



Board Report
December 15, 2022

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1. **Call to Order and Roll Call** (Presenters – Greg Hahn, Jill Russell)
2. **Awards and Commendation** (Presenter – Inez Evans)
3. **Committee Chairperson Reports** (Presenters – Richard Wilson, Adairius Gardner)
 1. Finance Committee – Richard Wilson
 2. Service Committee – Adairius Gardner
4. **Consent Agenda** (Presenter – Greg Hahn)
 1. A-1: Consideration and approval of minutes from Board meeting held on November 17, 2022
 2. A-2: Consideration and approval of amendment to the procurement of Purple Line BRT Bus Order (Presenter – Cheryl Purefoy)
 3. A-4: Consideration and approval of RFP 22-06-451 occupational health, drug testing & physical therapy (Presenter – Brian Clem)
 4. A-5: Consideration and approval of East Campus Operations Center & Fleet Terminal Master Plan & Design Consultant (Presenter – LaTeeka Washington)
 5. A-6: Consideration and approval of additional funding for IndyGo Red Line Hot Mix Asphalt (HMA) and Portland Cement Concrete Pavement (PCCP) Maintenance Project (Presenter – Jennifer Pyrz)
 6. A-8: Consideration and approval of utility reimbursement agreements for Super Stops 2.0 (Presenter – Matt Duffy)
 7. A-9: Consideration and approval of Rural Street design services task order (Presenter – Matt Duffy)
 8. A-10: Consideration and approval of Local Route TSP task order (Presenter – Matt Duffy)
 9. A-11: Consideration and approval to enter into contract negotiations with Butler, Fairman, & Seufert, Inc. for construction engineering and inspection services (Presenter – Matt Duffy)
 10. A-12: Consideration and approval of RFP 22-06-450 IPTC Visitor Management System (Presenter – Mark Emmons)
 11. A-14: Consideration and approval of a new Mobility Advisory Committee (MAC) Committee Member (Presenter – Michael Roth)
 12. A-16: Consideration and approval of transit advertising contract (Presenter – Lesley Gordon)
5. **Regular Agenda** (Presenter – Greg Hahn)
 1. A-3: Consideration and approval of Sole Source Contract with Avail Technologies, Inc. (Presenter – Aaron Vogel)
 2. A-7: Consideration and approval of IFB 22-09-463 Construction Contract for Super Stops 2.0 (Presenter – Matt Duffy)
 3. A-13: Consideration and approval of Resolution 2022-08 for free fares for Transit Equity Day (Presenter – Michael Roth)
 4. A-15: Consideration and approval of Resolution 2022-09 – Transfer in appropriations and carry forward of outstanding encumbrances for FY2022 (Presenter – Bart Brown)
6. **Information Items** (Presenter – Greg Hahn)
 1. I-1: Mobility Advisory Committee (MAC) update (Presenter – Eddie Rickenbach)
 2. I-2: Receipt of the Finance Report for November 2022 (Presenter – Bart Brown)
 3. I-3: CEO Report (Presenter – Inez Evans)
 4. I-4: Department Reports
7. **Adjourn** (Presenter – Greg Hahn)

Executive session may occur immediately prior or after scheduled meetings.
[Per IC 5-14- 1.5.6.(b) {21 (A) and (B) & IC 5-14-1.5.6.1 (b) (9)}

Our next Board Meeting will be Thursday, January 26, 2023

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Awards & Commendation Recognition for November 2022

To: Chair and Board of Directors
From: President/CEO Inez P. Evans
Date: December 15, 2022

November 2022 Awards & Commendations

Employee	Position	Recognition
Joyce Ledell	Coach Operator – Fixed Route	28 Years of Safe Driving
Timothy Mcleod	Coach Operator – Fixed Route	November Operations Employee of the Month
Douglas Schultz	Mechanic	40 Year of Service
Timothy Martin	Coach Operator – Fixed Route	Retiring after 22 Years of Service
Beth Murray	Coach Operator – Fixed Route	Good Samaritan in Community

November 2022 Safe Drivers Recognition



National Safety Council Safe Driver awards are the recognized trademark of professional drivers who have proven their skill in avoiding traffic collisions. They are the highest honor for professional safe driving performance. The following Operators are recognized for their safe driving for November and received the National Safety Council recognition patch, pin, and certificate.

<u>Operator</u>	<u>ID #</u>	<u>Years of Safe Driving</u>	<u>Years of Service</u>
Joyce Ledell	3395	28	38
Ricardo Oxley	4538	13	23
Michelle Rivers	5148	10	20
Nathan Barnes	8590	8	9
LaShanda Carroll	8500	7	9
Timothy McLeod	8651	7	8
Samuel Young	9271	4	4
Jacky Cassamajor	9260	3	4
Devona Hollowell	9659	3	3
Enrique San Pedro	9391	3	3
James Coleman	9682	2	3
Daniela Anderson	9661	1	3
Tequila Norris	9945	1	1
Sherri Dowdell	9638	1	3

Safety is at the core of IndyGo's mission and values. We congratulate the above professional coach operators that have achieved this safety milestone. Your performance contributes to making public transportation in Indianapolis safer and a champion for safety.

Congratulations and Thank You!



Finance Committee Chairperson Report – December 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Finance Committee Chairperson Richard Wilson
Date: December 15, 2022

ISSUE:

A report of IndyGo December 2022 Finance Committee Meeting will be presented at the board meeting.

RECOMMENDATION:

Receive the report.

Richard Wilson
Finance Committee Chairperson's Report
December 08, 2022

The Finance Committee met on December 08, 2022, at 8:30am. In attendance was Rick Wilson, Chairman of the Finance Committee, as well as Committee Member Mary Ann Fagan.

We reviewed and recommended Board approval for the following items on tonight's agenda: Consent Agenda Items A-1, A-2, A-4, A-5, A-6, A-8, A-11, A-12, & A-16 and Regular Agenda item A-15.

An item from the committee meeting I would like to highlight is Action Item A-16, approval of transit advertising contract. Chief Public Affairs Officer Lesley Gordon presented this action item to the Finance Committee.

For the last 16 years IPTC has had the same vendor to execute all transit advertising. IPTC continues to grow and expand and requires more innovation from our advertising partner. Adspposure is based in Cincinnati and is focused on transit only advertising which allows them to minimize competition and prioritize our sales. With Adspposure IPTC has access to their Global Unification System, or GUS: the custom inventory management system, ERP and CRM.

Adspposure also presented increased added value opportunities to increase revenue. This includes underutilized advertising space on our shelters, the CTC and the maximizing our naming rights and sponsorship opportunities. IPTC will be transitioning away from our current vendor and will have to work through a transition of advertisements sold in 2023. This may cause some delay in sales but should not make any significant impact to the total revenue for the year.

Mr. Chairman, that concludes my report.

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Service Committee Chairperson Report – December 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Service Committee Chairperson Adairius Gardner
Date: December 15, 2022

ISSUE:

A report of IndyGo December 2022 Service Committee Meeting will be presented at the board meeting.

RECOMMENDATION:

Receive the report.

Adairius Gardner
Service Committee Chairperson's Report
December 08, 2022

The Service Committee met on December 08, 2022, at 10:0am. In attendance was Adairius Gardner, Chairman of the Service Committee, as well as Committee Members Lise Pace and Hyde Abdullah.

We reviewed and recommended Board approval for the following items on tonight's agenda: Consent Agenda Items A-1, A-9, A-10, & A-14 and Regular Agenda items A-3, A-7, & A-13.

An item from the committee meeting I would like to highlight is Action Item A-10, approval of Local Route TSP task order. Project Manager Civil Design Matt Duffy presented this action item to the Service Committee.

TSP is a technology that improves transit performance and reliability by prioritizing transit vehicles at traffic signals to reduce the amount of time that they spend stopped at them. This project will plan and prioritize where TSP should be implemented across the IPTC local route (non-BRT) network.

This task order includes developing an implementation prioritization plan by weighting transit metrics such as speed, runtime, on-time performance, bus frequency, number of riders, and socio-economic and equity metrics. The scope also includes documenting existing conditions at selected intersections and developing a final implementation report. It is anticipated that services in this task order will be completed in Q3 2023.

Mr. Chairman, that concludes my report.

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November Board of Directors Minutes

IndyGo

Nov 17, 2022 at 5:00 PM EST

@ Virtual & 1501 W. Washington St - IndyGo HQ

ACTION ITEM A – 1

Attendance

Members Present:

Hydre Abdullah, Bart Brown, Mary Ann Fagan, Adairius Gardner, Greg Hahn, Morgan Johnson, Richard Wilson, Jr., Lise Pace, Jennifer Pyrz, Mike Roth, Jill Russell, Brooke Thomas, Aaron Vogel

Members Present (Remote):

Charlie Carlino, Annette Darrow, Matt Duffy, Mark Emmons, Inez Evans, Paul Williams





Guests Present (Remote):

Brady Hagerty, Eddie Rickenbach

Staff Present (Remote):





Brian Atkinson, Justin Burcope, Latosha Higgins, Ryan Wilhite

1. Call to Order and Roll Call (Presenters: Greg Hahn, Jill Russell)

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-  [A AGENDA for November 17, 2022 Board Meeting.docx](#)
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Chairman Greg Hahn called the meeting to order at 5:01pm. Chief Legal Officer Jill Russell called the roll. 6 members present in person. There was a quorum.

2. Awards and Commendation (Presenters: Aaron Vogel)




-  [A1 Awards & Commendation November.docx](#)
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-  [A1 October 2022 Safe Drivers Recognition.docx](#)
-  [1,000,000 mile award Michael Flowers 2022.docx](#)

Chief Operating Officer Aaron Vogel gave an update on the Awards and Commendations for October 2022. Recognized was the October Operations Employee of the month, safe drivers for October 2022, one employee with 31 years and 1,000,000 miles of safe driving, and one IndyGo Executive Departure.

3. Committee Chairperson Reports (Presenters: Richard Wilson, Adairius Gardner)



Finance Committee - Richard Wilson

Service Committee - Adairius Gardner

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-  [A Service Committee Chair Report November.docx](#)
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The reports were read and entered into the record.

