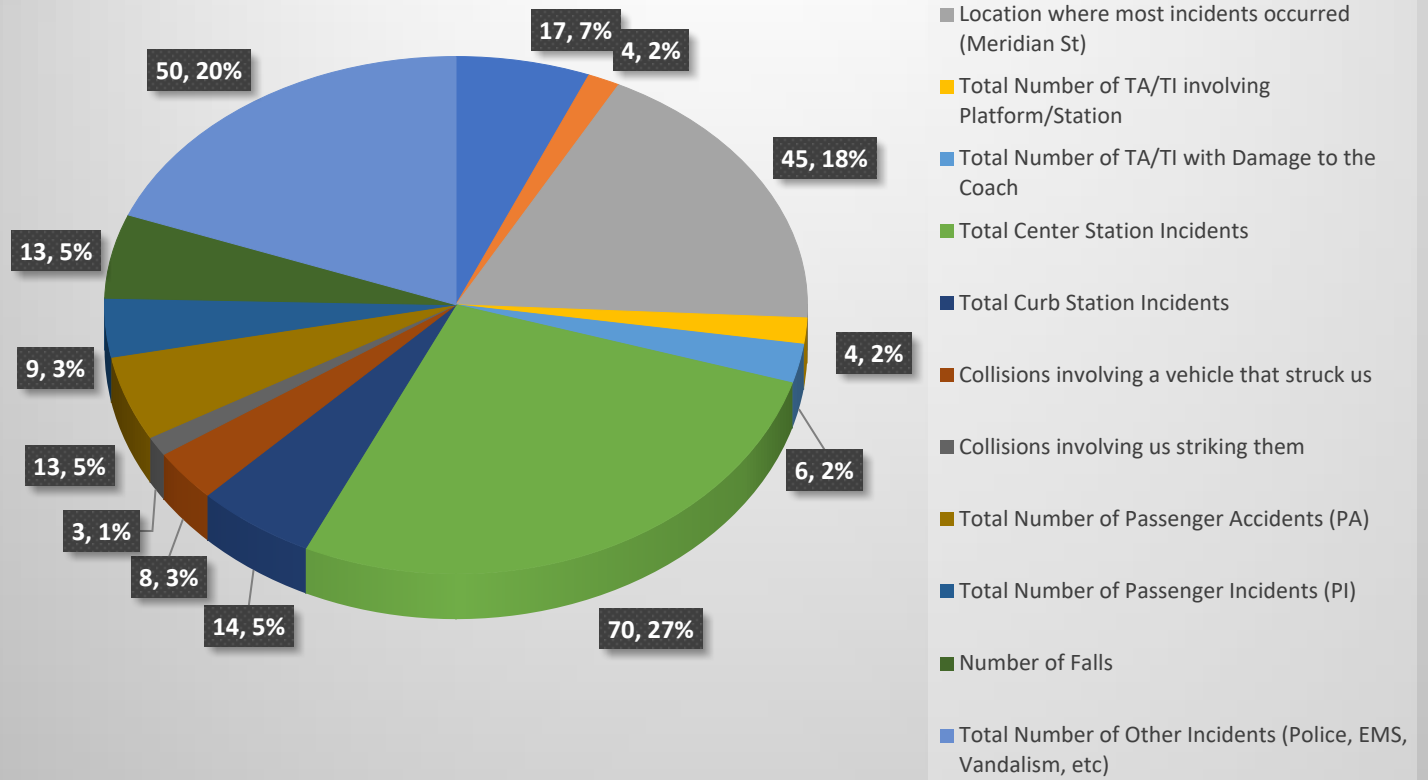
July 2022 Compared to July 2021 Data All Modes:







Red Line Reported Incidents July 2022



End of Report

Planning & Capital Projects Division Report – July 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Chief Development Officer Jennifer Pyrz
Date: August 24, 2022

STRATEGIC PLANNING

Project Development / Innovation

Blue Line Vehicle Propulsion Technology Decision

This is a study commissioned by the IPTC Board of Directors to explore the vehicle propulsion technology options for use on the Blue Line and inform the creation of IndyGo's first zero-emission transition plan (see below). The need for this study is born out of the fact that the buses manufactured by Build Your Dream (BYD) are no longer eligible for reimbursement under the FTA capital improvements grant program. The use of federal funds to purchase buses from this manufacturer has been expressly prohibited by the federal government. This is a direct result of the National Defense Authorization Act, which prohibited the use of federal funds to purchase items from state-owned or state-controlled companies of China. BYD is a privately held company based in China that benefits from substantial Chinese subsidies. Over the next several months, IndyGo staff will be preparing the IPTC Board of Directors who will need to make decisions pertaining to Blue Line vehicle acquisitions to stay on schedule. A final decision as to which vehicle propulsion technology to include in the Blue Line CIG grant application is needed by the IPTC Board of Directors; however, the timeline for this decision is yet to be determined.

Zero-Emission Transition Plan

The primary purpose of the transition plan is to provide IndyGo staff and the Board of Directors with a comprehensive background on zero-emission vehicles, which can then be used to procure zero-emission vehicles in the short-, near-, and long-term future. The scope of work that is required to complete a Zero-Emission Transition Plan includes, among other things: background on zero-emission vehicles, existing and future fleet needs, existing and future facility needs, background on associated costs, and an examination of the lifecycle costs of the zero-emission technologies. This plan will build on the research, findings, and recommendations of the Blue Line vehicle propulsion technology decision described above.

The technical work to update IndyGo's Zero Emission Transition Plan will be supplied by a consultant. An RFQ for the plan was released in May. IndyGo received seven submissions; five were deemed responsive. After reviewing the proposals, IPTC staff narrowed the firms to three and conducted shortlist interviews in mid-August, with a target date of August 24, 2022, for the Board of Directors to review and approve the selection. The plan should be substantially complete within 12 months of the execution of the contract.

Planning Activities: Long-Range Planning

ADA Paratransit Next Steps (Beyond the ADA)

Strategic Planning is supporting Public Affairs and Mobility Services with the Beyond the ADA, which will conclude on January 1, 2023 when the approved changes to how IndyGo operates its complementary ADA paratransit services will be in effect. Monthly meetings are being held with the team and updates are provided to the Mobility Advisory Committee (MAC). A webpage was created with relevant information and Public Affairs will be creating helpful information for current and future eligible IndyGo Access clients.

On-Call Planning Services, Review of IndyGo's 2016 Network Redesign

Outreach and education activities continue as we develop a strategy for phasing in local route improvements for the next five years. The team continues to reach out to external partners and policy and decision-makers to update them on the process and the team's findings. Staff are following up with key stakeholders throughout the summer to examine potential improvements to the network redesign. The team still anticipates broadening its outreach efforts this fall and presenting recommendations for improving upon the network redesign to the IPTC Board of Directors this fall/winter.

2022 On-Board Rider Survey

In keeping with federal requirements, the Indianapolis Metropolitan Planning Organization (IMPO) and IndyGo sought out a qualified consultant to prepare and conduct an on-board survey of transit riders to collect information on rider travel patterns, transit use, and other relevant information. The scope of work was approved by the IMPO Executive Committee in May. The last survey was completed in 2016. Typically, surveys are completed every five years. The bulk of this survey work will be completed in September 2022.

The on-board survey will provide an understanding of the travel pattern and demographic characteristics of IndyGo riders and enable staff to analyze travel patterns, fare payments, and transit use, among other data points. Collected data will be used by IndyGo for future planning analyses and to update the IMPO's regional travel demand model. This information will also be made available to others at IndyGo and the Indianapolis Public Transportation Foundation to use when preparing future grant applications or when seeking support for the Foundation's Mobility Access Fund.

Planning Activities: Capital Planning

Transit Asset Management Plan

IndyGo is required by the Federal Transit Administration to develop and maintain a Transit Asset Management (TAM) Plan. Last updated in 2018, IndyGo's existing TAM plan must be updated by or before October 2022. The TAM Plan is intended to: (1) outline how people, processes, and tools come together to address asset management policy and goals; (2) provide accountability and visibility for furthering understanding of leveraging asset management practices; and (3) support planning, budgeting, and communications to internal and external stakeholders.

The TAM plan update is currently underway. In August, the consultant assisting IndyGo conducted interviews with staff to understand IndyGo's existing asset management process and procedures. A software suitability review was also conducted. This review will provide a recommendation for the best software solution for IndyGo to manage TAM.

Grants, Bus and Bus Facilities & Low/No FY2022

IndyGo has received notice that we are the recipient of a \$33 million grant (out of the \$36 million requested) to help advance the design and construction of our new fleet terminal, which is likely to exceed \$45 million based on our most recent cost estimates provided to us by our contractors. The bus grant awards – made under FTA's Buses and Bus Facilities and Low- and No-Emission Vehicle programs – are FTA's first competitive grant selections under the Bipartisan Infrastructure Law. The programs support the Biden-Harris Administration's commitment to expand our nation's transportation infrastructure, create and maintain good-paying jobs, and fight climate change.

Grants, On-Call Grant Writing

IndyGo typically completes all grant-writing in-house and has been successful in doing so. However, with the additional competitive opportunities available through the Bipartisan Infrastructure Law (BIL) and the complex technical requirements of certain opportunities, IndyGo staff is seeking consultant assistance. The selected consultant will provide IndyGo with a calendar of eligible federal funding from the Infrastructure Investment and Jobs Act, also known as the BIL, and other state funding opportunities. They will also assist staff with matching suitable projects to upcoming grant opportunities, and in preparing grants submissions.

There are two funding opportunities from the BIL that are flowing to INDOT that IndyGo staff are tracking: Carbon Reduction Program and the Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Program. The purpose of the Carbon Reduction Program is to fund projects that will reduce transportation emissions. The purpose of the PROTECT Program is to support the assessment of vulnerabilities that are likely to occur during weather events or natural disasters, and then develop a plan for the types of transportation improvements and emergency response strategies that can adequately address such vulnerabilities. Transit projects are eligible for both funding sources; however, it is not clear yet how INDOT will distribute these funds. An on-call contract for grant writing will better position IndyGo to be able to competitive for opportunities such as these.

Regional Initiatives/Discussions

Section 5310 - 2021 Call for Projects

The official Section 5310 call for projects closed on May 28, 2021. IndyGo reviewed the applications and put together their recommendations. IPTC finally received pricing for the mobility vehicles through the new IDOA QPA. The vehicle procurements will be presented to the board in August. Following approval, IndyGo staff will order the vehicles after all local match checks are received.

ENGINEERING & CONSTRUCTION

Blue Line BRT

The Blue Line NEPA documentation and design are progressing through a Value Engineering Phase. The team continues to connect with the community, community leaders and stakeholders to determine the best approach on the Blue Line BRT given current understanding of cost, benefits, and impacts.

Purple Line BRT

Construction started in January 2022 on the Purple Line BRT. The construction management team and IndyGo meet weekly with the contractors and stakeholders, to monitor, communicate about, and manage the project. Several lane restrictions and closures have already been implemented as part of the construction progress. Pavement and drainage improvements are underway along 38th Street, and the first station is taking shape at the Terminus, located at the Ivy Tech campus in Lawrence, IN. Weekly emails are being delivered to stakeholders to communicate construction impacts.

Red Line BRT

Pavement maintenance is underway on the Red Line. Work began in June 2022 and will continue through summer 2023. Contractors are currently working on Capitol Avenue. Work includes asphalt patching, concrete bus pad maintenance, and rub rail installation.

Audible pedestrian signal (APS), transit signal head replacement, and Capitol Ave warning signs

APS provides audible messages to users so that a person with disabilities know when to cross the street at a traffic signal. The transit signal heads (vertical and horizontal white bars) along the Red Line will be replaced with signal heads that are similar in function but are easier to implement and configure. A new task order was recently executed with CDM Smith to finalize the design, assist with construction procurement, and provide design services during construction. This Red Line APS project is anticipated to bid in October 2022, with construction extending into mid-2023.

Other On-Street Projects

Rural Street Bridge Project

Lochmueller Group is progressing on 40% design to lower Rural St 18" below the CSX bridge on the near eastside. Design is expected to be finalized late 2023 and construction is anticipated in 2024-2025. It is anticipated that this project will be funded locally.

Transit Signal Priority

The creation of an RFP for Transit Signal Priority (TSP) services for the Purple Line BRT and local routes (local routes will be determined in future study) continues. IndyGo has completed a rigorous investigation to understand the current TSP landscape and better understand technology alternatives that improve transit service. It is anticipated that the RFP(s) for TSP services will be released in 2022, however, this could shift to early 2023 depending on other procurements.

An RFQ for engineering services to assist with a prioritization strategy for local route implementation, along with design services, is planned for October 2023. The analysis is anticipated to complete in mid-2023.

Super Stops

Delaware St. Super Stops (one on the NE corner of New York & Delaware and one on the NE corner of North & Delaware) and a bus lane on Delaware St from Market St. to Ft. Wayne Ave. are currently under construction. IndyGo is monitoring construction in partnership with DPW and participating in change management decisions. Construction is expected to be complete on the bus lane and the Super Stops within the next few weeks.

Phase II of the Super Stops project consists of Super Stops on Alabama St., Ft Wayne St., and Vermont St. Design on these projects is being finalized and NEPA has been approved. This project is anticipated to bid in October 2022.

Construction is anticipated to take place in 2023. IndyGo was awarded an FTA Bus and Bus Facilities Grant to fund the construction of these Super Stops. The total grant award is \$2,933,322, of which IndyGo is responsible to pay \$586,664.

FACILITY PROJECTS

On-Call Architectural and Engineering (A&E) Services contracts were awarded in June 2020 to The Etica Group, Woolpert, and HDR. The On-Call A&E firms are designing renovations and preparing for construction at our new facilities. The table below identifies the design teams working on each project and summarizes key milestone dates.

Furniture for the new facilities was procured separately from the building renovations. A single procurement covered the needs of all properties. There will also be a separate procurement for interior signage for all facilities that will be presented at the October Board Meeting.

Other on-going and upcoming projects include:

- Mobility Solutions Vehicle Storage and Wash
- East Campus Master Development Planning
- An assessment and design for needed repairs to the Duesenberg portion of the 1501 W. Washington St. headquarters, along with a plan for other needed repairs in the garage.
- Facility assessments for 1501 W. Washington and the Carson Transit Center to support the Transit Asset Management Plan
- 1501 Concrete and ADA ramp repairs
- Carson Transit Center Rain Garden Guardrail installation

IndyGo will be releasing an RFQ in August or September 2022 for East Campus development master planning and design services.

Task Order	Design Team	Design Start	Construction Start	Construction Completion
East Campus Building A – Admin.	Woolpert	2/2021	10/2021	8/2022
Mobility Solutions Center Phase 1/2	The Etica Group	2/2021	8/2021	complete
Mobility Solutions Center Phase 3	The Etica Group	4/2021	Q4 2022	Q2 2023
East Campus Building B - Elevator/Training/Board	The Etica Group	5/1/2021	2/2022	10/2022

Respectfully submitted,

Jennifer Pyrz, PE

Vice President of Infrastructure, Strategy, and Innovation

Public Affairs Division Report – July 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Chief Public Affairs Officer Lesley Gordon
Date: August 24, 2022

CONSIDERATION OF PUBLIC AFFAIRS REPORT FOR July 2022

ISSUE:

A report of IndyGo Public Affairs will be presented at the board meeting.

RECOMMENDATION:

Receive the report.

Lesley Gordon
Chief Public Affairs Officer

Attachments

Contributing Staff includes:

Lesley Gordon, Chief Public Affairs Officer
Carrie Black, Director of Communications
Jordan Patterson, Special Programs Manager
Ashlynn Neumeyer, Communications Specialist
Ashley Wright, Creative Design Specialist
Ari Kasle, Digital Media Specialist

July 2022 *Board Report*



INDYGO.NET WEBSITE STATISTICS:

(6/1/2022-6/30/2022)

Page Views	213,379
Bounce Rate	47.18%
New Users	30,122
Returning Users	15,320
Total Sessions	100,452
Total Monthly Sessions Comparison to Previous Year	↑ 10%

Mobile Share

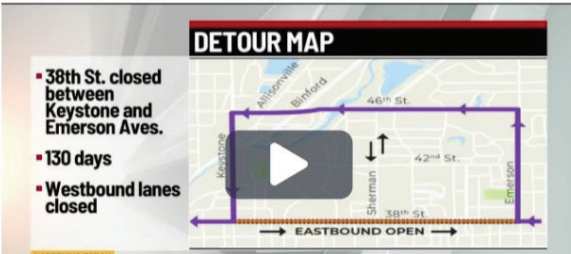
Date	Mobile	Desktop	Tablet
July-22	83.75%	15.37%	.88%
June-22	81.68%	17.42%	.89%
May-22	82.02%	17.01%	.96%
April-22	80.38%	18.62%	1.00%
Mar-22	79.82%	18.70%	1.48%
Feb-22	77.05%	21.07%	1.88%
Jan-22	79.30%	19.49%	1.20%
Dec-21	81.26%	17.43%	1.31%
Nov-21	80.70%	18.02%	1.29%
Oct-21	80.49%	18.53%	.98%
Sept-21	91.45%	17.66%	.90%
Aug-21	80.81%	18.16%	1.04%

Media Mention Highlights

WISHTV.COM NEWS WEATHER SPORTS LIFE STYLE LIVE! STATION INFO WATCH LIVE

LOCAL

Portion of 38th Street closed for IndyGo Purple Line construction



38th St. closed between Keystone and Emerson Aves.

130 days

Westbound lanes closed

HAPPENING TODAY
NEW PURPLE LINE 130-DAY CLOSURE TAKES EFFECT

PLAINFIELD 9AM 72° 12PM 82° 5PM 88° FORECASTS 6:04 66°

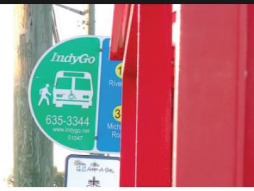
FOX 59 78° INDIANAPOLIS

News Weather Traffic Morning News Sports Indy Now Jobs More Search

Tickets at Work V The Ultimate Variety Show Las Vegas Save Over 70% Get Deal

IndyGo riders alerted to Red Line changes

by Jacob Barbrink - Digital Investigative Reporter and Producer
Posted: Jul 11, 2022 / 05:09 PM EDT
Updated: Jul 11, 2022 / 05:04 PM EDT



INDIANAPOLIS — People who take the Red Line may experience delays and closures through late September as IndyGo enhances its Red Line.

SHARE

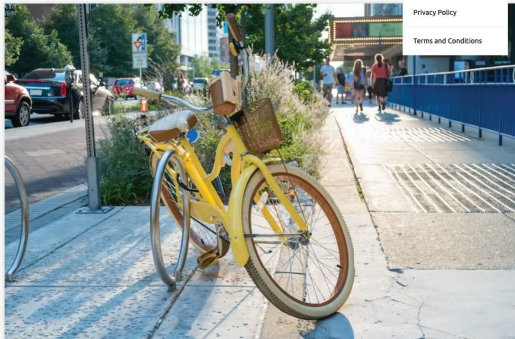
INDIANAPOLIS — People who take the Red Line may experience delays and closures through late September as IndyGo enhances its Red Line.

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How to make the most of Indianapolis on a budget: top discounts and other money-saving tips

July 27, 2022

Destinations

BOOK HOTELS WITH CRYPTO AND SAVE UP TO 40% Travalva.com BOOK NOW

Indianapolis is a budget-friendly place to visit, and its cost of living is 2% lower than the national average. Although it can be expensive to fly into Indianapolis because few airlines are based here, once you're here, it's cheap to get around on foot or by bike.


Making your trip to Indy affordable and fun isn't hard with a little strategy. Here are some top tips to get the most out of your Indianapolis budget.

Ready to start planning? Sign up for our weekly newsletter and get 20% off your next guidebook.

Use public transportation

While the Indianapolis public transportation system isn't incredibly robust, it's affordable and can be convenient, especially if you'll be traveling through downtown or northern Indianapolis. You can purchase a one-day pass for \$4 or use the MyKey payment system. The best part about MyKey is the fare cap, which means that you won't be charged more than \$4 per day or \$15.75 per week for unlimited use of the public transportation system.

Use the IndyGo Trip Planner to see if taking the bus makes sense for where you need to go. You can also explore bus routes and times on the website.

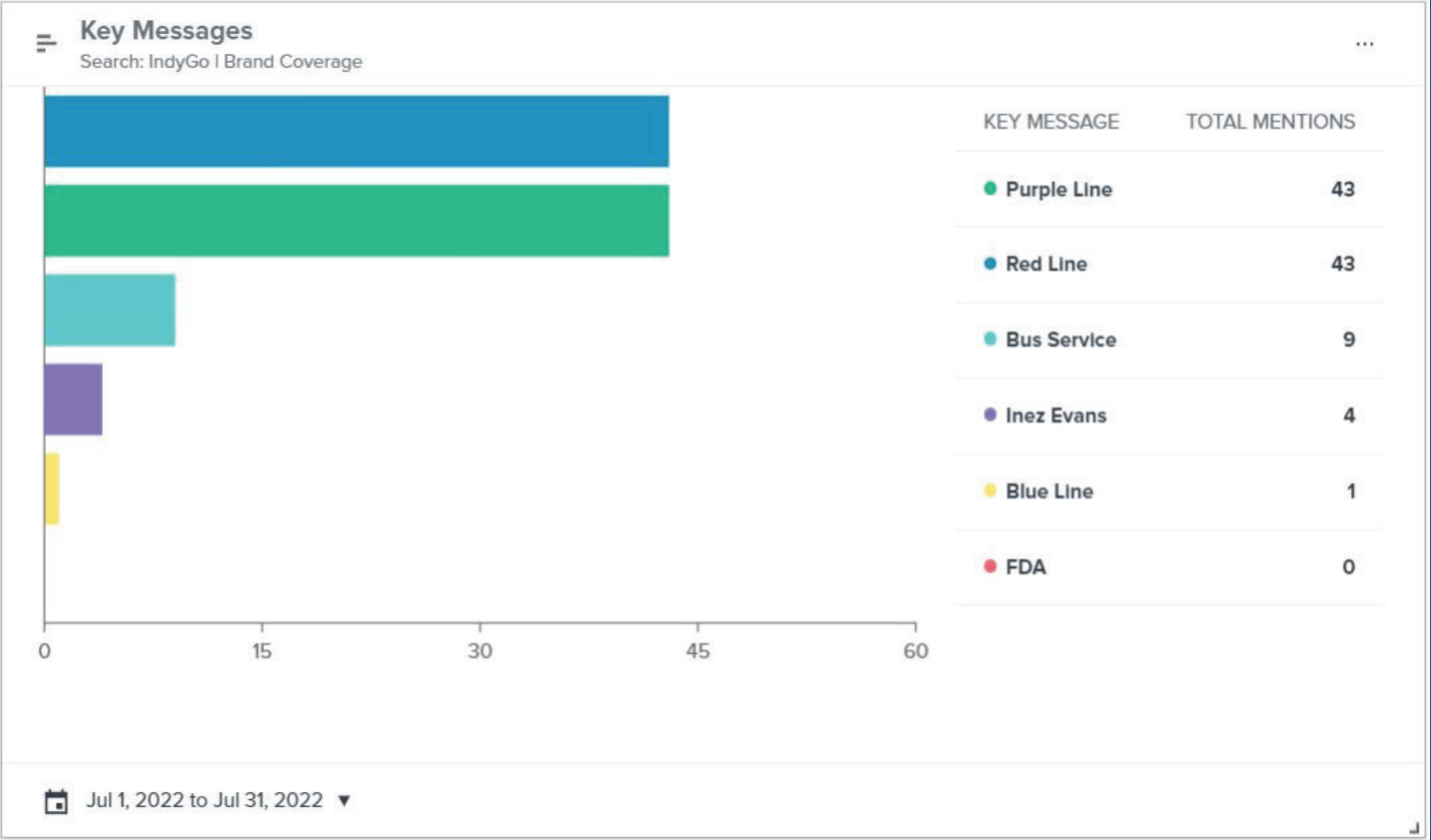
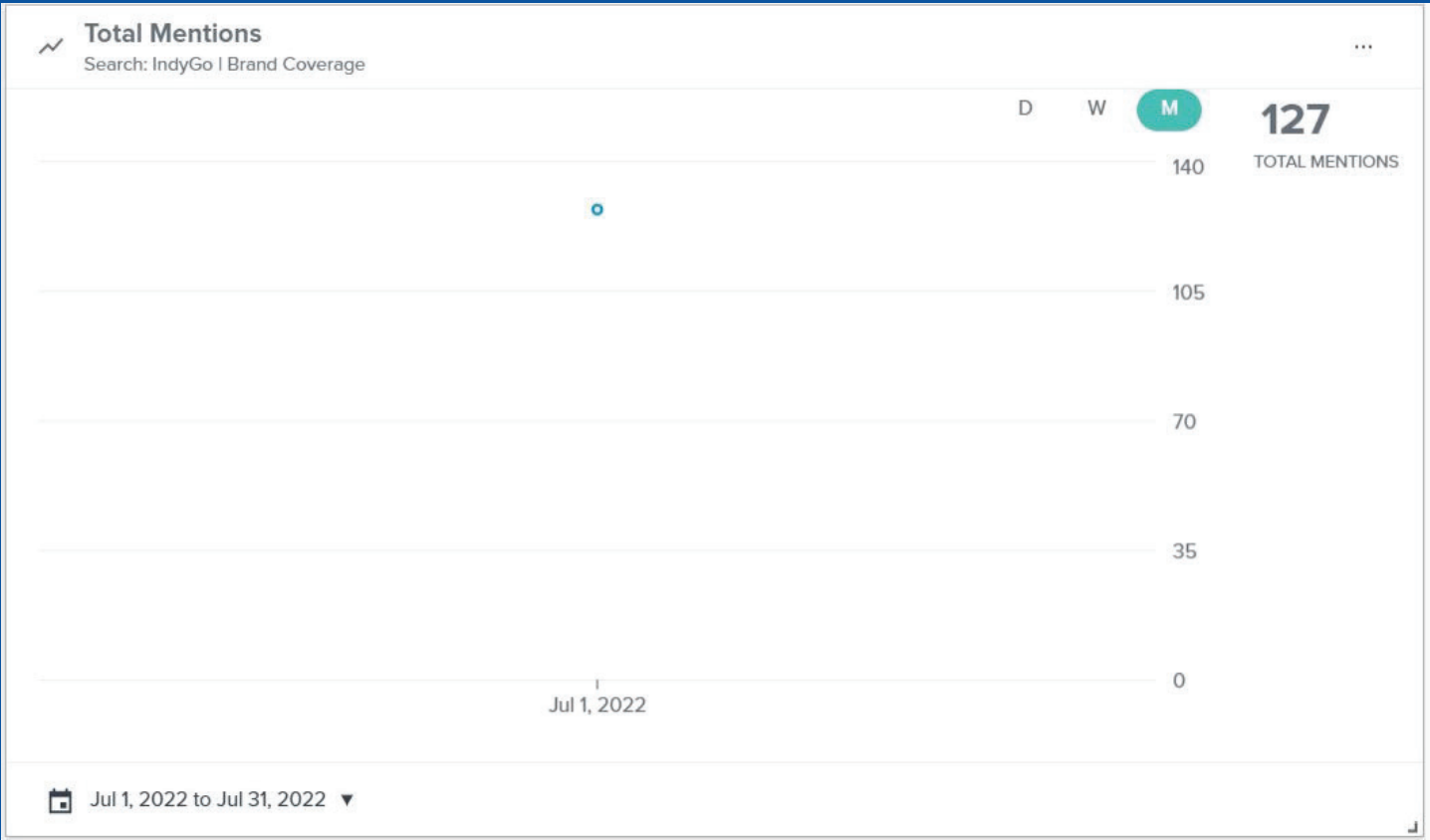


August 2020
July 2020
June 2020
May 2020
April 2020
March 2020
February 2020
January 2020
December 2019
November 2019
October 2019
September 2019
August 2019
July 2019
June 2019
May 2019
April 2019
March 2019
February 2019
January 2019

Topics Include:

At the start of July 2022, IndyGo informed riders of the next major closure happening along 38th Street from Keystone to Emerson avenues that began July 11. More than 10 articles were published warning drivers of the construction and possible commuting delays. Another construction story that was mentioned involved the Red Line enhancements project, which received at least nine mentions in the media between TV and online. Other mentions included fair accessibility with Purple Line construction, Carson Transit Center restrooms opening and multiple mentions of IndyGo being a cheap way to get around downtown! Online coverage was the most popular. Altogether, IndyGo was mentioned in the media nearly 130 times in July.

Here's a brief coverage summary:

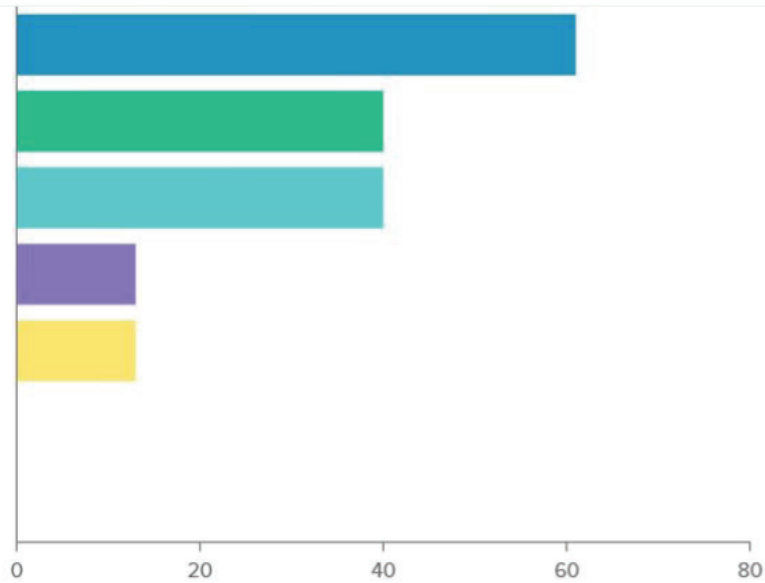




News Coverage

Search: IndyGo | Brand Coverage

...