4. Consent Agenda (Presenters: Greg Hahn)



1. A-1: Consideration and approval of minutes from Board meeting held on October 27, 2022
 [A-1 October Board of Directors Minutes.docx](#)
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2. A-2: Consideration and approval of Board of Directors meeting dates for 2023 (Presenters: Inez Evans)
 [A-2 Consideration and Approval of 2023 Board Meeting Dates.docx](#)
3. A-3: Consideration and approval to enter into contract negotiations with Burgess & Niple, Inc. for Local Route Transit Signal Priority (TSP) Engineering Services (Presenters: Matt Duffy)
 [A-3 Local Route TSP Engineering Services.docx](#)
4. A-7: Consideration and approval of Alertus building mass notification system (Presenters: Mark Emmons)
 [A-7 Alertus Building Mass Notification System.docx](#)
5. A-8: Consideration and approval of Swiftly annual renewal (Presenters: Annette Darrow)
 [A-8 Bus Stop Action Item - Swiftly Annual Renewal.docx](#)
6. A-9: Consideration and approval of Hastus maintenance and cloud fees (Presenters: Annette Darrow)
 [A-9 Bus Stop Action Item - Hastus Annual Renewal 2023.docx](#)
7. A-11: Consideration and approval of fuel management system upgrade (Presenters: Paul Williams)
 [A-11 Fuel Management System Upgrade 10-31-22 .docx](#)

Motion:

Approval of Consent Agenda

Motion moved by Hydre Abdullah and motion seconded by Mary Ann Fagan. Mary Ann Fagan - AYE, Hydre Abdullah - AYE, Rick Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE; Motion passed 5-0

5. Regular Agenda (Presenters: Greg Hahn)

1. A-4: Consideration and approval of formal adoption of IndyGo's 2027 Transit Network & approval of the Service Equity Analysis findings (Presenters: Brooke Thomas)
 [A-4 IndyGo Proposed 2027 Transit Network 11-04-22.pdf](#)
 [A-4 Adoption of the 2027 Transit Network 2022 10 28.docx](#)

IPTC staff, working in cooperation with the Indianapolis Metropolitan Planning Organization and alongside community stakeholders, have reviewed IPTC's network redesign and prepared a new future service plan that, if adopted, would replace the future service plan that was established in 2016. This most recent planning effort is distinctly different from past planning efforts in that it needed to honor the visioning and values elicited from the community over the past decade and uphold the tradeoffs that were made.

Like previous versions of IPTC's future service plan, the two most essential parts of this plan is the shift to a ridership-based service network and the increase in service frequency across the three bus rapid transit routes as well as many of IPTC's local routes. This level of service makes it possible for more people to choose to ride IPTC while at the same time ensuring that more transit riders can be freed from having to rely on a bus schedule or routes where a bus only comes once an hour.

A final service equity analysis awaits the Board's conditional approval of the 2027 Transit Network. A preliminary service equity analysis was completed in the spring of 2022, prior to staff finalizing the proposed update to IPTC's future service plan. At that time, it was determined that the proposed 2027 Transit Network *would not* create a disparate impact or disproportionate burden for Indianapolis' minority and low-income populations. When comparing IPTC's existing transit network to the proposed transit network, the benefits to minority and low-income populations relative to non-minority and low-income populations are similar.

Motion:

Conditional approval of IndyGo's 2027 Transit Network

Motion moved by Mary Ann Fagan and motion seconded by Adairius Gardner. Mary Ann Fagan - AYE, Hydre Abdullah - AYE, Rick Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE; Motion passed 5-0

2. A-5: Consideration and approval of Resolution 2022-07 free days for 2022 Holiday Season (Presenters: Mike Roth)

 [A-5 Free Fares Holiday Season 2022.docx](#)

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 [A-5 Resolution 2022-07 Free Fare Holiday Season 2022.docx](#)

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IPTC has supported free fares during the holiday season for the past three years. By removing the barrier of transportation costs and promoting safety during the holiday season, we can help support and attract new riders. IPTC will offer free rides on Thanksgiving Day (November 24, 2022), Christmas Day (December 25, 2022), and beginning at 8 p.m. on New Year's Eve (December 31, 2022) for both fixed route and IndyGo Access service.

Motion:

Approval of Resolution 2022-07 free days for 2022 Holiday Season

Motion moved by Lise Pace and motion seconded by Mary Ann Fagan. Mary Ann Fagan - AYE, Hydre Abdullah - AYE, Rick Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE; Motion passed 5-0

3. A-6: Consideration and approval of new Mobility Advisory Committee (MAC) member (Presenters: Mike Roth)

 [A-6 MAC - New Member November 2022.docx](#)

The bylaws of the Mobility Advisory Committee (MAC) require staggering members' terms to ensure representation and new membership continuity. Each appointed MAC member shall serve a term of two years and shall serve no more than two consecutive full terms. There is currently one open position on the MAC. The MAC has approved one member and seeks board approval to fill the open position. The MAC submitted the nomination to the Service Committee on November 10, 2022, with a recommendation for approval by the IPTC Board of Directors. The attached biography represents the nominee the IPTC Service Committee recommended for appointment to the MAC.

Amanda Bagwell

Amanda holds a Juris Doctor Degree with a psychological education background. She is the Americans with Disabilities Act (ADA) Coordinator for the Indiana Family and Social Services Administration (FSSA). She has worked with individuals with disabilities who were convicted of violent crimes. Amanda believes they have significant barriers to employment and transportation or safe sidewalks to walk to transportation. Amanda has engaged with community partners in various employment roles and handled accessibility concerns in an advisory role. As a part of her employment, she has made it a goal to assist or present sensitivity training and be the safe space for vendors and providers on how to interact with individuals with disabilities and service animals.

Motion:

Approval of new Mobility Advisory Committee (MAC) member

Motion moved by Hydre Abdullah and motion seconded by Lise Pace. Mary Ann Fagan - AYE, Hydre Abdullah - AYE, Rick Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE; Motion passed 5-0

4. A-10: Consideration and approval to purchase and operate hybrid vehicles on the Blue Line Bus Rapid Transit (BRT) Line (Presenters: Jennifer Pyrz)

 [A-10 Purchase and operate hybrid vehicles on the Blue Line.docx](#)

IPTC and its community partners have been working together over many years to build out a vision for improved public transportation in Indianapolis. From the early stages of planning, it was envisioned that electric vehicles would be a key component of that vision. The Bus Rapid Transit (BRT) system, in particular, was planned to operate using all electric vehicles.

The Red Line BRT, which opened for operation in 2019, was widely touted as the first all-electric BRT in the nation. Battery-electric vehicles have also been purchased for the Purple Line BRT, will begin arriving next year, and will be operating beginning in 2024. The Blue Line BRT has been planned to be serviced with battery-electric buses as well.

Late in 2021, however, the U.S. National Defense Authorization Act of 2020 went into effect, banning federal transit funding for manufacturers linked to China. This ban applies to IPTC's purchase of BYD vehicles and effectively restricts IPTC to buying lower-range, more expensive, battery-electric vehicles. With the lower range comes the need for more buses to operate the same level of service, and more time and infrastructure devoted to charging vehicles. As the Blue Line design was reaching 60% completion, IPTC was projecting the need for 55 battery-electric vehicles to operate the Blue Line effectively under these new restrictions, at a cost of \$130 Million (in year of expenditure, YOE). IPTC staff is recommending that hybrid electric vehicles be purchased and operated for the initial implementation of the Blue Line. This change will save almost \$100 million and will require at least 35 fewer vehicles. This change will be incorporated into our Capital Investment Grant application update next spring for Federal Transit Administration review and scoring.

Motion:

Approval to purchase and operate hybrid vehicles on the Blue Line Bus Rapid Transit (BRT) Line

Motion moved by Adairius Gardner and motion seconded by Hydre Abdullah. Mary Ann Fagan - AYE, Hydre Abdullah - AYE, Rick Wilson - AYE, Adairius Gardner - AYE, Lise Pace - AYE; Motion passed 5-0

6. Information Items (Presenters: Greg Hahn)

1. I-1: Receipt of the Finance Report for October 2022 (Presenters: Bart Brown)

 [I-1 October 2022 Financials Summary.pdf](#)

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 [I-1 Capital Project Spending October 2022 - Final.pdf](#)

The Board heard a financial update for October 2022 from Chief Financial Officer Bart Brown.

2. I-2: Department Reports

 [I-2a Board Report October 2022.docx](#)

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 [I-2b PLANNING AND CAPITAL PROJECTS REPORT for November2022.docx](#)

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 [I-2c Public Affairs November Board Report.pdf](#)

 [I-2d OCT OPERATIONS DIV BOARD REPORT -11.2022.docx](#)

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 [I-2e Nov 2022 Department of People & Teammate Experience Board.docx](#)

 [I-2f Supplier Diversity - October2022.docx](#)

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The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations, Department of People and Teammate Experience, and Supplier Diversity.

7. Adjourn (Presenters: Greg Hahn)

On order of Chairman Greg Hahn and there being no objection, the meeting was adjourned at 5:49pm.

Jill D. Russell
Chief Legal Officer

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BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Deputy Chief Operating Officer Cheryl Purefoy

SUBJECT: Consideration and approval of amendment to the procurement of Purple Line BRT Bus Order

ACTION ITEM A – 2

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, IPTC staff requests the Board to authorize the President/CEO to amend the contract with BYD to support technology updates and upgrades for the previously approved Board Action Item to purchase 28 60-foot buses for the BRT Purple Line. The amount of this amendment is not to exceed \$3,048,452.

BACKGROUND:

The purchase of 28 BYD buses for Purple Line BRT was approved by the Board in October 2021. This purchase was an extension of the original IPTC purchase agreement in 2017, and pricing reflected the base bus cost of \$1,296,948 per bus. While finalizing the Purple Line order, BYD quoted shipping costs for the Purple Line buses, a cost that was not included in the original quote. BYD also determined that the shipping costs for the original 31 Red Line Buses was never invoiced to IPTC as these costs were not clearly identified. IPTC and BYD exchanged numerous communications regarding this matter. BYD agreed to absorb the shipping cost for eight of the Red Line buses, leaving IPTC responsible for the remaining 23 buses and the new orders of the 28 Purple Line buses.