KEY MESSAGE

TOTAL MENTIONS

Media: Online News

61

Media: TV & Radio

40

Media: TV Only

40

Media: Blogs

13

Media: Licensed Print

13

Media: Non-Licensed Print

0

Media: Radio Only

0



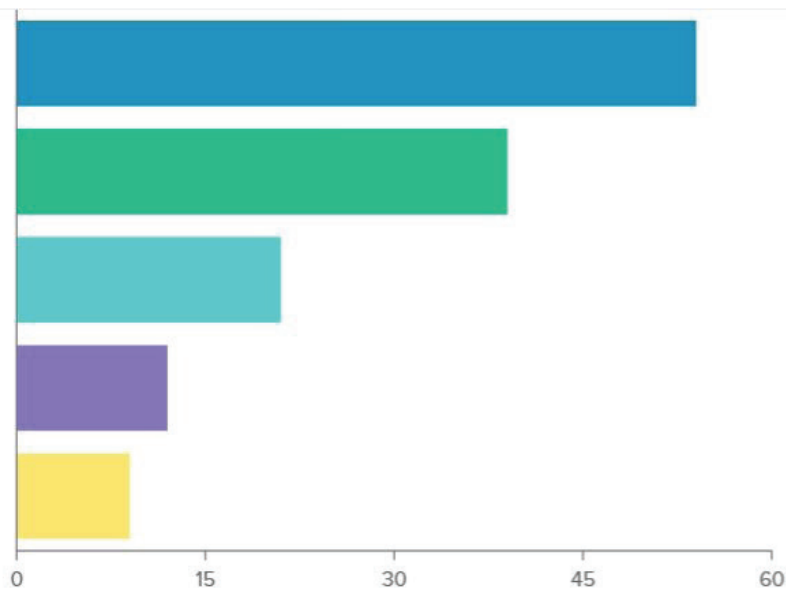
Jul 1, 2022 to Jul 31, 2022 ▼



Media Performance Metrics

Search: IndyGo | Brand Coverage

...



KEY MESSAGE

TOTAL MENTIONS

Feature Mentions

54

Headline Mentions

39

Top Tier Readership

21

High Performing Articles

12

Target Publications

9



Jul 1, 2022 to Jul 31, 2022 ▼



Social Performance:

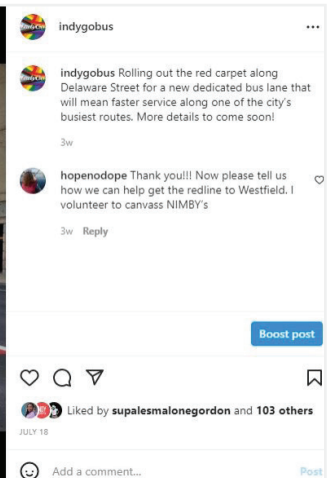
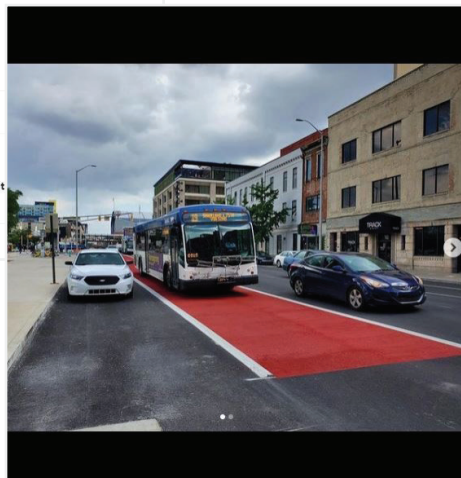
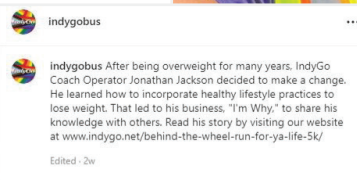
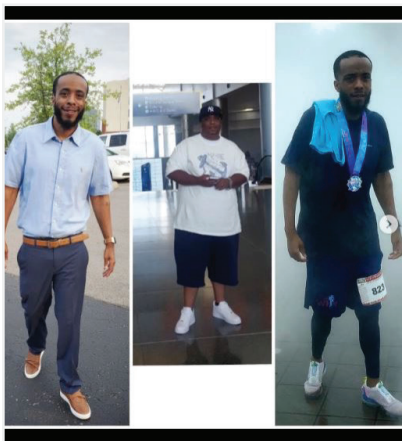
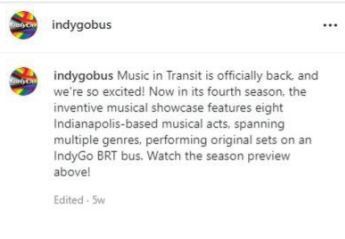
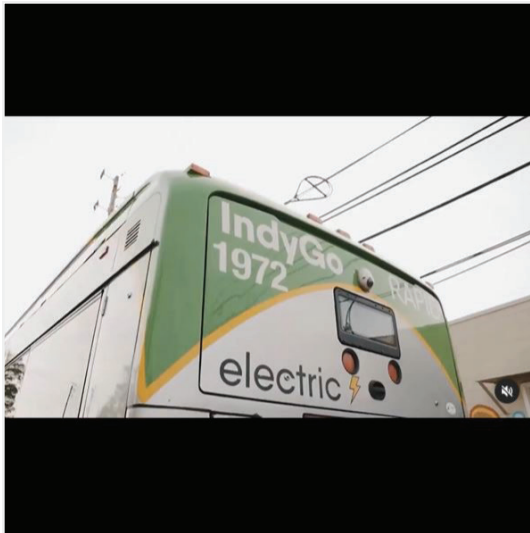
Facebook

- Had a total of **16,132 organic impressions** (16,862 impressions in June)
- **4,276 post engagements**
- **11,264 page likes** (352 more than June)
- **12,450 current followers**



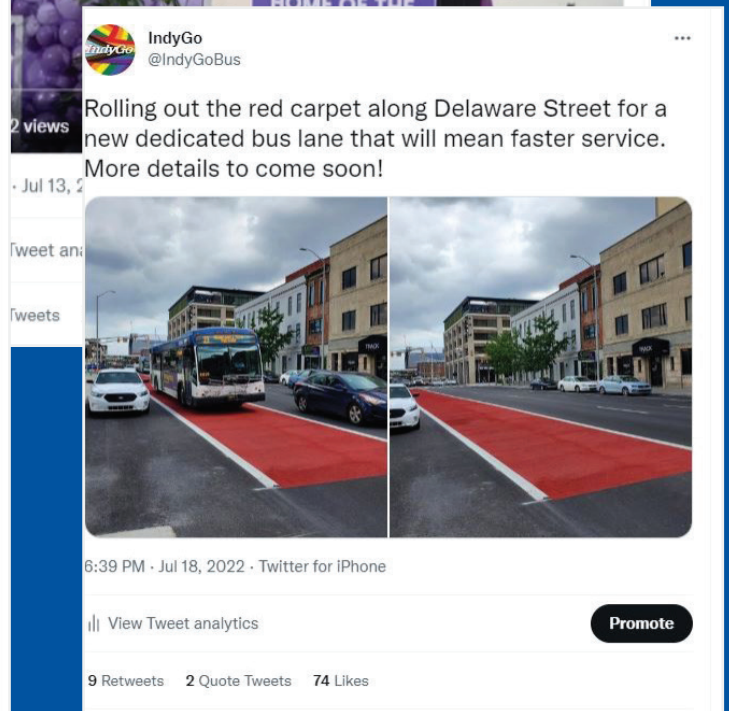
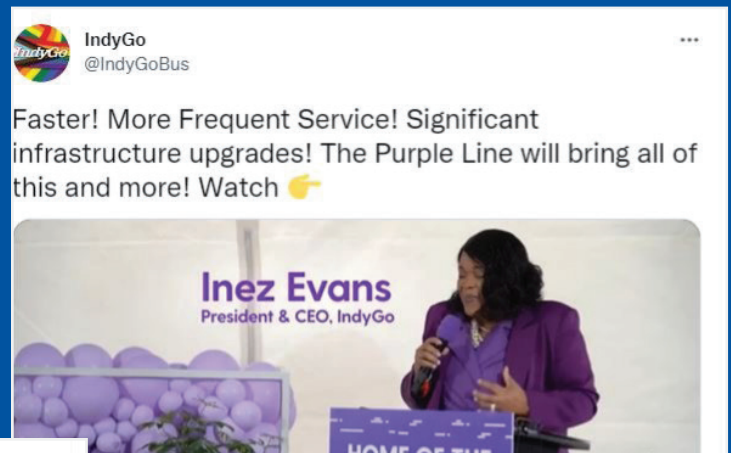
Instagram

- Generated **11,283 impressions**
- **603 total engagements** (1.7% engagement rate)
- **3,460 current followers** (17 more than June)



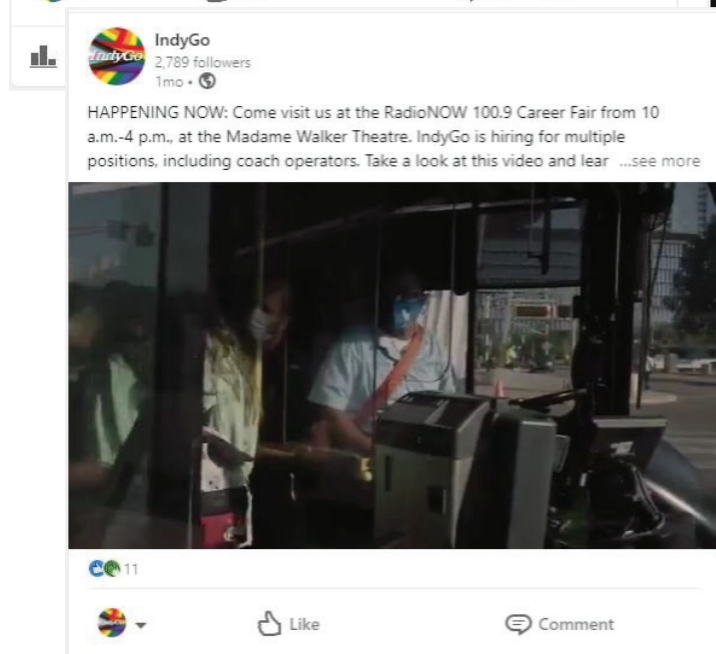
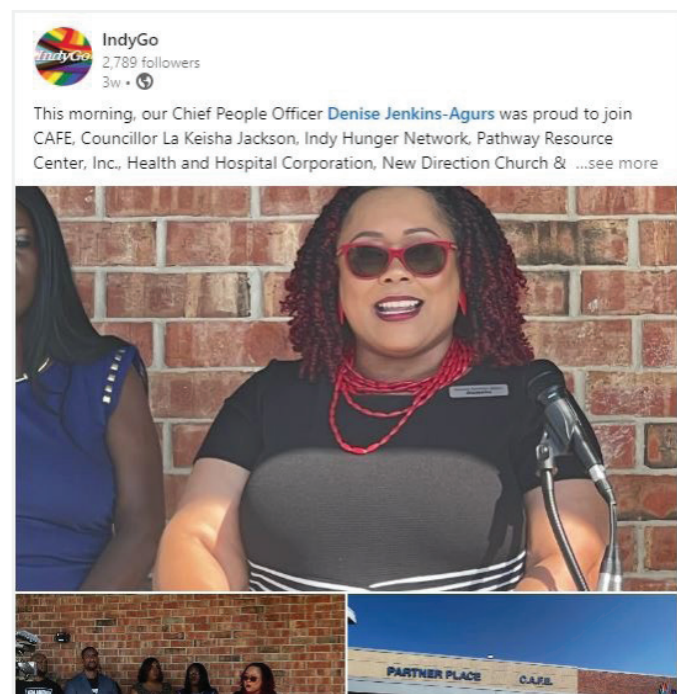
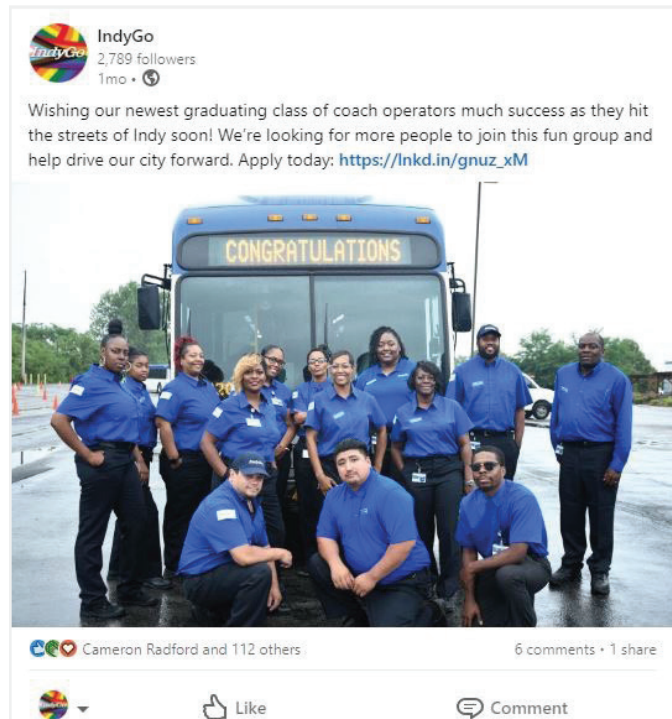
Twitter

- Had a total of **41,000 organic impressions**
- Earned an average of **1,343 impressions per day**
- 80 Retweets, 325 likes, 22 replies, 128 link clicks, 2.9% engagement rate
- 36 new followers, 6,435 current followers (27 more than June)
-



LinkedIn

- Generated **5,622 impressions** for July
- 198 total engagements; 0.95% engagement rate
- 50 new followers; 2,788 total followers (22 more than June)



Email Marketing:


NEWSLETTER

- 9,847 Recipients
- 4.11% CTR
- 4.95% Open rate

INSIDEINDYGO»»

INSIDE INDYGO THIS JULY

New Purple Line Closure Along 38th Street Set to Start Soon



News Release


IndyGo Announces New Purple Line Construction 130-Day Closure Along 38th Street

Beginning on or after July 11, Purple Line construction will enter a new 130-day closure along 38th Street between Keystone and Emerson avenues. One eastbound lane will remain open. Westbound lanes will be closed between Keystone and Emerson. Westbound traffic will be detoured via Emerson Avenue, 46th Street and Keystone Avenue.

The previous 130-day closure on 38th Street, from Fall Creek Parkway to Keystone Avenue, is now reopened to two-way traffic using the southern portion of 38th Street. The northern portion of 38th Street will remain closed.

For more information, visit IndyGo's website [here](#).

Breathe Easier on IndyGo with Lumin-Air



Outreach Summary: July 2022

In July, IndyGo reached nearly 9,000 people and focused engagement efforts on Purple Line and IndyGo Cares programming.

IndyGo continues its commitment to connect our community to culture and art. Music in Transit kicked off in July 2022. Now in its fourth season, the inventive musical showcase features seven Indianapolis-based musical acts, spanning multiple genres, performing original sets on an IndyGo BRT bus. This award-winning concert web series was created in partnership by IndyGo, Square Cat Vinyl and now GANGGANG. The series shines a spotlight on the connectivity IndyGo brings residents with rapid transit, in addition to the immense talent of Indianapolis' local musicians. Every Sunday, a new live session is released on Square Cat Vinyl's YouTube channel.

During Indiana Fashion Week 22, IndyGo partnered with the Indiana Fashion Foundation on a mobile fashion experience at our Carson Transit Center. This included a runway show and photo and video shoot on an IndyGo BRT bus.