Since there was a need to present the Board with an amendment, IPTC seeks to include the driver protection barriers, full installation of the CAD/AVL, and fare validation systems. Previously they were wired for install upon delivery, however, it is more efficient and cost effective to have the necessary add-on technology and components completely installed by the manufacturer. The selected driver protection barrier is the industry standard and proven to withstand wear for extended periods of time as well as enhance operator safety and security. The final component of this amendment includes a new bus design for the Purple Line.

DISCUSSION:

IPTC intends to procure the additional equipment and updates for the 28 Purple Line BRT buses previously approved. BYD will add these items at the factory to facilitate a smooth transition for the Purple Line start up targeted for August 2024. Moving the installation of the systems to the IPTC staff could delay the vehicles entering revenue service once received. The IPTC service plan requires these buses to be in service to support the Purple Line BRT in August.

ALTERNATIVES:

The Board could choose to not approve the procurement amendments; however, it would significantly impact and/or delay the service of the Purple Line BRT.

FISCAL IMPACT:

The funding source for this procurement will come from proceeds from the 2021 bond issuance.

DBE/XBE DECLARATION:

N/A

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Finance Committee on December 08, 2022 and will be placed on the Consent Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Director of Risk and Safety Brian Clem

SUBJECT: Consideration and approval of RFP 22-06-451 occupational health, drug testing & physical therapy

ACTION ITEM A – 4

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, staff requests the Board to authorize the President/CEO to enter a three-year contract including two one-year options with Concentra for occupational health, drug testing & physical therapy services.

BACKGROUND:

Per Indiana Code 22-8-1.1, Indiana employers are required to provide safe and healthful working conditions and coverage to employees for work-related injuries (whether through a fully-insured or self-insured program). To care for injured workers, IPTC must seek the services of a third-party provider for 24/7 medical services. In addition, IPTC is regulated under CFR 49 Part 655 to help prevent accidents, injuries, and fatalities resulting from the misuse of alcohol and the use of prohibited drugs by an employee. To meet compliance, the Federal Transit Administration (FTA) requires drug and alcohol testing as part of the IPTC's Anti-Drug and Alcohol Misuse Policy. Concentra's current contract was extended by 6 months and currently will expire at midnight on December 31st, 2022.

DISCUSSION:

Bids were reviewed and scored by an evaluation committee of seven IPTC employees. Scoring disciplines evaluated were management approach, experience, locations and business hours, and bid price. Two proposals were able to provide 24/7 services in our designated service area. Scoring was competitive in favor of Concentra, which is the incumbent and most qualified to meet the needs of IPTC.

- RFP 22-06-451 was released on June 28th, 2022
- 20 different vendors downloaded a part or all of the solicitation
- 26 questions were asked and answered in an addendum
- Four total bids were evaluated and narrowed down to two

ALTERNATIVES:

Services are required per the Indiana code and requirements by the Federal Transit Administration for federal funding. If the FTA Administrator determines that a recipient that receives Federal financial assistance under 49 U.S.C. 5307, 5309, or 5311 is not in compliance with this part, the Administrator may bar the recipient from receiving Federal financial assistance in an amount the Administrator considers appropriate. There are no reasonable alternatives.

FISCAL IMPACT:

The anticipated cost fluctuates year to year depending on the number of employee injuries, severity, treatment required, and the number of drug and alcohol tests to be performed in all categories. Based on historical data, the estimated cost is nearly \$110,000 per year. Funding for the service will come from the IPTC operating budget.

DBE/XBE DECLARATION:

This locally funded RFP requires XBE participation based on a set of predetermined goals: 15% MBE, 8% WBE, 3% VBE, and 1% DOBE participation. Concentra has committed to meeting the 15% XBE goal by partnering with certified firms.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Finance Committee on December 08, 2022 and will be placed on the Consent Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Senior Director of Capital Assets and Facility Modernization LaTeeka Washington

SUBJECT: Consideration and approval of East Campus Operations Center & Fleet Terminal Master Plan & Design Consultant

ACTION ITEM A – 5

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, it is requested that the Board authorize President/CEO Inez Evans to award and enter into negotiations for a contract with CDM Smith, for Master Planning and Design of the East Campus Operations Center and Fleet Terminal.

BACKGROUND:

In March 2022, IPTC began preliminary design efforts for a new garage on our existing property at 9503 East 33rd Street. After being presented with the initial building layout and footprint it was determined that the new garage would require additional coordination and technical support to address issues with opportunities related to electrical, drainage, traffic circulation, safety and security improvements and environmental remediation and introduced the need for a master planning effort prior to moving any further with building design and construction.

DISCUSSION:

Using a competitive scoring process, an Evaluation Committee comprised of subject matter experts from across the agency narrowed the seven proposals deemed responsible and responsive to two finalists. In addition to meeting (and in some cases exceeding) the ten qualifying criteria, the CDM Smith team aptly demonstrated their combined experience and skill sets during the interview process making them the most qualified team to assist with the evaluation of the master plan consultant, and potentially the design phase as well.

ALTERNATIVES:

The Board could choose not to contract as recommended, however, IPTC would need to re-evaluate the agency's needs, impacts to schedule of development and potential increase in construction costs.

FISCAL IMPACT:

Funding for this procurement is budgeted from IPTC local funds.

DBE/XBE DECLARATION:

IPTC intends to use local funding to pay for both the master planning phase and what remains of the design phase. Projects that are locally funded require XBE participation based on a set of predetermined goals: 15% MBE, 8% WBE, 3% VBE and 1% DOBE participation. To achieve these goals, the CDM Smith team has partnered with the following firm

Resolution Group Inc. (RGI) *WBE* – site, civil, drainage; Infrastructure Engineering Inc. *MBE* – site, civil, utilities support; Faith Group, LLC *WBE* – Safety and Security, CTL Engineering *MBE* – Geotechnical and pavement, Guidon Design, Inc. *VBE* -Sustainability and MEP.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Finance Committee on December 08, 2022 and will be placed on the Consent Agenda.



Date of Memo: December 07, 2022
Current Meeting: December 15, 2022
Board Meeting: December 15, 2022

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Chief Development Officer Jennifer Pyrz

SUBJECT: Consideration and approval of additional funding for IndyGo Red Line Hot Mix Asphalt (HMA) and Portland Cement Concrete Pavement (PCCP) Maintenance Project

ACTION ITEM A – 6

RECOMMENDATION:

It is requested that the Board authorize additional funding for the IndyGo Red Line Hot Mix Asphalt (HMA) and Portland Cement Concrete Pavement (PCCP) Maintenance Project in an amount not to exceed \$385,000.

BACKGROUND:

The Board approved the Red Line HMA and PCCP Maintenance project construction contract in March 2022 with Rieth-Riley as the prime contractor; work started in April 2022 and is anticipated to be complete in July 2023.

The project includes full-depth and partial-depth asphalt pavement patching along Red Line bus lanes, concrete bus pad replacement at Red Line stations, and installation of rub rail on the Red Line bus station platforms. The locations and level of patching (partial vs. full depth) needed was determined in Fall 2021 and based on a visual assessment of the areas of cracking, potholes, and rutting at that time. The first request for additional funding to complete needed patching work was authorized by the Board in September 2022 for \$350,000.

DISCUSSION:

IPTC's construction engineering consultant is responsible for monitoring construction and assessing and recommending the need for changes in project scope. These additional funds, as necessary, will be used to reimburse the contractor for work on Capitol Avenue and Shelby Street, at the Ivy Tech/Fall Creek station on Meridian Street, and on College Avenue at 46th Street, that the construction engineering consultant directed the contractor to perform and that IPTC agrees was necessary for the continued satisfactory performance of the Red Line BRT. As with the previous request, the need for this increase in required patching was determined based on observed field conditions. Poor subgrade conditions are likely the culprit of the pavement's increased deterioration between the time that design was completed, and construction started. The final amount to be authorized and paid by IPTC for this patching work remains subject to ongoing analysis and verification as to the correct, compensable quantities that were placed. As such, any approvals and payments by IPTC from these authorized funds will be made with full reservation of IPTC's rights and remedies.

All HMA and PCCP repair activities have been completed along Shelby Street and Capitol Avenue as of November 13, 2022. Work will begin on the remaining segments of Meridian Street and College Avenue in 2023, with the exception of work at the Ivy Tech / Fall Creek station on Meridian Street, which has already been completed, and work at College Avenue and 46th Street, which is scheduled to be conducted before the end of 2022.

ALTERNATIVES:

If the Board chooses not to approve this request, IPTC staff will revise the project scope of work by eliminating some of the planned 2023 activities. This would mean delaying concrete bus pad repairs and/or HMA patching along the College Avenue and Meridian Street corridors until a future date or moving some work into a separate project for future procurement.

FISCAL IMPACT:

Funds to fulfill this request would be transferred from other portions of the Capital Budget where underspending has occurred. The request to transfer funds will be brought to the Board at the final 2022 Board meeting in December.

DBE/XBE DECLARATION:

No federal funds are being used for this project so there is no DBE requirement. XBE participation remains the same as approved with the original contract.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Finance Committee on December 08, 2022 and will be placed on the Consent Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Project Manager Matt Duffy

SUBJECT: Consideration and approval of utility reimbursement agreements for Super Stops 2.0

ACTION ITEM A – 8

RECOMMENDATION:

It is requested that the Board authorize IPTC's President/CEO to execute Utility Reimbursement Agreements (URA's) with Citizens Energy Group (CEG) and AT&T Transmission to pay for relocation of utilities that are in conflict with the proposed Super Stops 2.0 design. Relocation estimates are \$538,600 and \$289,750, respectively. Relocating these utilities is necessary to successfully construct the remaining Super Stops.

BACKGROUND:

To speed up and enhance local service through the downtown area, and to secure operational efficiencies where multiple routes overlap, IPTC is proposing a series of Super Stops that will have many of the characteristics of bus rapid transit stations including near-level boarding, larger bus shelters, and longer platform areas that can serve two local buses at the same time. This project will construct six Super Stops near downtown, two each on Alabama Street, Ft. Wayne Avenue, and Vermont Street, and pavement resurfacing on Vermont Street between Indiana Avenue and Pennsylvania Street.

There are several locations where CEG and AT&T facilities are in conflict with the proposed design and need to be relocated to build the project as proposed. IPTC is responsible to pay for relocations within the public right of way pursuant to local ordinance.