IndyGo continues to support communities during Purple Line construction. Prior to the major construction closure on 38th Street from Keystone to Emerson avenues, the construction management team visited all businesses directly impacted by construction. Public Affairs canvassed nearly 400 residences and hosted a virtual public informational session in partnership with United Northeast

Community Development Corporation. The session went over the next phase of construction, motorist and rider impacts as well as ways IndyGo would help communities and businesses thrive through construction. IndyGo also hosted several Transit Talks at the 38th Street Library and Avondale Meadows YMCA. Public Affairs participated in New Direction Church's Back to School Block Party along East 38th Street that brought over 2500 community members. In addition to a booth with giveaways, IndyGo brought the Purple Line promo bus as a cooling station. Public Affairs also made its rounds to community events near the Purple Line at Martindale Brightwood Community Development Corporation Community Center and the Far East Side Neighborhood Center.

Other community festivals in July included Shalom's Annual Dr. Danneé Neal Back-To-School Health Fair that brought over 1500 attendees and the 2022 Indiana Black & Minority Health Fair.

Additionally, IndyGo hosted a travel training for nearly 50 middle and high school teens at CAFE Indy, located along the future Purple Line. The training taught tools and tips to help these students get acquainted and comfortable with our service. Participants got experience using local route and Bus Rapid Transit and included a trip to the City Market.



July Outreach Events:

Date	Name of Event
7/5/2022	Transit Talk: Avondale Meadows YMCA
7/5/2022	Neighborhood Canvassing - 38th Street: Keystone to Emerson Avenues
7/6/2022	Purple Line Information Meeting (Virtual) presented by ANU
7/8/2022	CAFE Indy Youth Travel Training
7/12/2022	Transit Talk: Avondale Meadows YMCA
7/19/2022	Transit Talk: East 38th Street Library
7/23/2022	New Direction Back to School Block Party
7/23/2022	Shalom's Annual Dr. Danneé Neal Back-To-School Health Fair
7/24/2022	Breaking Down Barriers & Building Opportunities for Far Eastside Residents
7/26/2022	Transit Talk: East 38th Street Library
7/26/2022	2022 Indiana Black & Minority Health Fair
7/27/2022	ANU Community Partner Collective
7/28/2022	Indiana Fashion Week & IndyGo: Fashionable Travel Downtown Tour
7/29/2022	Brightwood Community Center Summer Block Party



Operations Division Report – July 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Chief Operating Officer Aaron Vogel
Date: August 24, 2022

OPERATIONS DIVISION REPORT – July 2022

SERVICE PLANNING

SCHEDULING

The next Operator Service Bid takes effect on October 9, 2022. Expected changes are minor timing adjustments.

PLANNING

LOCAL BUS STOP DESIGN & CONSTRUCTION:

Construction is completed for 29 local bus stop accessibility improvements. This includes 17 stops along E 42nd St, N Post Rd, and N Mitthoefer Rd on the east side, along with 12 bus stops on the westside along Eagle Creek Parkway, High School Road, and W. 46th Street.

Additional bus stop design projects are underway with IndyGo's on-call engineering contractor, Lochmueller. This includes 22 bus stops on the near northside of downtown which were bid in late July. These bus stops are located along Central Ave, College Ave, 30th St, Beachway Dr, and Clifton Ave. Shuck Corporation was the low bidder on this project and Service Planning staff are requesting Board approval for IPTC to enter a contract with Shuck Corporation to bring these bus stops into ADA compliance. If approved at the August board meeting, these bus stops will be constructed this fall.

Additionally, design continues for bus stops on the near westside (W. 10th St, W. 16th St, W. Michigan St, and Lafayette Rd), and for bus stops are required for future service changes related to the Marion County Transit Plan. These stops are expected to be constructed in Spring or Summer of 2023.

IndyGo was also recently awarded a \$670,000 FTA grant through the Areas of Persistent Poverty grant program, which will fund the design of approximately 80 local bus stops on the near eastside. This design work will begin in late 2022 or early 2023, with construction expected in 2024.

COMPREHENSIVE OPERATIONAL ANALYSIS

The Service Planning staff has continued to work alongside the Strategic Planning department on the Comprehensive Operational Analysis for IndyGo's future local bus network. This includes finalizing staff recommendations, engaging with the IndyGo Board of Directors and stakeholders, and preparing for public outreach. Staff is also working to build new communication tools to use during outreach and implementation, including web maps and bus stop signage.

PURPLE LINE CONSTRUCTION DETOURS

Service Planning staff is assisting IndyGo Transportation Operations staff in preparing for and executing detours related to Purple Line construction, which began in early March. This includes coordinating detour routing, and temporary bus stops to maintain service along the East 38th Street project corridor.

OPERATIONS PERFORMANCE MANAGEMENT:

The Operations Performance (OP) Team is working on designing and proposing a solution for the posting of the parts costs from the Storeroom to the Maintenance Department. Over 3,000 Work Orders have been completed since the D365 migration date of May 1, 2022.

The team is continuing to develop and implement Battery Electric Bus metrics and specific KPIs with more in-depth measurements and validations.

The team is in the final phase of completing the twenty-one customized Maintenance Department Power BI dashboards that can efficiently manage the department.

The team is working with the Blue Line Technology group on various specification comparisons, the Transit Asset Management Team, and the consultant for Asset Management software options.

FIXED ROUTE RIDERSHIP:

Jul-21	Jul-22	% Change	IndyGo Fixed Route Ridership	2021	2022	% Change
5,986	5,100	-14.8%	2 E. 34th St.	41,927	35,132	-16.2%
15,535	17,836	14.8%	3 Michigan St.	105,085	122,822	16.9%
5,226	5,572	6.6%	4 Fort Harrison	34,561	35,041	1.4%
7,500	9,045	20.6%	5 E. 25th	49,576	65,873	32.9%
5,742	5,746	0.1%	6 N. Harding	36,321	38,969	7.3%
76,859	77,218	0.5%	8 Washington St.	506,989	495,867	-2.2%
45,930	51,999	13.2%	10 10th St.	308,912	345,435	11.8%
2,142	2,660	24.2%	11 E. 16th St.	15,256	17,442	14.3%
1,989	1,902	-4.4%	12 Minnesota	12,378	12,596	1.8%
1,448	1,604	10.8%	13 Raymond	9,689	10,281	6.1%
3,327	4,940	48.5%	14 Prospect	23,030	25,610	11.2%
8,009	7,370	-8.0%	15 Riverside	51,824	50,913	-1.8%
8,011	7,123	-11.1%	16 Beech Grove	48,013	48,624	1.3%
2,711	3,215	18.6%	18 Broad Ripple	19,148	19,885	3.8%
12,607	14,551	15.4%	19 Castleton	79,337	89,282	12.5%
9,110	9,274	1.8%	21 East 21st St.	62,738	59,988	-4.4%
6,762	6,106	-9.7%	24 Mars Hill	52,881	41,315	-21.9%
7,564	6,475	-14.4%	25 W. 16th St.	49,878	42,738	-14.3%
8,135	9,904	21.7%	26 Keystone	55,385	58,757	6.1%
5,860	6,003	2.4%	28 St. Vincent	39,973	37,812	-5.4%
3,784	4,088	8.0%	30 30th St.	24,901	28,202	13.3%
5,961	6,982	17.1%	31 US 31	38,248	41,045	7.3%
14,267	15,993	12.1%	34 Michigan Rd.	93,372	100,334	7.5%
18,596	21,584	16.1%	37 Park 100	124,002	138,734	11.9%
10,666	12,396	16.2%	38 Lafayette Square	75,902	78,373	3.3%
40,611	47,478	16.9%	39 E. 38th St.	266,362	309,439	16.2%
2,374	2,882	21.4%	55 English	16,778	17,646	5.2%
6,720	5,026	-25.2%	86 86th Street Crosstown	43,552	31,712	-27.2%
7,082	7,472	5.5%	87 Eastside Circulator	44,643	47,567	6.5%
76,314	79,583	4.3%	90 Red Line - BRT	476,589	604,929	26.9%
777	359	-53.8%	901 Nora	6,383	5,443	-14.7%
4,558	5,409	18.7%	902 County Line	30,923	26,986	-12.7%
32	184	475.0%	Others	199	1,071	438.2%
432,195	463,079	7.1%	Total	2,844,755	3,085,863	8.5%

YTD ridership may be updated from prior periods due to buses probed after the 10th of the month.

TRANSPORTATION SERVICES

EMPLOYEE OF THE MONTH JULY: PETER REINTJES #5109

90% CLUB:

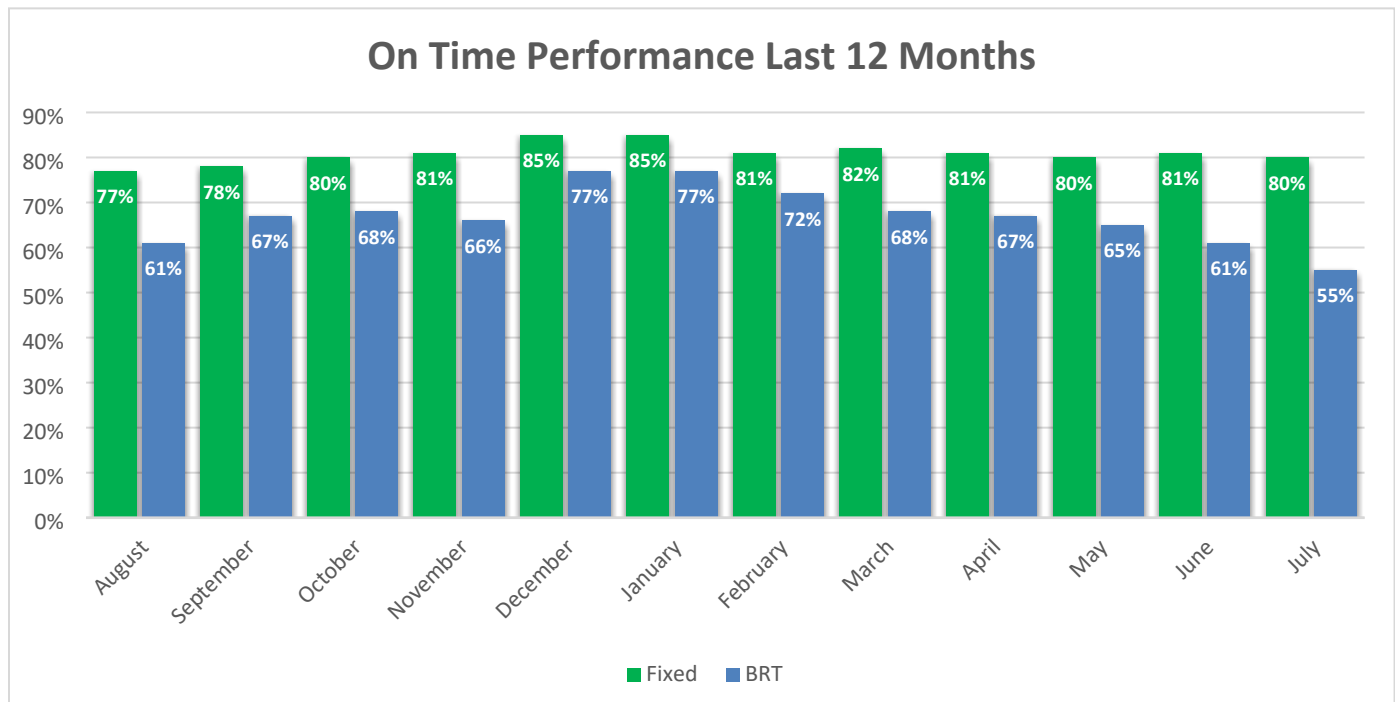
The following operators achieved an on-time performance rating of 90% or better during the month. The names are entered into a drawing held each month from this group of Operators. The winner receives an extra personal day.

The winner for July: Ebony Taylor #9290

Johnson, Jarvis
Starkey, Catherine
Thein, Stephen
Murray, Beth
Lagrone, Terry
Hazen, William
Carpenter, Andy
Harden, Erica
Jones, Shirley
Harrison, Michael
Wilson, Patricia
Carpenter Williams,
Lakisha

Choctaw, Mary
Hyde, Corene
Mason, Rodney
Taylor, Ebony
Frierson, Razheana
Hicks, Mikia
Howard, Jeffrey
Sanchez, Tina
Moss, Shapaul
Baine, Tenisha
Clay, David
Brent, Shanta

Boston, Joel
Fox, Harry
Freeman, Mancia
Edwards, Monei
Goodrich, Steven
Young, Samuel
Reintjes, Peter
Anderson, Treva
Hartwell, Geneva
Rowe, Patrick



VEHICLE MAINTENANCE AND FACILITIES SERVICES

FACILITIES:

Staff is working on a project to have five new overhead screen doors installed in the garage and bus storage area. This will provide additional security to the facility and ventilation to the garage. Quotes have been turned into the Procurement Department.

During the month of July staff moved employees from the Customer Service Call Center to the new location at the Michigan Street Site – Mobility Office.

The Gennesart Mobil Clinic will continue to be onsite every Tuesday between 2:00 pm and 5:00 pm at the Julia Carson Transit Center. They offer low to no cost services and are accepting appointments.

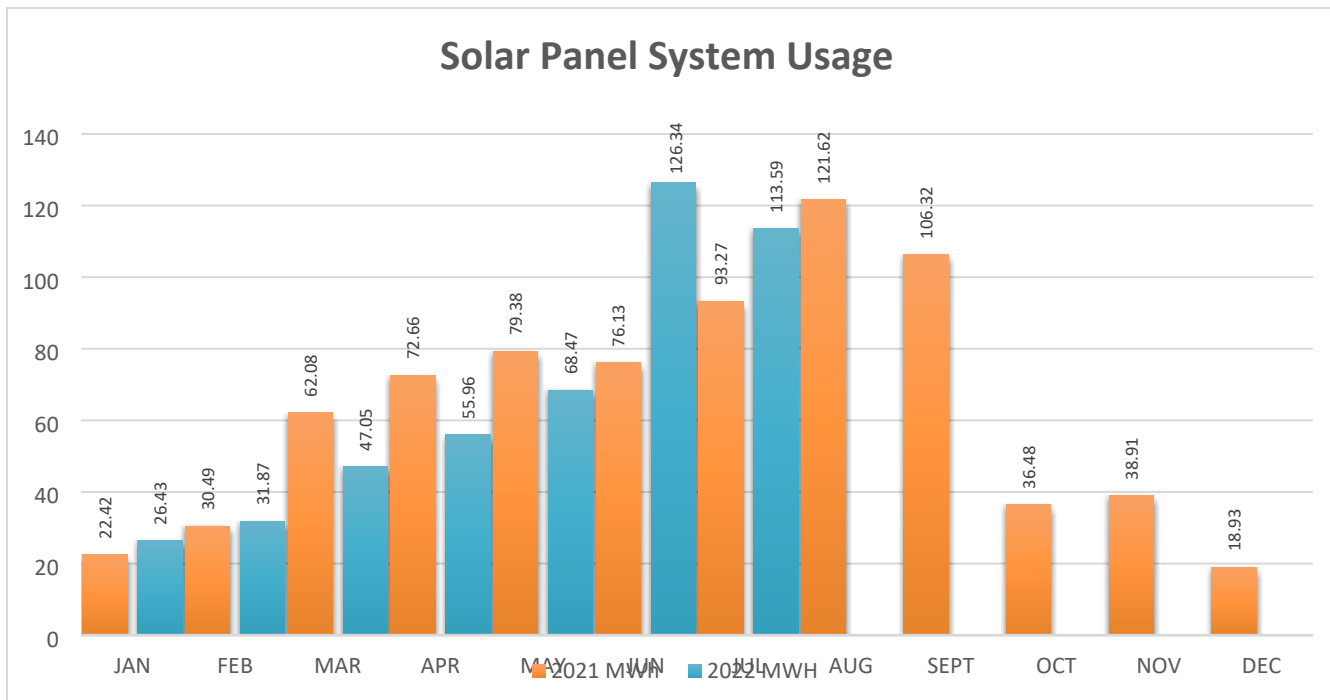
The Marion County Health Department continues to serve the general public as a COVID Vaccination Site inside the lobby at the Julia Transit Center. The Marion County Health Department (MCHD) is open in the three days a week Tuesday, Wednesday, and Thursday. The MCHD is still getting consistent traffic from the general public and the COVID Vaccination Clinic will remain open at the Transit Center to respond to the need.