DISCUSSION:

IPTC, together with the designer on the project, have made design modifications to eliminate or reduce relocations where possible, however, remaining relocations are unavoidable given the location of the utilities. The design team has also worked to understand if there are cost efficiencies to performing the relocation during construction and will coordinate activities as much as possible to save cost.

The URA's bind IPTC to reimburse CEG and AT&T for relocations that the utility agency's contractors perform according to an approved work plan. The utility agencies agree to perform relocations within a specified time and to a maximum agreed-upon cost.

ALTERNATIVES:

The Board could choose not to authorize execution of the URA's, however, the project cannot be constructed without the relocations. Any delay to the project may jeopardize the FTA grant funds that were awarded for the Super Stops 2.0 project.

FISCAL IMPACT:

This project is budgeted in 2023 through grant funds and the Capital Budget. IPTC was awarded an FTA Bus and Bus Facilities Grant of \$2,346,658 for construction of these Super Stops.

DBE/XBE DECLARATION:

There is no DBE/XBE goal for this work.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Finance Committee on December 08, 2022 and will be placed on the Consent Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Project Manager Matt Duffy

SUBJECT: Consideration and approval of Rural Street design services task order

ACTION ITEM A – 9

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, it is requested that the Board authorize IPTC's President/CEO to execute a task order with Lochmueller Group (under Request for Qualifications (RFQ) 20-02-344) to complete 95% design to lower Rural Street 18" underneath the CSX bridge, for an amount not to exceed \$659,388.

BACKGROUND:

As part of the Future Service Plan implementation, IPTC plans to provide crosstown service with a 15-minute base frequency along Keystone Avenue/Rural Street (Route 26) which connects to the Criminal Justice Campus and is planned to connect to downtown once proposed changes in the Future Service Plan are implemented. Due to clearance concerns where Rural Street passes below the CSX railroad tracks south of Washington Street on the near eastside of downtown Indianapolis, the Route 26 currently makes a 1.6-mile out-of-direction detour to Sherman Drive.

Lochmueller Group was selected for On-Call Architectural & Engineering Services in September 2020. IPTC is currently working with Lochmueller Group to design an 18" lowering of Rural Street underneath the bridge, which will eliminate the detour and allow the Route 26 to stay on Rural Street which provides faster travel time for passengers and reduces IPTC operational costs. Lochmueller is currently contracted to prepare this design to 40% completion, which will be delivered in January 2023.

DISCUSSION:

This task order would be executed under Lochmueller Group's existing A&E On-Call contract (RFQ 20-02-344). This is the second task order associated with this project. This task order will include utility coordination, stormwater analysis and design, structural analysis, and geotechnical investigation. It is anticipated that these design services will be completed by November 2023, at which point a subsequent task order will be required to complete final design and bidding services. It is anticipated that construction will begin in Q1 2024 with potential completion in Q4 2025.

ALTERNATIVES:

These services are required to progress design of the project. The Board could choose not to authorize execution of the task order; however, it would effectively pause the project.

FISCAL IMPACT:

This task order is budgeted in the 2022 Capital Budget and funded with local funds.

DBE/XBE DECLARATION:

This task order includes 2.2% for Northpointe Engineering, Inc. (WBE). The first task order XBE was 21.5%, which brings the overall XBE percentage on the project to 9.9%.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Service Committee on December 08, 2022 and will be placed on the Consent Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Project Manager Matt Duffy

SUBJECT: Consideration and approval of Local Route TSP task order

ACTION ITEM A – 10

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, it is requested that the Board authorize IPTC's President/CEO to execute a task order with Burgess & Niple, Inc. to assist IPTC with planning the Local Route Transit Signal Priority (TSP) implementation for an amount not to exceed \$299,430.74.

BACKGROUND:

TSP is a technology that improves transit performance and reliability by prioritizing transit vehicles at traffic signals to reduce the amount of time that they spend stopped at them. This project will plan and prioritize where TSP should be implemented across the IPTC local route (non-BRT) network.

DISCUSSION:

Burgess & Niple, Inc. was selected to perform engineering services under RFQ 22-09-464 for this project in November 2022, and the Board of Directors approved IPTC entering into contract negotiations at that month's Board Meeting. This task order includes developing an implementation prioritization plan by weighting transit metrics such as speed, runtime, on-time performance, bus frequency, number of riders, and socio-economic and equity metrics. The scope also includes documenting existing conditions at selected intersections and developing a final implementation report. It is anticipated that services in this task order will be completed in Q3 2023.

ALTERNATIVES:

These services put IPTC in the best position to successfully implement TSP across the local route network. The Board could choose not to allow the task order to be executed, however, it would complicate IPTC's TSP project development.

FISCAL IMPACT:

This project is budgeted in 2023 through grant funds and the Capital Budget.

DBE/XBE DECLARATION:

This task order includes participation from:

- Illumine Transportation (DBE) at 27.5%
- Infrastructure Engineering, Inc. (MBE) at 4.3%
- Roger Ward Engineering, Inc. (MBE) at 1.5%

This task order has a total of 5.8% XBE and 27.5% DBE participation.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Service Committee on December 08, 2022 and will be placed on the Consent Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Project Manager Matt Duffy

SUBJECT: Consideration and approval to enter into contract negotiations with Butler, Fairman, & Seufert, Inc. for construction engineering and inspection services

ACTION ITEM A – 11

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, it is requested that the Board authorize IPTC's President/CEO to approve entering into contract negotiations with Butler, Fairman & Seufert, Inc. to perform construction engineering and inspection services for Super Stops 2.0 and the Red Line Traffic Modification Project.

BACKGROUND:

The purpose of this contract is to perform construction engineering and inspection services for Super Stops 2.0 and the Red Line Traffic Modification Project. The Super Stops 2.0 project includes six Super Stops near downtown along with pavement rehabilitation near the Super Stops. The Red Line Traffic Modification Project includes upgrading pedestrian push buttons to have audible announcements and installing warning signage along Capitol Avenue.

RFQ 22-10-467 was released in October 2022 for construction engineering and inspection services for these two projects. An evaluation committee reviewed the two proposals that were received and has determined that the Butler, Fairman & Seufert, Inc. team is the most qualified to complete the work.

DISCUSSION:

Construction engineering services include full-time inspection services, coordination with contractors and sub-contractors, ensuring work is completed according to contract documents, documenting changes within change management, and maintaining daily field reports among other items. Services will also include quality control and material testing. It is anticipated that these services will be completed by Q3 2024.

In the event that IPTC cannot come to an agreement with Butler, Fairman & Seufert, Inc. during contract negotiations, the RFQ will have to be released again. The only other proposer, Infra Critical Facilities Engineering and Consulting, LLC., was deemed unqualified to complete the work.

ALTERNATIVES:

The Board could choose not to authorize the President/CEO to enter into contract negotiations with Butler, Fairman & Seufert, Inc. however, construction of these two projects would not be able to progress without construction engineering services.

FISCAL IMPACT:

There is no fiscal impact associated with this action item. A task order for a not to exceed amount will be brought to the Board for approval at the January Board meeting, assuming contract and task order negotiations are successful. The two projects for which services will be provided are budgeted in 2023 through grant funds and the Capital Budget.

DBE/XBE DECLARATION:

The selected proposer has indicated their commitment to partner with DBE firms for the Super Stops 2.0 project, and M/W/V/DOBE firms for the Red Line Traffic Modification Project with their initial proposal and commitment letters. Their team consists of Infrastructure Engineering, Inc. (DBE/MBE), Resolution Group (DBE/WBE), and CTL Engineering, Inc. (MBE). Contract amounts and percentages of work will be determined when tasks are assigned, and fee proposals are reviewed.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Finance Committee on December 08, 2022 and will be placed on the Consent Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Director of Life Safety and Security Mark Emmons

SUBJECT: Consideration and approval of RFP 22-06-450 IPTC Visitor Management System

ACTION ITEM A – 12

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, staff requests that the Board authorize the President/CEO to enter into a contract agreement with SISCO Corporation. This agreement is to purchase and install a new Visitor Management System (VMS) at 1501 W Washington Street, 2425 W Michigan Street, and 9503 E 33rd Street, for an amount not to exceed \$165,219.

BACKGROUND:

IPTC currently uses a version of Easy Lobby for its VMS, that system is over five years old, no longer under warranty, and cannot be serviced. Additionally, Easy Lobby has purchased by a different company that can't service the system. The current system is not able to meet IPTC's needs now that there are multiple locations.

DISCUSSION:

IPTC released RFP 22-06-450 for solicitation on July 25, 2022. Two companies returned proposals for this project. Those firms were Konica Minolta Business Solutions and SISCO Corporation. The evaluation committee reviewed both submissions and determined that the committee wanted to have a demonstration by both companies. After the demonstrations, the evaluation committee was asked to score each vendor and SISCO was found to best meet the requirements.

The new VMS has features to help strengthen IPTC's security stature when visitors come to the facility. The new system will be able to perform multiple including these below:

- Staff can include the visitor in the meeting invite, and the system will email staff when the visitor checks in
- The system will be able to scan multiple forms of IDs to get information to fill out the required fields
- The system will be able to check the visitor against the Transportation Security Administration (TSA) watchlist
- The system will have kiosks that will allow a visitor to check themselves in and print a badge or have them report to the security desk to obtain the badge

ALTERNATIVES:

The Board of Directors could choose not to approve this contract. If this alternative is selected, IPTC will continue to use the current system until it meets its end of life. However, staff will be unable to expand the current system to the other locations and new systems will need to be purchased for them.

FISCAL IMPACT:

This project is funded from the Operating budget.

DBE/XBE DECLARATION:

There is no XBE goal associated with this contract.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Finance Committee on December 08, 2022 and will be placed on the Consent Agenda.



Date of Memo: December 01, 2022
Current Meeting: December 15, 2022
Board Meeting: December 15, 2022

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Senior Director of Mobility Solutions Michael Roth

SUBJECT: Consideration and approval of a new Mobility Advisory Committee (MAC) Committee Member

ACTION ITEM A – 14

RECOMMENDATION:

It is requested that the IPTC Board of Directors consider and approve the nominee recommended for membership to the Mobility Advisory Committee.

BACKGROUND:

The bylaws of the Mobility Advisory Committee (MAC) require staggering members' terms to ensure representation and new membership continuity. Each appointed MAC member shall serve a term of two years and shall serve no more than two consecutive full terms. There is currently one open position on the MAC. The MAC has approved one member and seeks board approval to fill the open position.

DISCUSSION:

The MAC submitted the nomination to the Service Committee on November 10, 2022, with a recommendation for approval by the IPTC Board of Directors.

Brodie Spears

Brodie wants to support better the needs of Greater Indianapolis residents with transportation needs. He states the community has continued to grow its public transportation network; however, advocacy and support are widely needed for those who may not know how to express their needs.

ALTERNATIVES:

The Board could choose not to approve the appointment of Brodie Spears.

FISCAL IMPACT:

No Fiscal Impact.

DBE/XBE DECLARATION:

No DBE/XBE Declaration.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

The action was reviewed by the Service Committee on December 08, 2022 and will be placed on the Consent Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Chief Public Affairs Officer Lesley Gordon

SUBJECT: Consideration and approval of transit advertising contract

ACTION ITEM A – 16

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, it is requested that the Board authorize IPTC's President/CEO to approve entering into contract negotiations with Adspose as the new transit advertising vendor responsible for selling, installing and removing all transit advertising for IPTC fixed route buses, shelters, paratransit buses, CTC signage, BRT buses and BRT stations for a three year contract with two one-year options.

BACKGROUND:

For the last 16 years IPTC has had the same vendor to execute all transit advertising. IPTC continues to grow and expand and requires more innovation from our advertising partner. Adspose is based in Cincinnati and is focused on transit only advertising which allows them to minimize competition and prioritize our sales. Key changes in this partnership include the technology enhancements and increased added value opportunities. With Adspose IPTC has access to their Global Unification System, or GUS: the custom inventory management system, ERP and CRM. GUS not only provides IPTC with comprehensive monthly reports regarding every aspect of your transit advertising, but also gives IPTC immediate access to private account information anytime, creating transparency in sales, accounting and available inventory. Adspose also presented increased added value opportunities to increase revenue. This includes underutilized advertising space on our shelters, the CTC and the maximizing our naming rights and sponsorship opportunities. This RFP was released on September 26, 2022, and the pre-bid meeting was October 5, 2022. IPTC received eight bids including the current vendor and six were deemed responsible, responsive, and evaluated.

DISCUSSION:

IPTC will be transitioning away from our current vendor and will have to work through a transition of advertisements sold in 2023. This may cause some delay in sales but should not make any significant impact to the total revenue for the year.

ALTERNATIVES:

The Board could reject this contract, but the current contract expires, December 31, 2022 so IPTC would be without an advertising vendor or need to evaluate the other vendors.

FISCAL IMPACT:

This is a revenue generating contract. In 2021 IPTC received approximately \$610,000 in advertising revenue. The minimum annual guarantee in the proposal from Adspose is an anticipated 30 percent increase.

DBE/XBE DECLARATION:

Only two of the six bids met our DBE/XBE qualifications but neither of those bids overall score was among the top two vendors at the end of the evaluation. Adsposure did submit a letter of commitment with Diversity Press, a reputable local minority owned business.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Finance Committee December 08, 2022 and will be placed on the Consent Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Chief Operating Officer Aaron Vogel

SUBJECT: Consideration and approval of Sole Source Contract with Avail Technologies, Inc.

ACTION ITEM A – 3

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, staff request that the Board authorize the President/CEO to enter into a sole source contract agreement with Avail Technologies, Inc. This agreement will be for the setup, customization, and enhancement of the current Avail system for an amount not to exceed \$1,200,000.

BACKGROUND:

IPTC has utilized Avail technology since 2019, when Red Line Bus Rapid Transit (BRT) started in revenue service. Their platform is the main Computer-Aided Dispatch / Automatic Vehicle Location (CAD/AVL) connection between radio room and operators out in the field. It includes modules for daily operations such as Incident Management, Vehicle Information, AVL, Data and Audio Communications, and Customer-facing Messaging.

DISCUSSION:

To facilitate workflow efficiencies, customizations and enhancements are desired. This sole source strategy is to improve the CAD/AVL functionality that was not specified or asked for in 2018 during original procurement process. Operations has since detailed out some desired enhancements after operating with it, and the BRT Red Line that can be addressed with an Avail customization. Additionally, this sole source is an attempt to make improvements with the current CAD/AVL to support keeping it through the opening of the Purple Line and avoid the 2023 \$8 million capital project to replacement the entire Intelligent Transportation System (ITS).

Some of the scope customization and enhancements requested are as follows:

- Radio frequency (RF) based fully automated Yard Management solution to track buses within the IPTC garage areas within centimeters of accuracy
- Wayside real time sign pilot
- Auto communication to staff distribution lists when an event or incident report is updated
- Better real time, estimated time of arrivals and on-time performance(OTP) capabilities for operators
- Individual route ladder views for line performance by bus and timepoint
- Detour and OTP audible announcement capability for operators
- Modification in the store-it-forward communication to operators
- BRT bi-directional lane entrance prioritization
- Move to a cloud based hosted solution
- Required power, connections, and storage cabinets for yard management setup

ALTERNATIVES:

The Board could choose not to award this contract. If this alternative is selected, the implications of this decision are as follows:

- Existing processes for Incident alerts would be maintained, with duplication for sending updates to existing/previous alerts.
- BRT single lane scenario would remain unchanged with buses sharing the bi-directional lane going head on at each other.
- IPTC may have to purchase separate add-on/stand-alone software or modules that could require more employee interaction to manage and potentially cost more to purchase.
- Could require replacement of the entire Intelligent Transportation System (ITS).

FISCAL IMPACT:

The funding source for this procurement will come from the proceeds of the 2021 approved bond issue.

DBE/XBE DECLARATION:

There is no DBE goal associated with this contract award.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Service Committee on December 08, 2022 and will be placed on the Regular Agenda.

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Project Manager Matt Duffy

SUBJECT: Consideration and approval of IFB 22-09-463 Construction Contract for Super Stops 2.0

ACTION ITEM A – 7

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, it is requested that the Board authorize IPTC's President/CEO to enter into an agreement with OLCO, Inc. to construct six Super Stops and perform pavement maintenance near the proposed Super Stops for \$2,998,916.13.

BACKGROUND:

To speed up and enhance local service through the downtown area, and to secure operational efficiencies where multiple routes overlap, IPTC is proposing a series of Super Stops that will have many of the characteristics of bus rapid transit stations including near-level boarding, larger bus shelters, and longer platform areas that can serve two local buses at the same time. This project will construct six Super Stops near downtown, two each on Alabama Street, Ft. Wayne Avenue, and Vermont Street, and pavement resurfacing on Vermont Street between Indiana Avenue and Pennsylvania Street.

DISCUSSION:

Solicitation IFB 22-09-463 was released on September 29, 2022. Two bids were received on October 31, 2022. Both bids were found to be responsive and responsible, with the low bid from OLCO, Inc. in the amount of \$2,998,916.13. Construction is anticipated to begin in Q1 2023 and complete in Q4 2023.

ALTERNATIVES:

The Board could choose not to proceed with this work, however, doing so may jeopardize the FTA grant funds that were awarded for this project.

FISCAL IMPACT:

This project is budgeted in 2022 and 2023 through grant funds and the Capital Budget. IPTC was awarded an FTA Bus and Bus Facilities Grant of \$2,346,658 for construction of these Super Stops.

DBE/XBE DECLARATION:

As this project is federally funded, a DBE goal of 9% was established. OLCO Inc.'s bid consisted of a 16.5% DBE commitment.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Service Committee on December 08, 2022 and will be placed on the Regular Agenda.



Date of Memo: December 01, 2022
Current Meeting: December 15, 2022
Board Meeting: December 15, 2022

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Senior Direction of Mobility Solutions Michael Roth
SUBJECT: Consideration and approval of Resolution 2022-08 for free fares for Transit Equity Day

ACTION ITEM A – 13

RECOMMENDATION:

It is requested that the IPTC Board of Directors consider and approve Resolution 2022-08, authorizing IPTC to offer free rides on Transit Equity Day (February 04, 2023) for fixed routes and IndyGo Access service.

BACKGROUND:

Rosa Louise McCauley Parks (February 4, 1913 – October 24, 2005) was an American activist in the civil rights movement best known for her pivotal role in the Montgomery bus boycott. The United States Congress has honored her as "the first lady of civil rights" and "the mother of the freedom movement."

Mrs. Parks was a seamstress in Montgomery, Alabama, when, in December of 1955, she refused to give up her seat on the bus to demand an end to segregation. This day of action also recognizes that everyone should have equal access to affordable public transportation.

IPTC has supported free fares on select holidays; Transit Equity Day would be the first in IPTC's history. Many transportation agencies across the country observe Transit Equity Day.

DISCUSSION:

N/A

ALTERNATIVES:

N/A

FISCAL IMPACT:

The average financial impact is approximately \$10,000 for the fixed route and IndyGo Access. The IndyGo Foundation Board has approved a \$10,000 contribution to IPTC to cover the economic impact to IPTC.

DBE/XBE DECLARATION:

N/A

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

The action was reviewed by the Service Committee on December 08, 2022 and will be placed on the Regular Agenda.

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RESOLUTION 2022-08

RESOLUTION OF THE BOARD OF DIRECTORS OF THE INDIANAPOLIS PUBLIC TRANSPORTATION CORPORATION

A RESOLUTION establishing that the Board of Directors of the Indianapolis Public Transportation Corporation, is interested in offering free rides on February 4, 2023 in honor of Transit Equity Day.

WHEREAS, the Indianapolis Public Transportation Corporation (IPTC) is a municipal corporation pursuant to Indiana Code 36-9-4-10; and

WHEREAS, Indiana Code 36-19-4-14 establishes management of the Corporation by a Board of Directors; and

WHEREAS, IPTC has deemed February 4, 2023, as a day of giving back to the community; and

WHEREAS, IPTC has partnered with the IndyGo Foundation to offset lost revenue from the free fare day; and

WHEREAS, IPTC will provide riders on fixed route and IndyGo Access free fare; and

WHEREAS, the Board of Directors, having considered and being duly advised, finds that the Board of Directors has as an interest in giving back to the community and promoting community involvement with the residents of Marion County;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE INDIANAPOLIS PUBLIC TRANSPORTATION CORPORATION:

Section 1. The Board of Directors desires to exercise its authority under Indiana Code 36-9-4-14 to direct the operations of the Corporation for the benefit of the public good.