The Pest Control contract for all six IndyGo buildings went before the Board Of Directors in July, and was approved. The winning vendor was the incumbent, Environmental Pest Control and they have done an excellent job under their current contract.

The Facilities Department assisted the Public Affairs team with setting up Pop-up shops around Marion County promoting the Purple. The “pop-ups” engage the community, answering questions and providing updates about the upcoming BRT Purple Line.

SOLAR PANEL:

During the month of July, with the increased amount of daylight hours the 4,300 Solar Panel Array on the roof at the main building to produce a substantially higher KWH output. The savings YTD, \$44,622.45.



FLEET SERVICES:

There were 139 buses detailed in July. The goal is to detail every bus at least once per month.

There were 34 vehicle requests in June for the motor pool.

IPTC has logged 4,954,132 miles YTD

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2022	700,999	650,213	739,093	710,879	716,446	710,305	727,197						4,954,132
2021	796,966	755,260	830,606	785,602	789,833	767,140	791,044	762,229	731,641	738,072	700,370	722,820	9,141,583
2020	878,363	875,068	917,660	705,903	701,773	865,561	888,720	866,798	844,969	850,663	767,009	817,246	9,979,733

Fluid Usage Summary:

FLUID TYPE	July 2022	July 2021	July 2020
COOLANT (qt)	1,650	1,346	1,569
ENGINE OIL (qt)	329	268	391
DIESEL (gal)	143,327	137,985	162,126
UNLEADED (gal)	1,173		

Mean Distance

Mean Distance Major Systems Failures

Mean Distance Between All Systems Failures

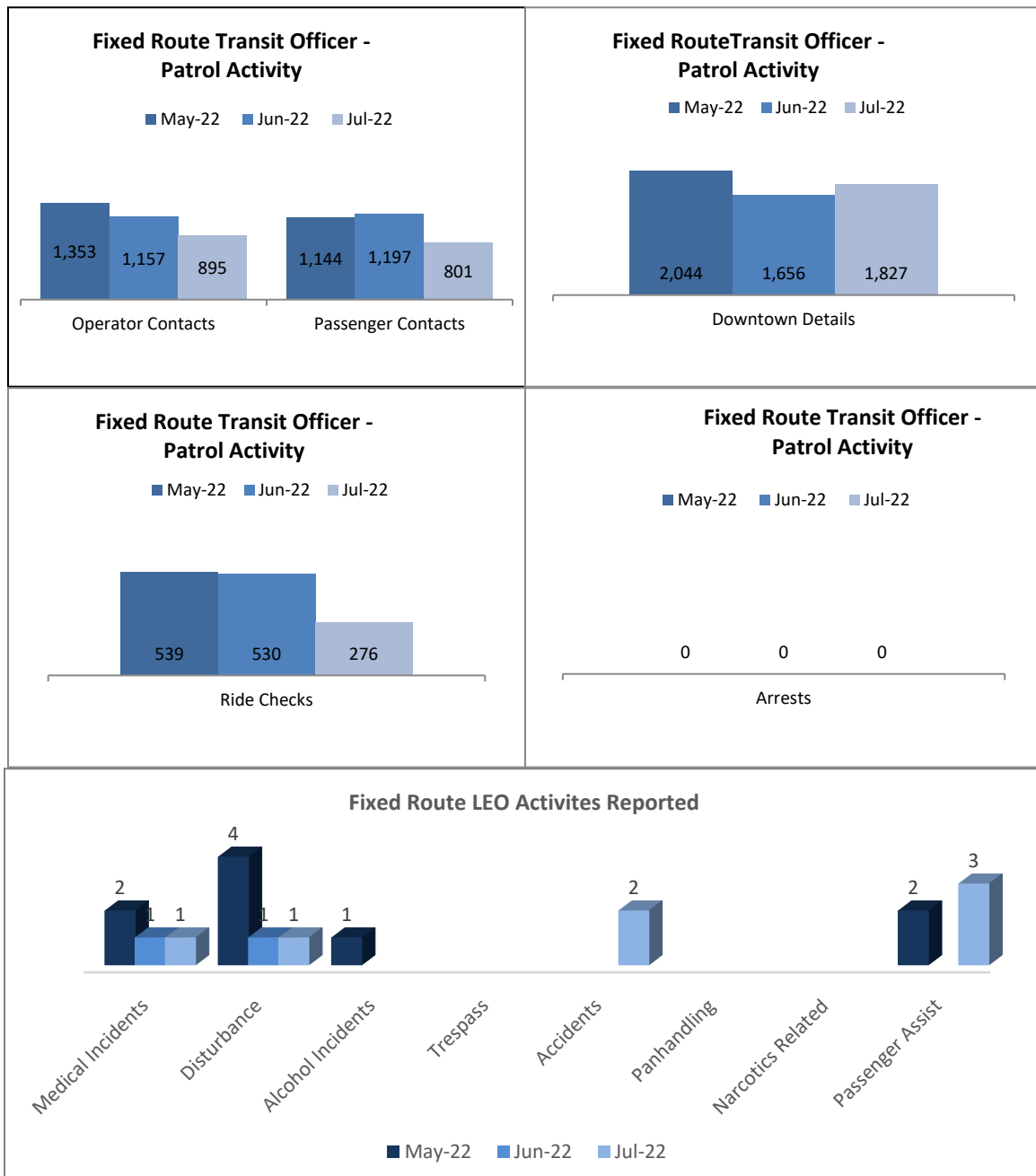
	2022/1	2022/2	2022/3	2022/4	2022/5	2022/6	2022/7	2022/8	2022/9	2022/10	2022/11	2022/12
MAJOR	4848	4388	4436	3918	3107	3594	3495					
ALL	4377	3920	3911	3753	2984	3151	3064					
	2021/1	2021/2	2021/3	2021/4	2021/5	2021/6	2021/7	2021/8	2021/9	2021/10	2021/11	2021/12
MAJOR	4,229	3,479	4959	5715	4919	3478	3574	3387	5455	4498	4430	4998
ALL	3,878	3,193	4314	4594	4340	3161	2854	2689	4111	4033	4322	5038
	2020/1	2020/2	2020/3	2020/4	2020/5	2020/6	2020/7	2020/8	2020/9	2020/10	2020/11	2020/12
MAJOR	5,506	5,506	5,506	5,506	5,506	7,973	7,682	6,456	5040	5249	5059	4238
ALL	4,307	4,307	4,307	4,307	4,307	6,816	5,278	2,531	3319	3505	4826	4057

The green cells represent averaged totals

SECURITY

FIXED ROUTE SECURITY:

The charts below show a breakdown of activities that the Law Enforcement Officers (LEO) stationed at the Julian M. Carson Transit Center and or on Route Detail have performed or addressed for the last three months.

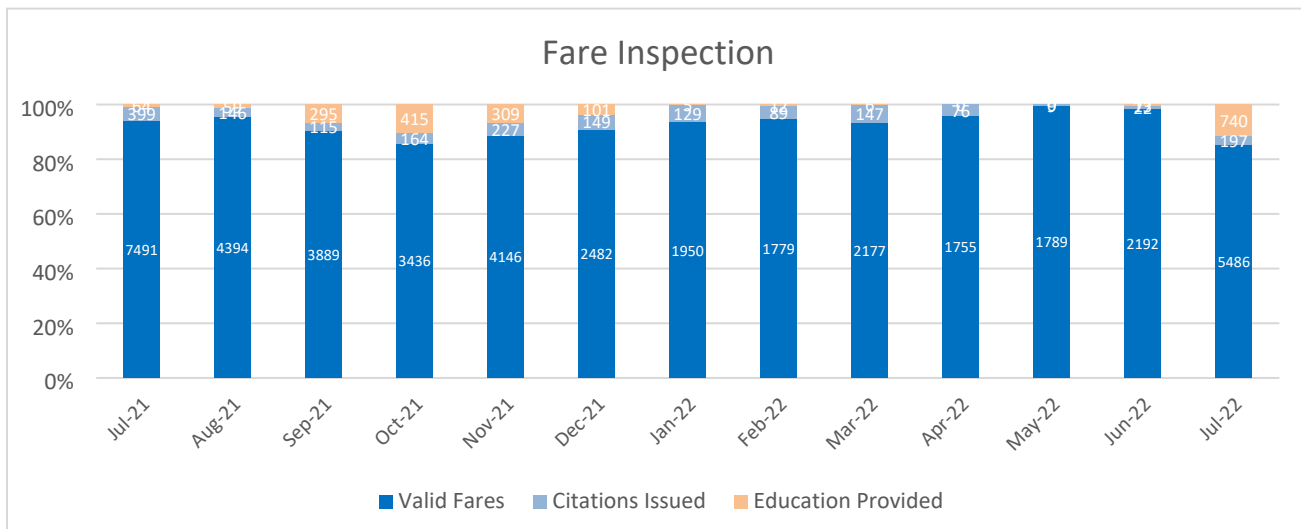


Red Line Security:



The charts above are the Red Line Security reports. These charts will show the LEO's activity on the Red Line Route. These charts will also include any activities the Fixed Route LEO may have performed while assisting the Red Line LEO. As more information is obtained in the following months, these charts will populate more.

FARE INSPECTION REPORT:



July	Passenger Contact	Notifications	Educations
Total	5486	197	740
Weekday	5095	171	710
Saturday	243	11	20
Sunday	148	15	10

2022 YTD	Passenger Contact	Notifications	Educations
Total	17128	669	776
Weekday	15319	570	746
Saturday	1098	80	22
Sunday	711	19	10

The chart shows passenger contacts; representing passengers who had a fare when checked. It shows notifications; representing passengers who did not have a fare when checked and did not/would not purchase a valid fare. Lastly, it shows education; representing passengers who did not fare when checked but purchased a valid fare after being shown the proper procedures.

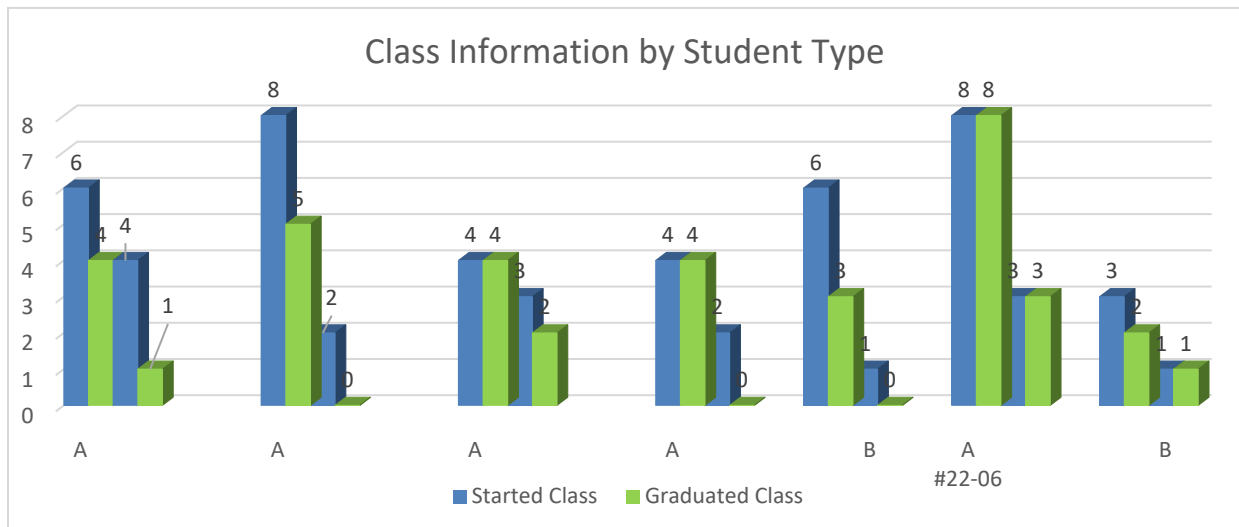
Security Manager, Aletra Edison, conducted Annual Fare Inspection training with the Nolan Fare Inspectors. The training was conducted to refresh the inspectors on tasks that must be completed daily. It also provided them an opportunity to ask questions.

Director of Life Safety and Security, Mark Emmons, worked with the Director of Risk and Safety, Brian Clem, to have all shifts (Shifts A, B, and C) of the Indianapolis Fire Department (IFD) visit the 1501 W. Washington Street facility. The firehouses that visited would be the first to be called to this location in case of a fire alarm. The purpose of this visit was to show the fire personnel the building layout and the different electric buses that IndyGo uses. Other IndyGo staff members showed them the building electrical panels they may need to interact with and the bus tug in case a bus had to be moved out of the building.

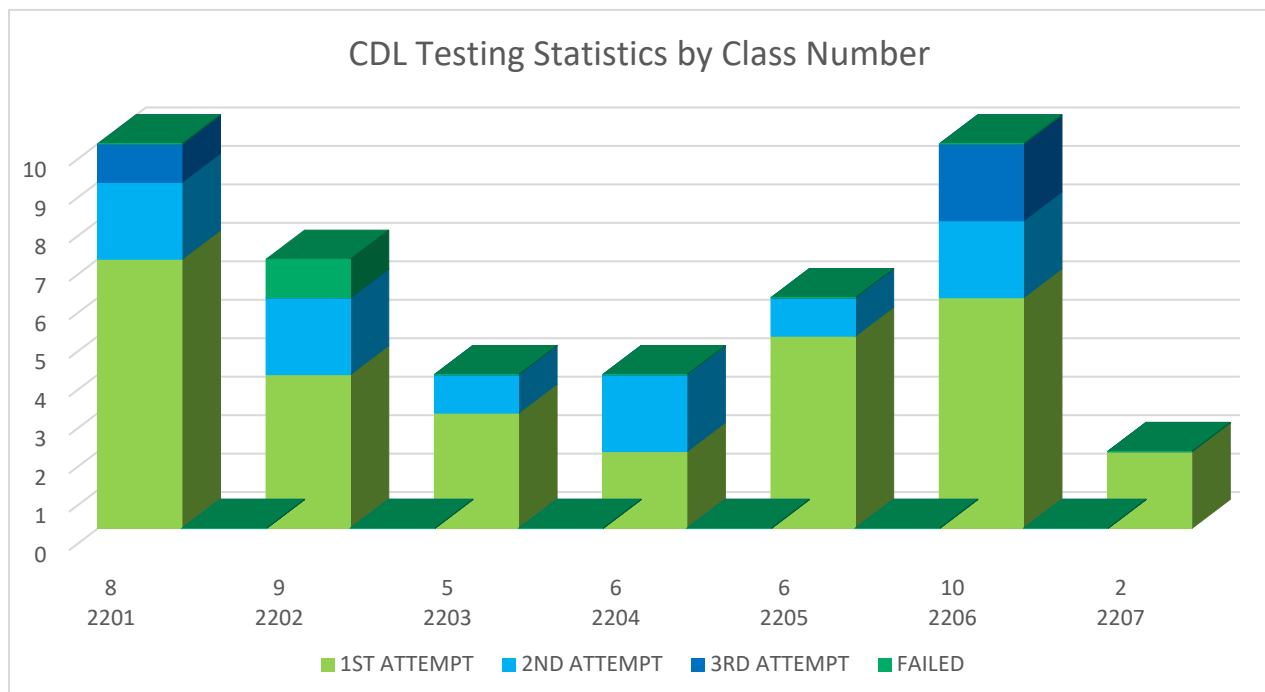
The Security Department participated in an audit conducted by the IndyGo Governance and Audit team and an outside contractor. The purpose was to audit the physical and facility security of IndyGo. The audit meetings took place in June and July, with a final report given at the Governance and Audit Committee meeting in July. The review was voted on and approved in the July Board of Directors meeting. Items found during the audit will be worked on, and a final evaluation will be completed to see what improvements have been made.