Section 2. The Board hereby directs the CEO and President, on behalf of the Indianapolis Public Transportation Corporation, to offer free public transit fares on February 4, 2023 on both fixed route and IndyGo Access services.

Section 4. This Resolution shall be in full force and effect from and after its adoption and compliance with all laws pertaining thereto.

Adopted this 15th day of December, 2022.

BOARD OF DIRECTORS INDIANAPOLIS
PUBLIC TRANSPORTATION CORPORATION

Gregory F. Hahn
Chairman of the Board of Directors

Attest: _____

Chief Legal Officer Jill D. Russell
Indianapolis Public Transportation Corporation

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BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors

THROUGH: President/CEO Inez P. Evans

FROM: Chief Financial Officer Bart Brown and Director of Budget Justin Burcope

SUBJECT: Consideration and approval of Resolution 2022-09 – Transfer in appropriations and carry forward of outstanding encumbrances for FY2022

ACTION ITEM A – 15

RECOMMENDATION:

Authorize the approval of Resolution 2022-09 – Transfer in appropriations and carry forward of outstanding encumbrances for Fiscal Year 2022.

BACKGROUND:

With the opening of a new budget year and a new set of ledgers, it is advantageous to review the unpaid purchase orders and contracts which remain on the ledgers as “encumbered.” Whenever a valid appropriation has been lawfully encumbered by a contract or by the issuance of a purchase order, the appropriation to the extent of the encumbrance may be carried forward to the succeeding year and made available for payment of the obligation which encumbered it. Only so much of the appropriation as is lawfully encumbered may be carried forward.

As part of the year-end review process, IPTC requests to allow for a transfer in appropriations between the operating budget and the capital budget.

DISCUSSION:

State guidelines allow the Board to authorize carry forward of outstanding purchase orders at year-end. These outstanding purchase orders were not paid prior to December 31, 2022. Therefore, it is prudent and sound financial practice to carry them forward into the next fiscal year (2023), pending available cash balances at the close of the fiscal year 2022. The appropriations to cover these purchase orders, once expensed, will come from the 2022 budget.

Under the same guidelines, budget adjustments to the operating and capital budgets will be necessary to make sure that major expense categories are in alignment within IPTC’s overall budget. This action does not change the 2022 total appropriation authority for the already approved and adopted budget.

ALTERNATIVES:

If the Board chooses not to approve this action, IPTC would not be able to use fiscal year 2022’s appropriations to pay for any outstanding purchase orders and contracts in fiscal year 2023. As a result, the obligations would have to be charged against fiscal year 2023’s appropriations, which could jeopardize previously budgeted operating line items and capital projects.

FISCAL IMPACT:

There is no fiscal impact on fiscal year 2023's budget as appropriations were provided for these purchase orders in fiscal year 2022's budget.

DBE/XBE DECLARATION:

N/A

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action was reviewed by the Finance Committee on December 08, 2022 and will be placed on the Regular Agenda.

INDIANAPOLIS PUBLIC TRANSPORTATION CORPORATION

RESOLUTION 2022-09

A RESOLUTION approving the transfers in appropriation for the General fund and the encumbered balances of outstanding purchase orders for the Operating and Capital funds for the calendar year ending December 31, 2022. These changes are in response to the needs of Indianapolis Public Transportation Corporation (IPTC);

WHEREAS, the Controller of IPTC has represented and the Board of IPTC now finds that the following changes and realignment in the budget categories are required:

OPERATING AND CAPITAL FUNDS

<u>Capital Outlay</u>		
Capital Expenditures	Increase	\$ 7,500,000
<u>Personal Services</u>		
Salaries	Decrease	(\$4,000,000)
<u>Other Services and Charges</u>		
	Decrease	(3,500,000)
<hr/> Net Change in 2022 Appropriations		\$ -0-

Operating and Capital Funds

WHEREAS, the accounting guidelines established by the State of Indiana include the approval of outstanding purchase orders at year-end, and

WHEREAS, the attached listing includes all purchase orders from budgeted funds (including funds 8001, 8090, 9500 and 9502) unpaid at year-end 2022.

THEREFORE, BE IT RESOLVED, that the Indianapolis Public Transportation Corporation Board of Directors hereby approve the attached list of purchase orders totaling an amount not to exceed \$219,477,359 from 2022 be carried forward to the next budget year (2023) and be paid from 2022 appropriations.

NOW, THEREFORE, BE IT ORDAINED BY THE INDIANAPOLIS PUBLIC TRANSPORTATION CORPORATION:

SECTION 1. The IPTC will make the changes in appropriations as given above.

SECTION 2. The ordinance shall be effective December 15, 2022 and in accordance with all laws pertaining thereto.

The Board will meet in the offices of the Board, located at 1501 West Washington Street, Indianapolis, Indiana at the hour of 5:00 P.M. (local time) on December 15, 2022 to conduct a public meeting on this resolution.

INDIANAPOLIS PUBLIC TRANSPORTATION CORPORATION

RESOLUTION 2022-09

BOARD OF DIRECTORS

Aye

Nay

Greg Hahn, Chair

Adairius Gardner, Vice Chair

Lise Pace, Secretary

Richard Wilson, Treasurer

Hydre Abdullah

Mary Ann Fagan

ATTEST

Name	Title	Signature
Jill D. Russell	Chief Legal Officer	

Row Labels	Sum of Remaining amount
Capital	210,502,671
CRIDER & CRIDER	81,034,241
BYD Coach & Bus LLC	65,551,148
F.A. Wilhelm Constr	17,208,205
Butler, Fairman & Seufert, Inc.	11,974,174
PB AMERICAS, INC.	7,247,330
RIETH-RILEY CONST CO.,INC	4,557,528
PL bus amendment	3,048,453
CITIZENS ENERGY GROUP	3,000,000
Super Stops 2.0 - OLCO, Inc	2,998,916
3D Professional Cont	2,386,752
Stantec Consulting S	1,500,000
Avail Enhancement	1,280,000
HNTB Corporation	1,040,079
City of Indianapolis	922,486
Lochmueller Group, I	694,810
SHUCK CORPORATION	676,620
THE ETICA GROUP	624,792
Step CG, LLC - WAAV Replacement	598,590
S & A SYSTEMS	401,755
RJE BUSINESS INTERIORS	400,841
Red Line HMA change order	385,000
GFI GENFARE	379,433
Rural Street Mod - Lochmueller	300,000
Local Route TSP - Burgess/Niple	299,431
Don Hinds Ford	282,000
Clevor Consulting Gr	206,763
Alert-Us	192,551
VMS	165,219
Boyle Construction M	159,790
MIDWEST TRANSIT EQUIPMENT, INC.	146,029
Shrewsbury & Associ	97,461
MULTIGUARD CORPORATI	95,990
OSCAR W LARSON CO	84,670
Server Replacement	80,404
Woolpert, Inc.	78,018
NORTH MECHANICAL SER	74,860
BUSINESS FURNITURE, LLC-DEPARTME	72,516
Parkeon Inc.	62,690
CDM SMITH, INC.	38,479
Ecolane USA, Inc	34,800
KOORSEN PROTECTION SERV-CUST# IN	32,425
City of Lawrence Uti	29,105
MACALLISTER MACHINERY CO, INC	20,281
LUMIN-AIR	12,162
Luminator Technology	9,429

D.P ASSOCIATES A DIV	7,500
CROWE HORWATH LLP	5,950
ELECTRONIC STRATEGIES,INC	2,995
Operating	8,974,688
2022 Interlocal Agreement Payment	1,500,000
DIESEL FUEL 1&2 - BULK - SC# 175547	1,499,996
RIVER NORTH TRANSIT	922,142
HNTB Corporation	680,000
Section 5310 Sub-Recipient Vehicles	571,765
CUMMINS MID-STATES POWER-INC.	453,708
GIRO	336,519
HDR Engineering, Inc.	321,366
Swiftly, Inc.	307,539
Nelson Nygaard Consu	288,680
CAMBRIDGE SYSTEMATIC	284,188
Legal Settlement	220,000
Sam Schwartz	200,000
Hurst Consulting, Inc.	134,738
Woolpert, Inc.	95,400
DREAM BUILDERS COMMUNICATION INC	89,750
McGee Designhouse, Inc.	84,453
HNTB - Grant Writing	80,000
EDM, INC.	71,210
SAFEMETRICS	67,565
PC Refresh	67,100
LIGHTING SERVICES OF INDY	60,012
RLS & ASSOCIATES, IN	59,975
Hastus/GIRO - Payroll Upgrade	59,900
ZILO INTERNATIONAL G	50,000
CSched (Courval Sche	47,197
BRINKS INC	39,268
DLZ Indiana, LLC	37,384
Salt Barn Security Fence? Parker Fence?	35,400
Global Traffic Techn	34,740
Stacey Metz	33,000
The Red Elephant Agency, LLC	30,000
SIMPLEX GRINNELL/Johnson Controls	27,054
Everbridge	25,569
THE TRUSTEES OF PURD	25,000
Motorolla Radios	23,850
DON PURDY MASONRY	15,918
BYD Coach & Bus LLC	15,782
OVERHEAD DOOR	15,728
Dynaway A/S	12,000
KAM HYDRAULICS	11,912
Task Order - Building B - Etica - Line 60	11,485
Sheena Maria Simpson	8,250


6410 College - Gate Lock	5,307
Cardinal Wireless, Inc.	4,564
BUSINESS FURNITURE, LLC-DEPARTME	4,480
SIGNATURE PROMOTIONAL GROUP	2,472
Ecolane USA, Inc	1,573
BOSMA ENTERPRISES	750
Grand Total	219,477,359

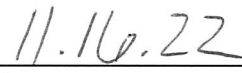
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Mobility Advisory Committee

November 16th, 2022

		September Minutes		September Agenda		Brodie Spears/Nomination January 2023					
Name	Present	Yay	Nay	Yay	Nay	Yay	Nay	Yay	Nay	Yay	Nay
Eddie Richenbach	Y	Y		Y		Y					
Erin Hardwick	Y	Y		Y		Y					
Amanda Bagwell											
Cori Wills	Y	Y		Y		Y					
Eric Schlegel											
Justin Muller											
Linda Gosnell	Y	Y		Y		Y					
Kristina Hornaday-Alberts											
Wilma Simmons	Y	Y		Y		Y					
Brittany Latoz											
Chris Hollingsworth	Y	Y		Y		Y					


Mike Roth


Date

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Mobility Advisory Committee (MAC)

IndyGo Agenda for 11.16.2022

- I. Call to Order – Edward Rickenbach**
- II. Roll Call / Determination of Quorum– Mike Roth**
- III. Approval for March Minutes – Edward Rickenbach**
- IV. Approval of November Agenda – Edward Rickenbach**
- V. Statement of Behavior Standards – Edward Rickenbach**

Expected:

- Treat all participants with kindness, respect, and consideration, and value a diversity of views and opinions (including those you may not share.)
- Communicate openly, respect other participants, and critique ideas rather than individuals.
- Refrain from demeaning, discriminatory, or harassing behavior and speech directed toward others.