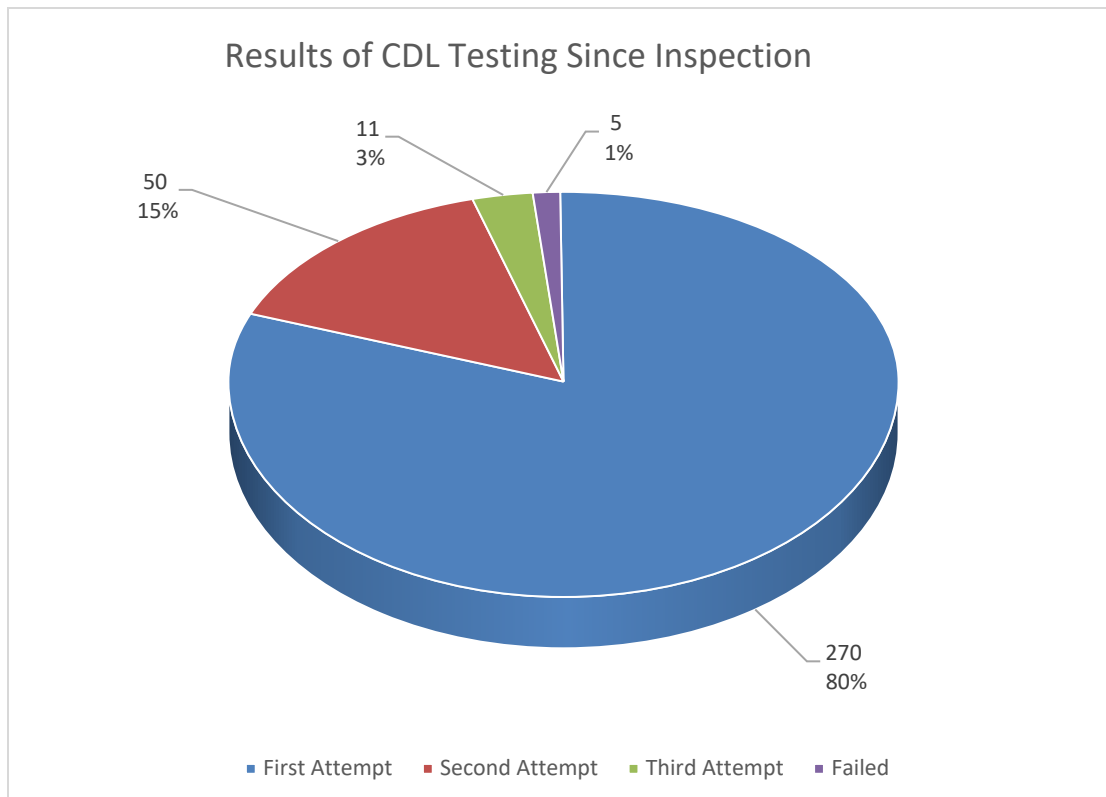
TRAINING:

The chart below shows the number of Trainee A and Trainee B students that started each class. It also shows the number of students in each group that graduated.



The IndyGo Training Department trains new employees that are hired without a CDL license. This training includes vehicle knowledge, pre-trip inspection knowledge, vehicle driving skills practice (on a closed course), and on-road driving skills. Those students will then be taken to a State-approved testing site and tested for their CDL licenses. The charts below will show the current year's results to date and the results since the inception of the program. They will also show the number of students who passed on their first, second, or third attempt and the number of students who could not pass it after three attempts.





IndyGo Fixed Route Operator Class 22-07 began on May 31, 2022, with three trainee A's; one trainee B joined them on June 6, 2022, for a total of four students. At the end of the month the class were transferred to the Transportation Department after completion of the training program.

IndyGo Fixed Route Operator Class 22-08 began on June 13, 2022 with six trainee A's; two trainee B's joined them on June 21, 2022, for a total of eight students. At the end of the month the trainees were in the cadetting portion of the program.

IndyGo Fixed Route Operator Class 22-09 began on June 27, 2022, with two trainee A's; two trainee B's joined them on July 5, 2022, for a total of four students. At the end of the month the trainee A's were completing their CDL State Examinations and they were in the Behind the Wheel (BTW) portion of the program.

IndyGo Fixed Route Operator Class 22-10 began on July 11, 2022, with four trainee A's; two trainee B's joined them on July 18, 2022, to make a total of six students. At the end of the month, they were beginning the Behind the Wheel (BTW) portion of the program.

The Training Department assists new applicants to acquire their CDL permit. This training consists of explanation and review of all materials covered for each endorsement that the applicant will test for. It takes place over a five-day period and the applicants go to the BMV to complete the testing. This month, there were seven applicants who took the training and acquired their CDL permit. These students were eligible to begin training in a Fixed Route Class as a Trainee A participant.

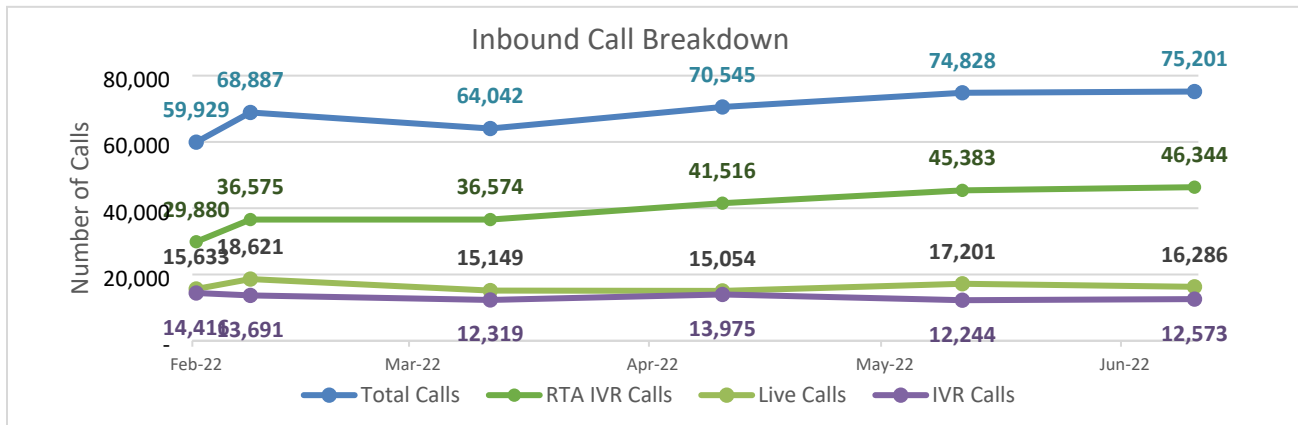
THE FOLLOWING TRAINING SESSIONS WERE CONDUCTED IN JULY:

- Six (6) Operators for Accident Retraining
- Three (3) Operators for Red Line Accident Retrains
- Ten (10) Return to Work Training
- Three (3) administrative employees for new-hire orientation

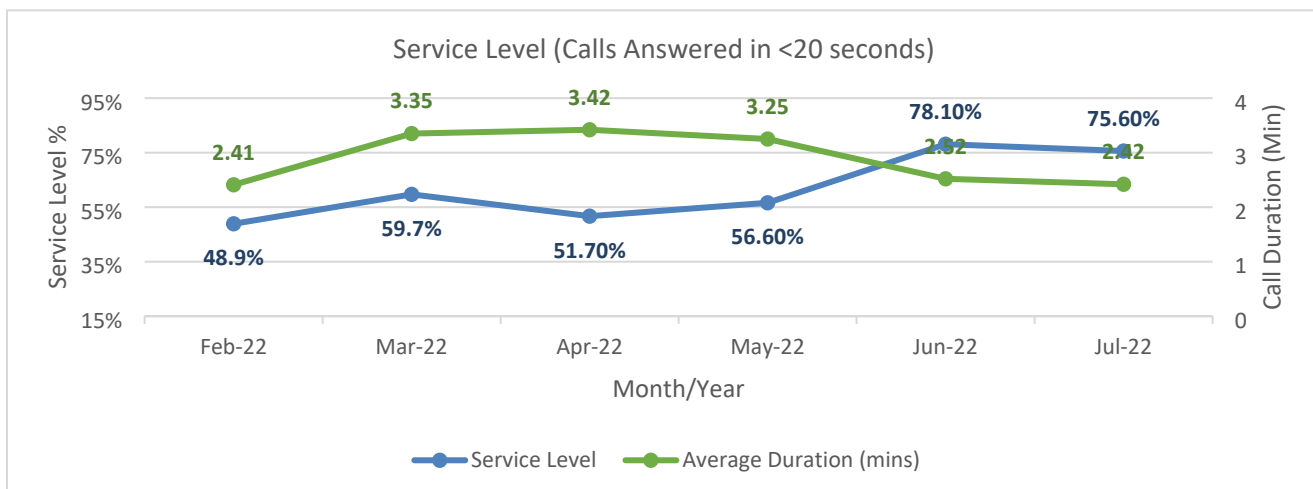
Mobility Solutions- July 2022

MOBILITY CARE CENTER AND PARATRANSIT REPORT:

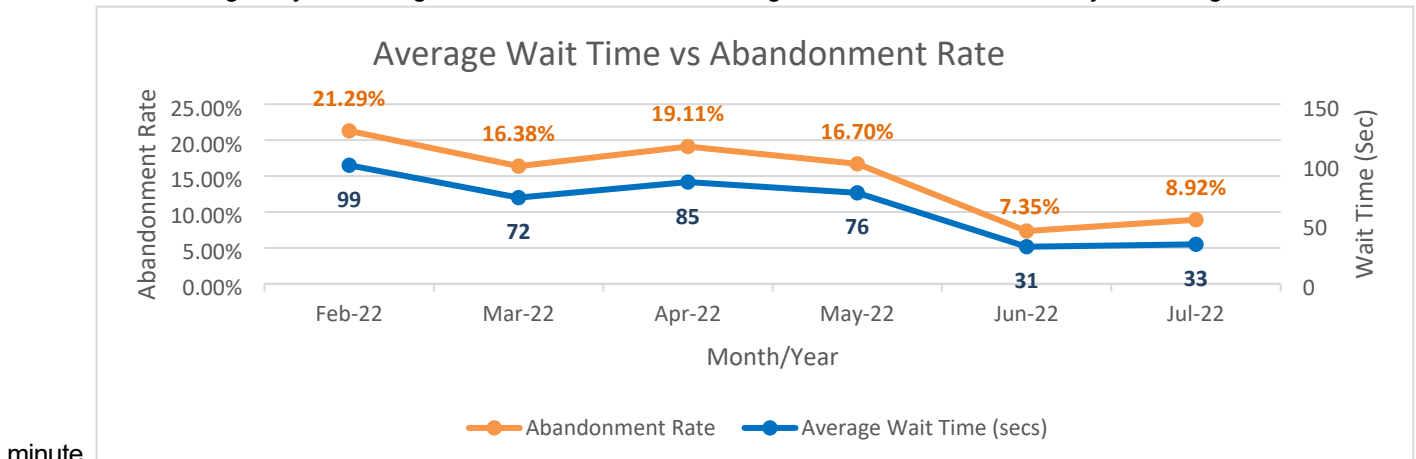
Overall, total call volume has increased by approximately 0.49% from June to July.



Our service level metric saw a slight decrease for July, moving away from the goal of 80%. This can be attributed to a staffing deficit within the call center. IndyGo Care Center Leadership will continue monitoring this and discuss staffing effects/expectations. The average call duration has decreased and is within the goal range of 3-5 minutes.



IndyGo leadership meets regularly with RATP Dev to discuss staffing effects and expectations. The wait times and abandonment rate decreased through our constant monitoring and meetings. Due to recent staffing changes with RATP Dev, the abandonment rate metric is moving away from our goal of less than 5%. The average wait time also moves away from the goal of less than one



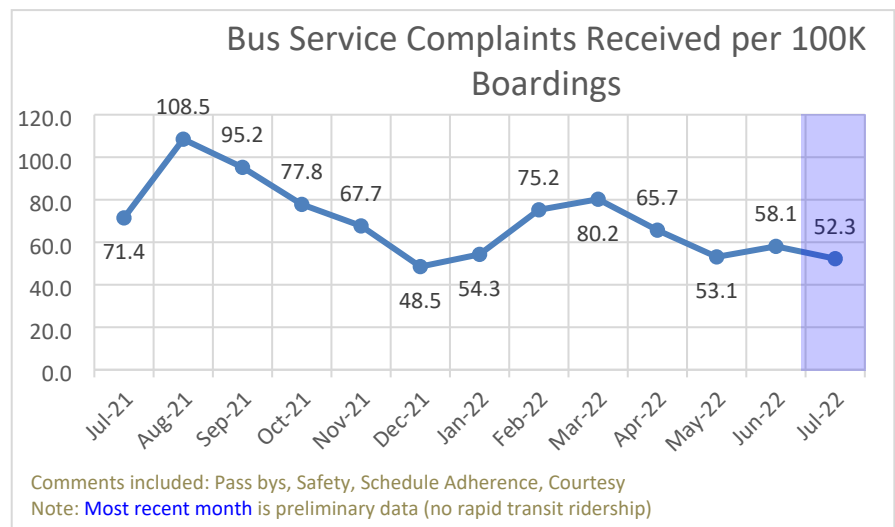
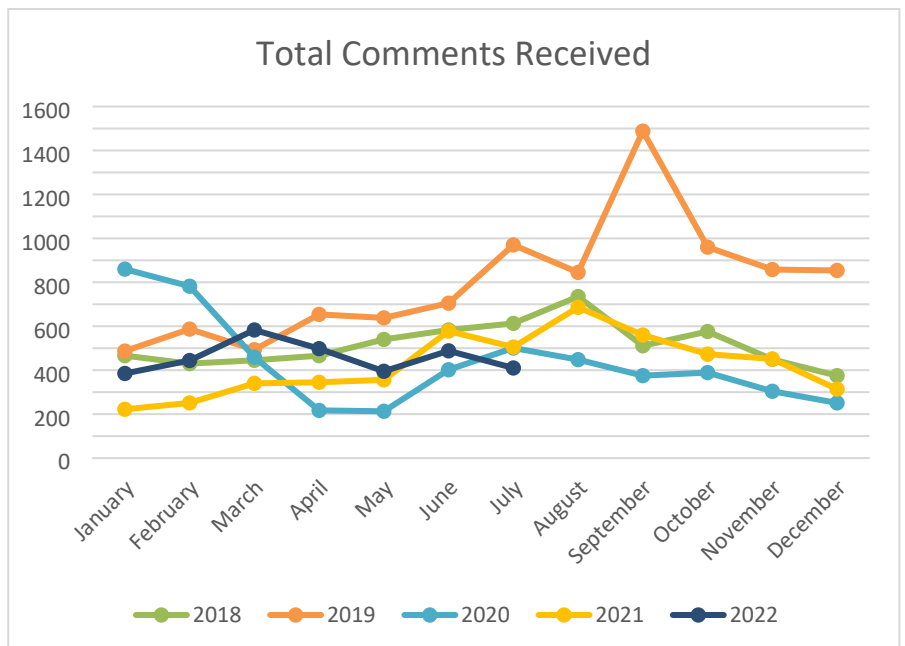
minute.