Unacceptable:

- Harassment, intimidation, or discrimination in any form.
- Unwelcome or offensive verbal comments.

- VI. Reports of Nominations Committee – Greg Meyer**

- Presentation of Brodie Sears

- VII. New Business (6:00 PM Adjourn for IndyGo)**

IndyGo

Aaron Vogel – IndyGo

Jennifer Pyrz – IndyGo

Red Line, Purple Line, and Blue Line Updates

Angela Milroy – RATP Dev

- Staffing Shortages
- TNC procedures and send backs
- Working to make sure clients cancel their trips with notice
- Training and Professional Development for staff

Chauncyia Coleman – IndyGo

- Beyond ADA Events
- MyKey Card Transition Updates

Ryan Wilhite – IndyGo

- Premium Service-aka-Beyond ADA – January 1, 2023
- Half Fare – January 1, 2023

Mike Roth – IndyGo

- IndyGo Access
- Introduce Teisha Belton – Manager of Mobility Solutions

MAC

IndyGo Connect Questions

Open Door Month End Report - September 2022

Day	Trip Date	Trips by Customer	No Shows	Missed Trips 31-44	Missed Trips 45-60	Missed Trips 61+	Late Trips Past 30 Minutes	Total Cancells	Total Denials	Total Denials%	On Time %	Trips per Hour	Drop Off OTP	VOM
Thursday	9/1/2022	442	5	128	80	43	142	64	0	0.00%	51%	1.76%	32%	31
Friday	9/2/2022	431	16	151	103	56	172	61	0	0.00%	49%	1.87%	37%	27
Saturday	9/3/2022	186	3	21	11	6	18	18	0	0.00%	82%	1.52%	62%	17
Sunday	9/4/2022	137	5	18	5	1	13	7	0	0.00%	77%	1.55%	62%	13
Monday	9/5/2022	109	5	7	5	1	5	15	0	0.00%	94%	1.03%	96%	16
Tuesday	9/6/2022	415	1	93	52	27	104	50	0	0.00%	59%	1.73%	34%	28
Wednesday	9/7/2022	463	4	103	46	21	118	59	0	0.00%	58%	1.70%	29%	30
Thursday	9/8/2022	402	8	119	73	50	120	65	0	0.00%	56%	1.62%	40%	29
Friday	9/9/2022	407	9	123	74	44	118	87	0	0.00%	54%	1.71%	54%	29
Saturday	9/10/2022	186	5	39	20	9	48	33	0	0.00%	60%	1.44%	48%	20
Sunday	9/11/2022	169	1	28	12	7	38	17	0	0.00%	59%	1.49%	45%	18
Monday	9/12/2022	440	6	98	62	30	102	62	0	0.00%	61%	1.71%	42%	30
Tuesday	9/13/2022	422	4	96	66	41	111	61	0	0.00%	61%	1.64%	48%	32
Wednesday	9/14/2022	470	2	96	51	28	113	71	0	0.00%	64%	1.77%	40%	32
Thursday	9/15/2022	402	7	134	98	60	171	72	0	0.00%	49%	1.68%	30%	27
Friday	9/16/2022	414	2	57	29	8	90	52	0	0.00%	66%	1.68%	40%	33
Saturday	9/17/2022	193	6	35	15	7	22	32	0	0.00%	68%	1.35%	64%	20
Sunday	9/18/2022	158	2	19	7	1	17	20	0	0.00%	70%	1.47%	42%	17
Monday	9/19/2022	421	1	71	38	12	64	31	0	0.00%	73%	1.66%	51%	31
Tuesday	9/20/2022	422	2	96	66	39	89	44	0	0.00%	68%	1.67%	54%	31
Wednesday	9/21/2022	420	6	71	41	19	88	62	0	0.00%	68%	1.56%	42%	32
Thursday	9/22/2022	420	5	83	43	21	85	45	0	0.00%	65%	1.59%	48%	32
Friday	9/23/2022	462	2	92	62	34	116	56	3	0.01%	63%	1.77%	42%	30
Saturday	9/24/2022	145	6	13	7	1	10	16	0	0.00%	88%	1.12%	69%	18
Sunday	9/25/2022	166	5	12	4	0	5	11	3	0.01%	88%	1.32%	79%	19
Monday	9/26/2022	422	1	66	39	16	69	42	0	0.00%	72%	1.73%	53%	30
Tuesday	9/27/2022	406	5	94	53	26	77	35	0	0.00%	66%	1.72%	52%	29
Wednesday	9/28/2022	475	2	63	38	22	85	59	0	0.00%	74%	1.64%	48%	32
Thursday	9/29/2022	439	5	95	55	23	95	46	0	0.00%	63%	1.83%	43%	30
Friday	9/30/2022	450	0	108	70	41	108	62	0	0.00%	65%	1.78%	44%	26
	SUMMARY	10,494	131	2229	1325	694	2,413	1,355	6	0.02%	64%	1.78%	46%	N/A

Open Door Month End Report - October 2022

Day	Trip Date	Trips by Customer	No Shows	Missed Trips 31-44	Missed Trips 45-60	Missed Trips 61+	Late Trips Past 30 Minutes	Total Cancels	Total Denials	Total Denials%	On Time %	Trips per Hour	Drop Off OTP	VOM
Saturday	10/1/2022	181	51	23	6	2	6	62	0	0.00%	88%	1.25%	83%	19
Sunday	10/2/2022	145	15	14	3	1	3	65	0	0.00%	92%	1.38%	83%	16
Monday	10/3/2022	424	7	97	45	8	47	101	0	0.00%	77%	1.57%	60%	32
Tuesday	10/4/2022	415	12	73	15	4	15	70	0	0.00%	84%	1.67%	58%	35
Wednesday	10/5/2022	464	31	85	31	15	31	64	0	0.00%	82%	1.64%	64%	38
Thursday	10/6/2022	475	37	84	32	14	33	28	0	0.00%	82%	1.76%	61%	33
Friday	10/7/2022	415	36	82	24	10	24	17	0	0.00%	82%	1.65%	71%	26
Saturday	10/8/2022	180	26	25	10	4	11	70	0	0.00%	85%	1.25%	82%	19
Sunday	10/9/2022	140	14	17	3	1	3	88	0	0.00%	88%	1.42%	75%	16
Monday	10/10/2022	383	9	111	51	32	53	64	0	0.00%	70%	1.65%	55%	32
Tuesday	10/11/2022	467	22	170	98	48	107	75	0	0.00%	60%	1.90%	48%	30
Wednesday	10/12/2022	471	31	174	98	54	99	75	0	0.00%	62%	1.73%	43%	34
Thursday	10/13/2022	432	44	95	39	17	40	16	0	0.00%	79%	1.78%	52%	35
Friday	10/14/2022	421	45	190	138	78	143	31	0	0.00%	55%	1.78%	41%	28
Saturday	10/15/2022	156	31	17	8	6	8	56	0	0.00%	88%	1.29%	71%	15
Sunday	10/16/2022	150	15	16	2	0	2	63	0	0.00%	89%	1.33%	70%	16
Monday	10/17/2022	434	9	71	26	9	26	68	0	0.00%	83%	1.66%	61%	31
Tuesday	10/18/2022	458	33	114	42	16	43	73	0	0.00%	75%	1.79%	57%	32
Wednesday	10/19/2022	480	32	102	47	23	47	75	0	0.00%	78%	1.68%	56%	34
Thursday	10/20/2022	436	38	134	69	36	71	11	0	0.00%	71%	1.69%	48%	33
Friday	10/21/2022	439	43	107	50	21	52	18	0	0.00%	75%	1.75%	56%	30
Saturday	10/22/2022	183	39	26	10	4	10	48	0	0.00%	84%	1.37%	72%	20
Sunday	10/23/2022	165	12	37	18	9	20	55	0	0.00%	74%	1.63%	47%	14
Monday	10/24/2022	427	9	132	71	30	73	78	0	0.00%	71%	1.71%	59%	30
Tuesday	10/25/2022	456	42	193	125	85	129	61	0	0.00%	58%	1.62%	46%	31
Wednesday	10/26/2022	485	33	217	134	83	136	70	0	0.00%	55%	1.66%	31%	37
Thursday	10/27/2022	444	40	184	125	82	129	36	0	0.00%	57%	1.76%	30%	33
Friday	10/28/2022	450	29	132	68	26	71	19	0	0.00%	69%	1.71%	58%	35
Saturday	10/29/2022	189	38	40	21	9	22	43	0	0.00%	78%	1.44%	69%	17
Sunday	10/30/2022	149	12	9	1	0	1	61	0	0.00%	93%	1.29%	73%	16
Monday	10/31/2022	438	5	111	54	28	55	66	0	0.00%	74%	1.63%	68%	32
	SUMMARY	10,952	840	2882	1464	755	1,510	1,727	0	0.00%	74%	1.78%	56%	1

Information Update – November 2022 Financials Summary

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Chief Financial Officer Bart Brown and Budget Director Justin Burcope
Date: December 12, 2022

NOVEMBER 2022 FINANCIAL SUMMARY

Revenue

- We have collected our entire allotment at \$11,540,062 for FY 2022.
- Other Operating revenue category is over budget by \$313,226 for the month. \$300,000 of the overage was a payment from the City of Indianapolis for their share of betterments for the Purple Line. Year-to-date, this category is over budget by \$2,203,147 (367.6%).
- The passengers service revenue is under budget by \$50,474 (-10.1%) for the month and under budget by \$467,210 (-8.1%) year to date.
- We have received our entire allocation of PMTF for the year at \$11,240,036.
- No Property Tax Revenue was collected in November. Final Settlement will be received in December. Year to date we have collected \$36,043,525.
- Income Tax came in slightly under budget by \$16,163 (-0.5%) for November. Collections YTD are \$4,451,212 (11.9%) over budget.
- The Service Reimbursement Program revenue is under budget by \$3,702 (-10.7%) for the month. Year to date, this category is over budget by \$8,702 (2.3%).