RECEIVED COMMENT REPORT:

The total number of comments received for July amounts to 410. Within the comments received, Schedule Adherence is the largest category contributing to approximately 19.76% of the total comments for July.

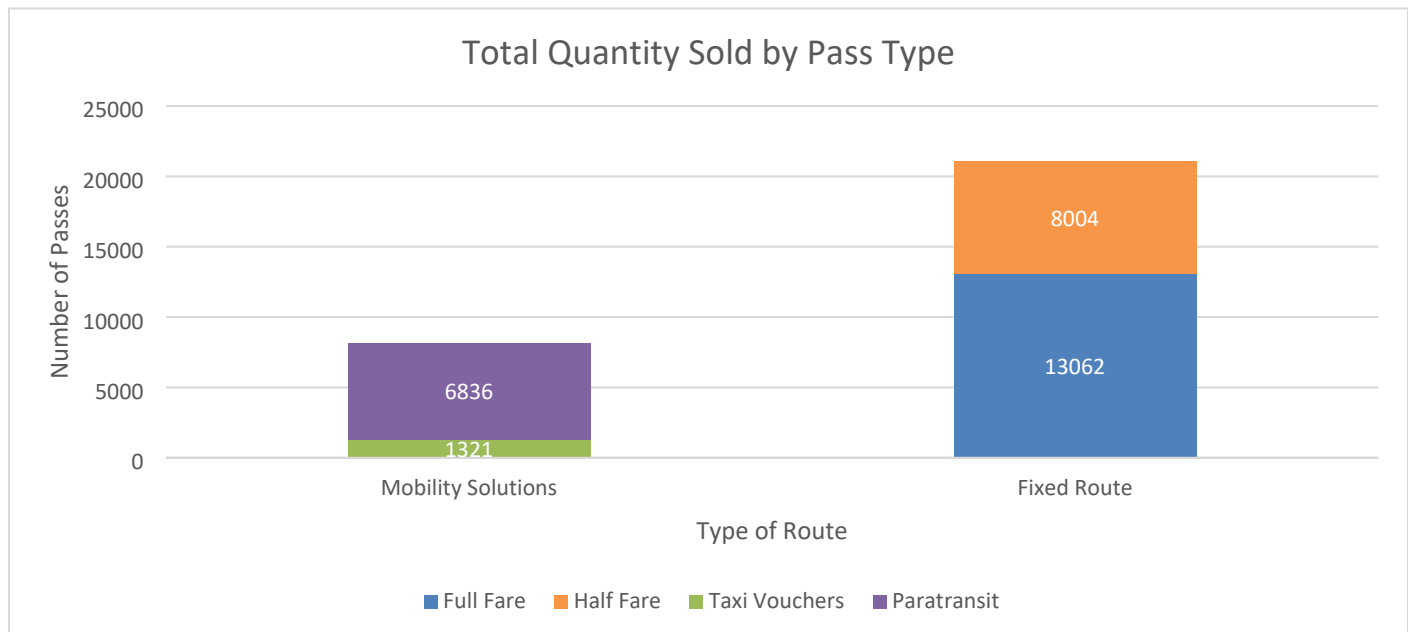
Comment trends will continue to be monitored by IndyGo Care Center Leadership.

Comment Category	Count of Comment
Schedule Adherence	81
Safety	67
Pass By	59
Courtesy	35
Fares	22
Customer Care Center	20
Compliment	15
Route	14
Denial	13
Facility Maintenance	11
Bus Stop	9
Discrimination	9
ADA	8
Request	8
Suggestion	7
Rules	6
Security	6
Wrong Information Given	4
Marketing	3
Detour	3
Vehicle Maintenance	3
Red Line	2
COVID	1
Adopt A Stop	1
Fulfillment	1
Purple Line	1
Real Time Arrivals	1
Grand Total	410



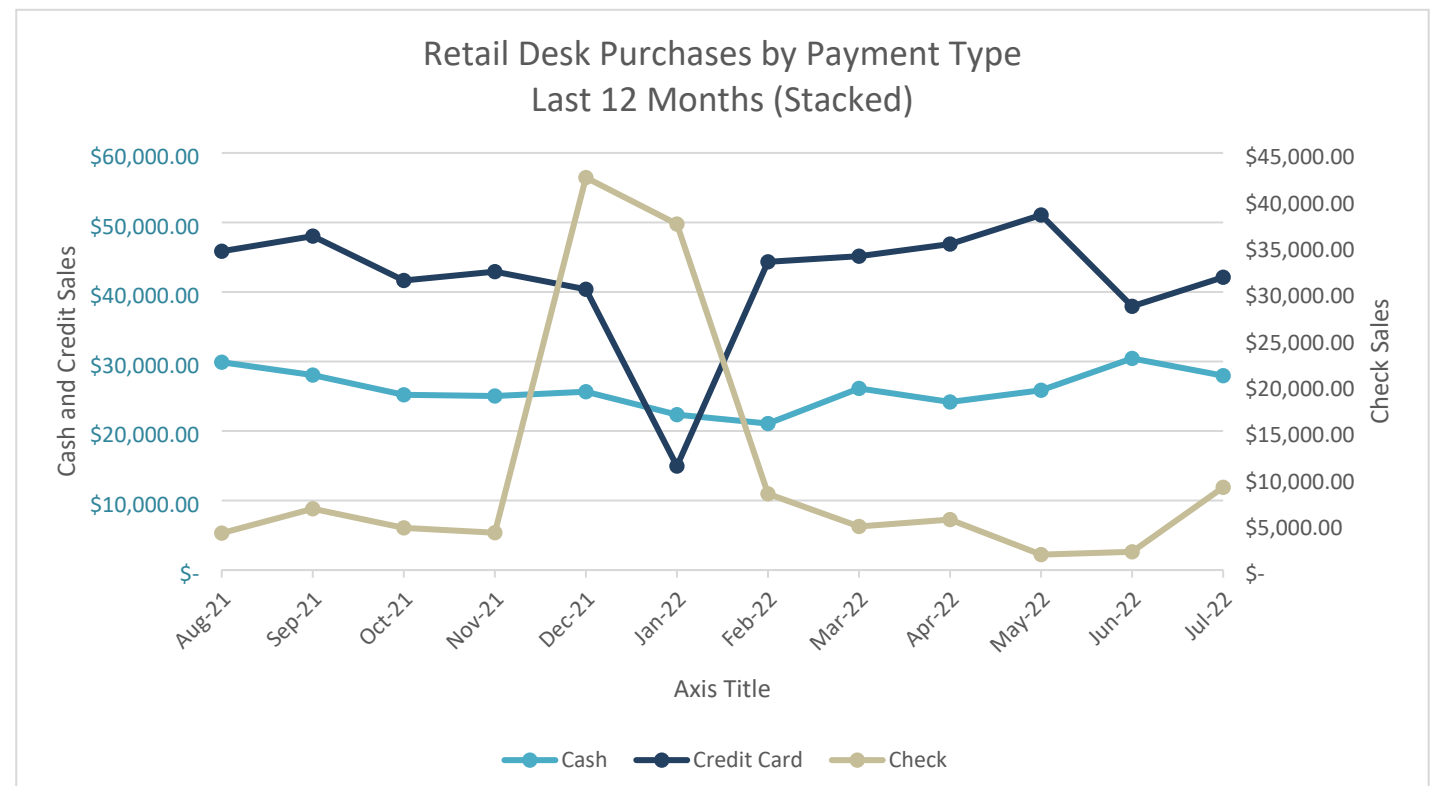
Care Center Desk and Sales Report:

TOTAL QUANTITY OF PASSES SOLD: 29,223



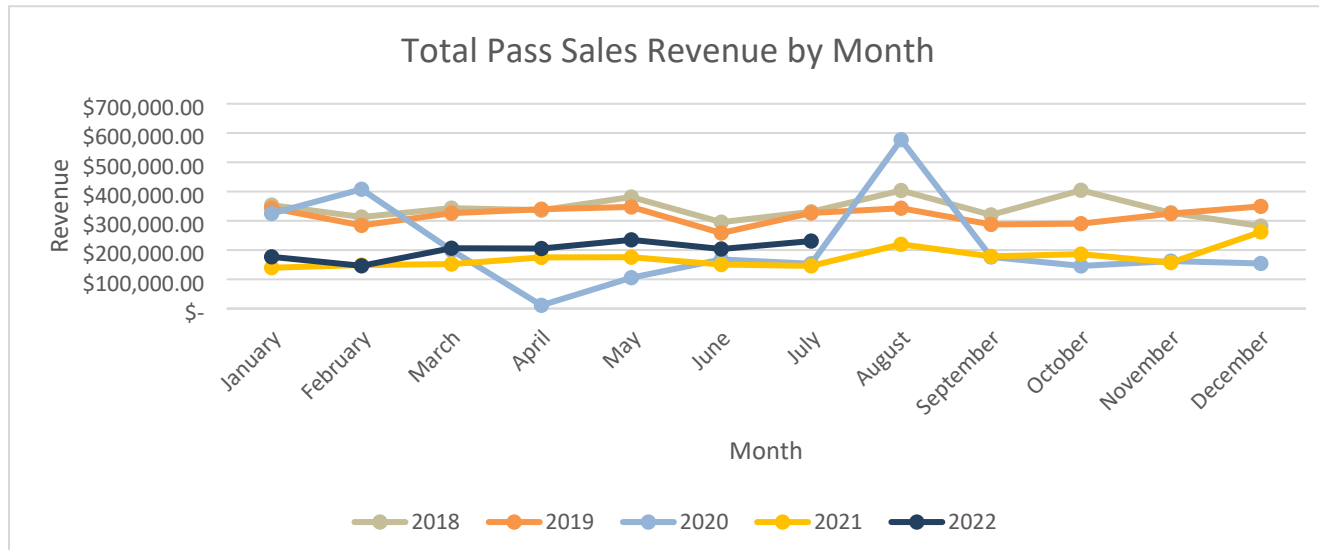
PAYMENT BREAKDOWN:

The Customer Care Center Desk experienced an increase in credit card and checked sales by 27.91% combined. Cash sales experienced an 8.15% decrease for July.



TOTAL PASS REVENUE (INCLUDING ECOMMERCE, RETAIL, AND INVOICE):

Total pass revenue increased by 13.35% from June to July. This is the first time Pass sales have trended upward from June to July since 2019.



PARATRANSIT OPERATING STATISTICS:

FTA mandates that transportation agencies report data through the National Transit Database (NTD). The following metrics are measured for our paratransit program. The data also provides valuable information to determine the number of paratransit vehicles to operate this service. In addition, trends are monitored and measured YOY to discuss abnormalities that occurred in the previous year, such as COVID-19.

2022 Paratransit Data

Paratransit	Unlinked Passenger Trips	Vehicle Revenue Hours	Vehicle Revenue Miles	Vehicles Operated in Max Service (Average)	Number of Days of Regular Service Operated
January	9,050	5,144	97,224	30	31
February	8,705	5,005	92,607	29	28
March	11,078	6,181	114,608	32	31
April	10,387	5,963	105,832	34	30
May	10,649	6,160	107,652	37	31
June	9,846	5,532	100,195	32	30
July	9,903	5,938	107,046	32	31
August					
September					
October					
November					
December					
Total	69,618	39,923	725,164	32	212

2021 Paratransit Data

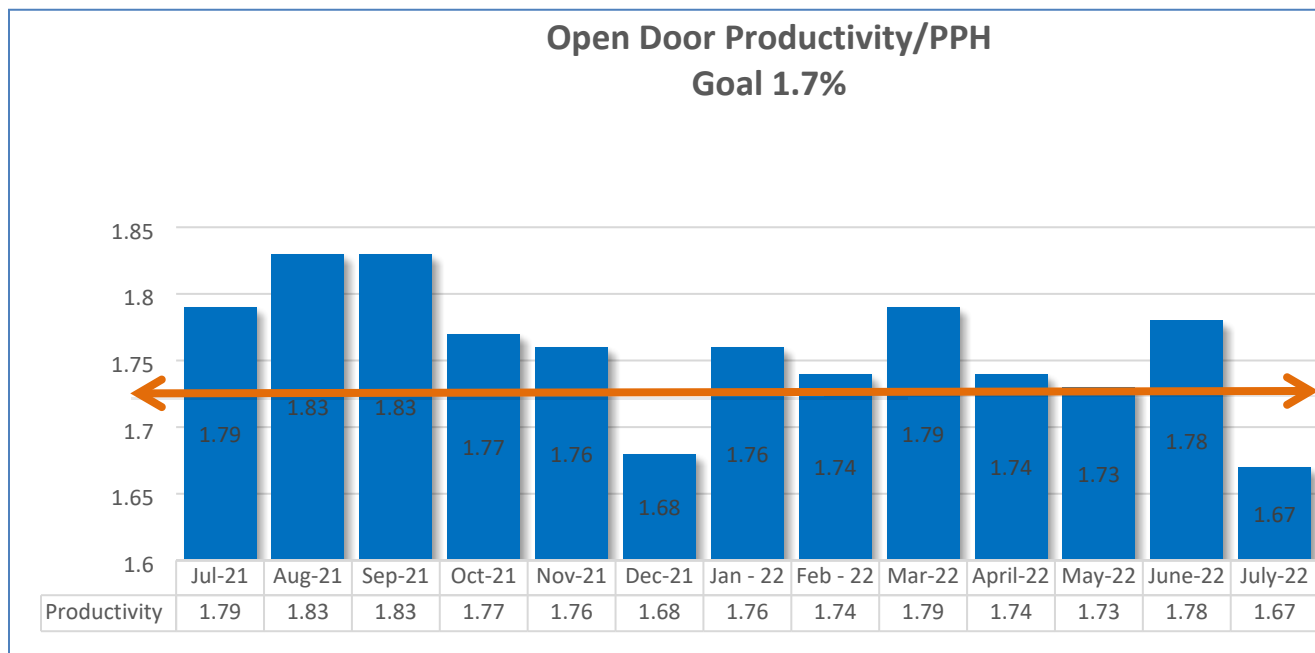
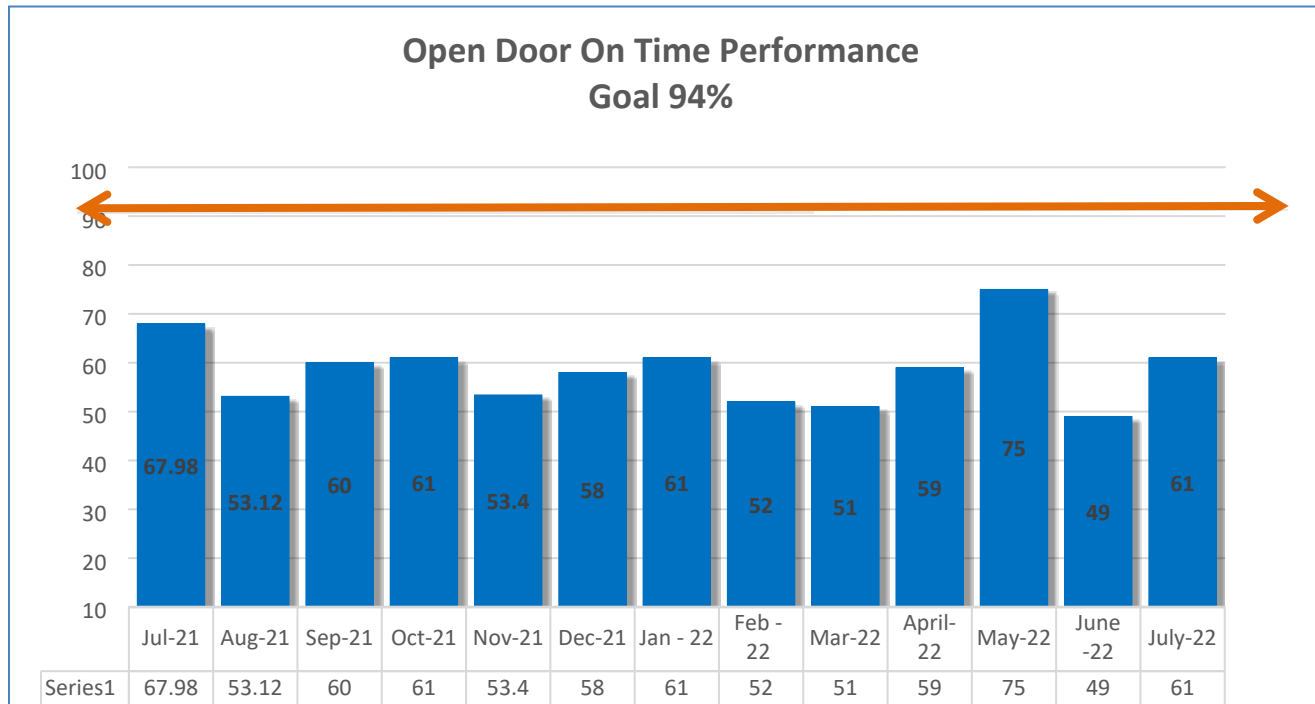
Paratransit	Unlinked Passenger Trips	Vehicle Revenue Hours	Vehicle Revenue Miles	Vehicles Operated in Max Service	Number of Days of Regular Service Operated
January	11,558	6,555	120,345	39	31
February	10,574	6,005	111,889	39	28
March	12,987	7,213	133,968	38	31
April	12,940	7,117	131,858	38	30
May	11,999	6,615	122,240	39	31
June	12,298	6,726	122,292	38	30
July	12,838	7,183	134,827	41	31
August	12,616	6,904	128,752	38	31
September	10,507	5,807	107,806	32	30
October	9,541	5,381	102,961	31	31
November	8,761	4,982	96,488	28	30
December	8,500	5,069	94,620	28	31
Total	135,119	75,557	1,408,046	39	365

INDYGO ACCESS CUSTOMER COMMENTS:

Customer comments for July 2022. IndyGo Access customers are encouraged to contact the customer care center to voice a comment. All comments are investigated and provided to our paratransit contractor to coach employees—the goal is to improve service while delivering safe, reliable, and courteous transportation.

Comment Categories	Number of Comments	Number of Valid Comments
Schedule Adherence	66	61
Courtesy	7	6
ADA	2	2
Compliment	2	2
Customer Care Center	2	0
Fares	2	1
Rules	2	2
Safety	2	2
Request	1	1
Wrong Information Given	1	0
Grand Total	87	77

On-Time Performance for July 2022 was 61%, and Productivity was 1.67%. July 2021, OTP was 68%, and Productivity was 1.79%; this is a decrease of 11.5% and a decrease of 7.2%, respectively, YOY.



INDYGo ACCESS ASSESSMENT & ELIGIBILITY:

The ADA Requires a functional assessment evaluation within regulatory parameters for our state and federal entities using a wide range of medical conditions and their impact on an individual's functional abilities.

2022

	New	Renew	Approved	New Denied	Renew Denied	Visitors
JAN	32	50	82	0	0	0
FEB	34	46	80	0	0	0
MAR	61	56	117	0	0	0
APR	56	57	113	0	0	1
MAY	43	66	109	0	0	3
JUNE	34	86	120	0	0	3
JULY	46	75	121	0	0	1
AUG						
SEPT						
OCT						
NOV						
DEC						

Total 306 436 742 0 0 8

2021

	New	Renew	Approved	New Denied	Renew Denied	Visitors
JAN	22	38	60	0	0	0
FEB	29	33	62	0	0	0
MAR	46	42	87	0	1	0
APR	47	42	89	0	0	1
MAY	34	40	73	0	0	1
JUNE	35	58	91	0	1	2
JULY	28	54	82	0	0	2
AUG	80	49	128	0	0	2
SEPT	50	49	99	0	0	0
OCT	46	54	100	0	0	0
NOV	44	33	77	0	0	2
DEC	45	44	89	0	0	1

Total 506 536 1037 0 2 10

	NEW UNCOND	NEW COND	NEW TEMP	RENEW UNCOND	RENEW COND	RENEW TEMP
JAN	0	0	32	49	0	1
FEB	0	0	34	46	0	0
MAR	0	0	61	55	1	0
APR	10	0	46	56	1	0
MAY	0	0	43	60	6	0
JUNE	34	0	0	86	0	0
JULY	46	0	0	73	1	1
AUG						
SEPT						
OCT						
NOV						
DEC						

Total 90 0 216 425 9 2

	NEW UNCOND	NEW COND	NEW TEMP	RENEW UNCOND	RENEW COND	RENEW TEMP
JAN	21	1	0	36	2	0
FEB	29	0	0	33	0	0
MAR	44	2	0	40	1	0
APR	47	0	0	42	0	0
MAY	30	2	1	40	0	0
JUNE	32	1	1	57	0	0
JULY	27	1	0	53	1	0
AUG	26	0	53	46	0	3
SEPT	0	0	50	48	0	1
OCT	0	0	46	53	1	0
NOV	0	0	44	32	1	0
DEC	0	0	45	42	1	1

Total 256 7 240 522 7 5

VOUCHER PROGRAM:

Mobility Services offers a lottery program and a dialysis program. Both programs are open to eligible IndyGo Access customers. IndyGo maintains the right to augment or terminate the voucher programs as with all programs.

2022 Taxi Voucher Tracking

	Lottery		Dialysis		Emergency-Green		Total Vouchers
	Sold	Used	Sold	Used	Sold	Used	Used
January	660	580	572	605	824	1,005	4,266
February	720	539	626	529	1,409	1,209	5,032
March	650	838	643	635	1,470	1,556	5,792
April	690	683	534	592	1627	1622	5,748
May	670	536	619	565	1791	1576	5,763
June	620	588	605	652	1628	1654	7,747
July	630	594	691	667	1831	1594	6,007
August							
September							
October							
November							
December							
	4,640	4,358	4,290	4,245	10,586	10,216	38,335

2021 Taxi Voucher Tracking

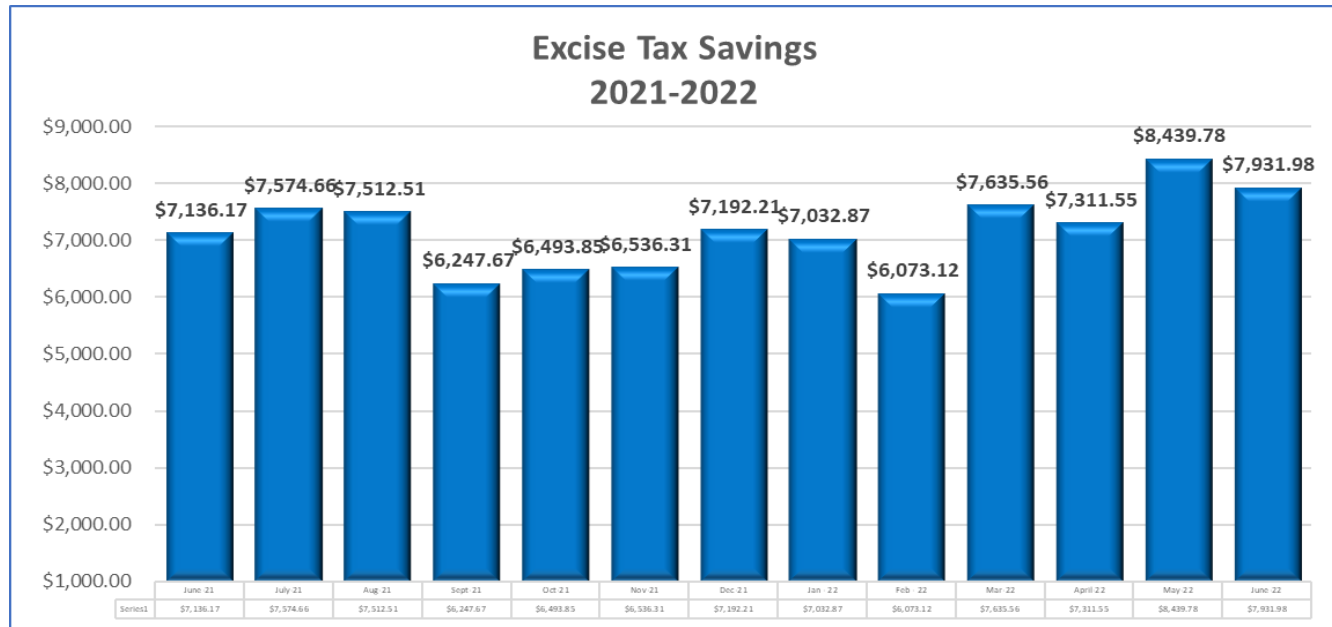
	Lottery		Dialysis		Emergency-Green		Total Vouchers
	Sold	Used	Sold	Used	Sold	Used	Used
January	720	591	703	749	0	0	1,340
February	760	541	673	707	0	0	1,248
March	680	589	714	761	0	0	1,350
April	680	637	828	680	0	0	1,317
May	750	587	599	697	0	0	1,284
June	640	708	742	700	0	0	1,408
July	710	609	634	636	0	0	1,245
August	610	608	706	670	592	81	1,278
September	530	499	663	687	686	553	1,186
October	740	525	729	708	1,640	727	1,233
November	570	543	776	737	1,398	1,595	1,280
December	690	521	573	699	1,734	1,896	4,336
	8,080	6,958	8,340	8,431	6,050	6,072	18,505

WEX FUEL CARD PROGRAM:

The WEX Tax Exemption and Reporting Program have significantly reduced accounting and administrative time for qualified fleets exempt from motor fuel excise taxes or certain sales taxes at Federal, state, county, or local levels.

July 2022 savings from fuel excise taxes were \$8,934.77 (Fed Taxes = \$3,467.14 and State Taxes = \$5,467.63.)

Total 2022 annual savings is \$53,359.63.



Department of People & Teammate Experience Division Report – July 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Chief People Officer Denise E. Jenkins-Agurs, MS.Ed.
Date: August 24, 2022

Wellness and Teammate Engagement:

- Working with YMCA to encourage IndyGo teammates to pursue a YMCA membership at a discounted rate.
- Partnering with the Indiana Pacers to promote IndyGo teammate participation in Pacers Family Night.
- Participating in the American Heart Association Walk on Saturday, October 1, 2022. We are currently soliciting IndyGo teammates to walk/run and act as coaches.
- Collaborating with the Alzheimer's Association on an educational webinar "10 Warning Signs of Alzheimer's" Tuesday, August 23, 2022, and soliciting IndyGo teammates to participate in the Alzheimer's Association's Walk on Saturday, October 1, 2022

Workforce Development:

- We provided eight three-hour long sessions of De-Escalation and Mental Health 101 training by expert Kimble Richardson for approximately 80 teammates. The feedback was very positive.
- The majority of the 18 MEP Six Sigma Green Belt course participants have been selected and had their first information session. The first class will be September 13, 2022 at our 2425 W. Michigan location.
- We successfully participated in Providence Cristo Rey High School's Field Day and Job Fair to identify two new freshman interns who will work with us this fall and the two we will have to return to work with us.

Diversity & Inclusion:

- We received three bids for the RFP process for a DEI Consultant to help in the 1st phase of developing a DEI Strategic Plan for IndyGo. The evaluation committee is in the process of reviewing.

Learning Management System:

- The new LMS, Absorb, was launched to the company on August 8. Admins, Executives, and Managers were enrolled in the Annual In-Service curriculum through the platform on August 15. Feedback on performance and ease of use has been very positive!
- We will work with all areas of the operations department to incorporate their role-specific training into the LMS through online modules, observation checklists, and classroom sessions to track attendance and performance.

Mentorship and Apprenticeship Program (MAP) updates:

- Mentor/Mentee round-up classes beginning August 25th & 26th with COO Aaron Vogel.

Onboarding/Recruitment:

- Hired Assistant Chief of People Officer

- Hired Workforce Development Manager (internal transfer)

Benefits:

- Updated Return to Work phone line and existing instructions- precursor to implementing a new, simplified one-step process starting in September
- Initiating stricter collection of benefit premium arrears payments.

Respectfully submitted,

Denise E. Jenkins-Agurs, MS.Ed.
Chief People Officer



Indianapolis Public Transportation Corporation
dba IndyGo
1501 W. Washington Street
Indianapolis, IN 46222
www.IndyGo.net

Supplier Diversity Division Report – July 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Senior Supplier Diversity Officer Greg Garrett
Date: August 24, 2022

DISCUSSION:

As of June 2022, IndyGo has obtained 17.46% utilization with “XBE” businesses certified by the City of Indianapolis Office of Minority and Women Business Development and the Indiana Department of Administration’s Division of Supplier Diversity.

The Senior Supplier Diversity Officer submitted IndyGo’s proposed three-year DBE Goal for 2022-2025 of 12% to the Federal Transit Administration (FTA) on August 1, 2022. Upon approval from the FTA, the proposed goal will take effect on October 1, 2022.

The Senior Supplier Diversity shared information about doing business with IndyGo during a panel discussion at the 2022 Indiana Black Expo Business Conference. The discussion included how to do business with IndyGo and upcoming projects and procurements. Other events and meetings attended include Purple Line informational meeting with the Avondale Meadows Community on July 6th, and Conexión meet and greet breakfast with the Indy Chamber on August 3rd.

The Supplier Diversity team participated Matchmaker 365 tutorial and the Indy Chamber Explorer training. They also completed the National Transit Institute Rutgers training course on the federal disadvantage business enterprise program. The team also participated in an informational meeting with the Indianapolis Airport Authority (IAA) Supplier Diversity team.

UPDATES/UPCOMING ITEMS:

None

RECOMMENDATION:

Receive the report.

Greg Garrett
Senior Supplier Diversity Officer

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