The Total Revenue for the agency is over budget by \$242,887 (6.1%) for the month and by \$10,255,285 (10.3%) year to date.

Expenditures

I) Personnel Services

- Fringe benefits are under budget for the month by \$263,864 (-16.1%). Year to date, this category is under budget by \$3,785,806 (-19.6%).
- The overtime expenses continue to trend higher as we experience with labor shortage especially for operators. The expenses were over budget by \$211,496 (90.3%) for the month. The increase in the

overtime expense is offset by the under-budget salary expenses. This category is over budget by \$2,086,799 (75.8%) year to date.

- Salary expenses are under budget by \$769,326 (-20.1%) for the month and by \$7,923,226 (-17.6%) year to date.

The Personnel Services category is under budget by \$821,694 (-14.4%) for the month of November and \$9,622,232 (-14.4%) year to date.

II) Other Services and Charges

- Claims were over budget by \$178,092 (50.5%) for the month due to end of year settlements but by \$888,044 (-19.6%) year to date.
- For the month of November, the Miscellaneous Expense category is under budget by \$27,945 (-36%). Year to date, it is under budget by \$163,327 (-19.1%).
- In November, the Purchased Transportation category is under budget by \$134,625 (-13.5%) and year to date by \$1,966,998 (-17.9%).
- For the month the "Services" expense category is under budget by \$520,546 (-28.2%). It is also under budget for year to date by \$6,605,983 (-32.5%).
- For the month, utilities expenses are under budget by \$43,505 (-22.4%). Accounting accrues expenses in lieu of absence of actual invoices for the month. When the invoices are received, the accruals reverse out the next month. Year to date, this category is under budget by \$331,231 (-15.5%).

Overall, the Other Services & Charges category is under budget by \$548,530 (-15.8%) for the month and \$9,955,585 (-26.1%) year to date.

III) Materials & Supplies

- The fuel and lubricant category is under budget by \$220,312 (-45.6%) for the month and \$1,741,408 (-32.8%) year to date.
- For the month of November, the maintenance materials category is under budget by \$57,117 (-12.5%) due to order of stock parts for inventory. Year to date, this category is under budget by \$285,902 (-5.7%).
- Other materials and supplies category is under budget by \$45,460 (-37.3%) in November and \$681,529 (-50.9%) year to date.
- Tires & Tubes is under budget by \$4,131 (-8.1%) for the month and \$76,941 (13.7%) year to date.

For the month, the Total Materials and Supplies category is under budget by \$327,021 (-29.4%). Year to date, this category is under budget by \$2,785,781 (-22.8%).

In November, the overall, the expenditures came under budget by \$1,697,908 (-16.5%) and \$22,363,599 (-19.1%) year to date.

FY 2022 NON-BUDGETED REQUESTS

Date	Expenditure Description	Budget Type	Expense Category	Amount
11/17/2022	Veeder Root System for fluid tanks	Capital	Capital	\$84,670
10/18/2022	A/C backup East Campus	Capital	Capital	\$74,860
10/17/2022	Everbridge Notification System	Operating	Other Services & Charges	\$25,569
10/01/2022	Extension of Heliport Lease	Operating	Other Services & Charges	\$15,224
9/21/2022	Capitol Avenue Contraflow warning signs	Capital	Capital	\$195,900
8/31/2022	Fire suppression system at East Campus for server room	Capital	Capital	\$32,425
8/25/2022	Land purchase for buildout at W. Michigan Street property	Capital	Capital	\$147,519
7/30/2022	Install audio/video callbox at north parking lot	Capital	Capital	\$21,455
7/15/2022	Install Hand Railings at CTC	Capital	Capital	\$100,000
7/15/2022	Security Fencing at South Parking Lot	Capital	Capital	\$50,000
7/8/2022	Application of Polyasteric/Epoxy coating at Red Line Stations	Operating	Other Services & Charges	\$88,200
6/20/2022	Install handrails at Red Line Stations for ADA Compliance & already part of RL Grant	Capital	Capital	\$38,033
6/10/2022	Design Fees for Ivy Tech Charging	Capital	Capital	\$27,528
5/11/2022	Wireless Vehicle Communications Replacement	Capital	Capital	\$462,120
5/6/2022	Temp Staffing extension	Operating	Other Services & Charges	\$37,646
5/5/2022	Zero Emission Transition Plan	Operating	Other Services & Charges	\$200,000
5/5/2022	On-call Grant Writing Contract	Operating	Other Services & Charges	\$80,000
4/26/2022	Extension of Temporary Staffing contract in Procurement	Operating	Other Services & Charges	\$37,646
4/14/2022	Design of S. Madison Charging Equipment Move	Capital	Capital	\$57,200
3/30/2022	IndyGo Pride Parade	Operating	Other Services & Charges	\$9,500
3/28/2022	Vehicle Detection System - Washington St. & Delaware St.	Capital	Capital	\$41,536
3/1/2022	Supplier Diversity Support Services	Operating	Other Services & Charges	\$90,000
3/1/2022	2 AC units replacement due to system failure	Capital	Capital	\$45,867
2/7/2022	Vehicle Detection System - Pearl St. & Delaware St.	Capital	Capital	\$20,768
1/20/2022	Digital training solutions to public transit agencies using 3D animation.	Operating	Other Services & Charges	\$98,500

UPDATE ON THE STIMULUS DRAWS

American Rescue Plan (ARP): Below is the summary of the Federal Stimulus Funds drawdowns/reimbursements. These funds are deposited into a stimulus investment fund.

Federal Stimulus Grants	CARES Act	CRRSAA	ARP
IndyGo Award	44,200,516	21,105,476	49,584,275
Total Draws	42,624,649	21,105,476	45,198,211

RECOMMENDATION:

Receive the report.

Chief Financial Officer Bart Brown and Budget Director Justin Burcope



Indianapolis Public Transportation Corporation
Budget to Actuals (Comparative Statement) - IndyGo
For the Eleven Months Ending Wednesday, November 30, 2022

12/12/2022 8:54 AM

Period Selected: 11

	Current Month				YTD				PRIOR
	Actual	Budget	Budget Variance \$	Budget Variance %	Actual	Budget	Budget Variance \$	Budget Variance %	YTD Actual
Operating Revenue									
Federal Assistance	336,448.00	920,986.00	(584,538.00)	(63.47)	11,540,062.00	10,130,856.00	1,409,206.00	13.91	10,757,364.60
Other Operating Income	367,705.15	54,479.00	313,226.15	574.95	2,802,408.62	599,261.00	2,203,147.62	367.64	922,852.12
Passenger Service Revenue	445,360.04	495,835.00	(50,474.96)	(10.18)	5,310,712.18	5,777,923.00	(467,210.82)	(8.09)	4,662,339.41
PMTF Revenue		936,670.00	(936,670.00)	(100.00)	11,240,036.00	10,303,366.00	936,670.00	9.09	9,634,315.00
Local Property & Excise Tax Revenue	3,120,906.00	3,120,906.00		0.00	36,043,525.04	34,329,966.00	1,713,559.04	4.99	35,539,884.34
Local Transit Income Tax Revenue	3,374,576.01	3,390,739.00	(16,162.99)	(0.48)	41,749,339.95	37,298,128.00	4,451,211.95	11.93	40,401,213.80
Service Reimbursement Program	30,881.00	34,583.00	(3,702.00)	(10.70)	389,119.00	380,417.00	8,702.00	2.29	508,346.03
Total Operating Revenues	7,675,876.20	8,954,198.00	(1,278,321.80)	(14.28)	109,075,202.79	98,819,917.00	10,255,285.79	10.38	102,426,315.30
Operating Expenses									
Personal Services									
Fringe Benefits	1,378,149.20	1,642,013.17	(263,863.97)	(16.07)	15,463,248.84	19,249,055.24	(3,785,806.40)	(19.67)	15,672,868.90
Overtime	445,659.41	234,162.77	211,496.64	90.32	4,838,212.00	2,751,412.54	2,086,799.46	75.84	3,872,181.24
Salary	3,050,669.41	3,819,995.92	(769,326.51)	(20.14)	36,961,726.02	44,884,951.91	(7,923,225.89)	(17.65)	38,059,144.92
Total Wages and Benefits	4,874,478.02	5,696,171.86	(821,693.84)	(14.43)	57,263,186.86	66,885,419.69	(9,622,232.83)	(14.39)	57,604,195.06
Other Services & Charges									
Claims	530,376.21	352,284.00	178,092.21	50.55	2,987,079.45	3,875,124.04	(888,044.59)	(22.92)	2,593,796.36
Miscellaneous Expenses	49,697.91	77,643.39	(27,945.48)	(35.99)	690,749.72	854,077.33	(163,327.61)	(19.12)	522,211.53
Purchased Transportation	863,587.87	998,213.69	(134,625.82)	(13.49)	9,013,352.32	10,980,350.59	(1,966,998.27)	(17.91)	7,933,114.57
Services	1,326,139.13	1,846,685.36	(520,546.23)	(28.19)	13,707,555.47	20,313,538.96	(6,605,983.49)	(32.52)	13,415,507.73
Total Utilities	150,786.83	194,291.67	(43,504.84)	(22.39)	1,805,977.24	2,137,208.37	(331,231.13)	(15.50)	1,652,459.85
Total Other Services & Charges	2,920,587.95	3,469,118.11	(548,530.16)	(15.81)	28,204,714.20	38,160,299.29	(9,955,585.09)	(26.09)	26,117,090.04
Materials & Supplies									
Fuel & Lubricants	262,201.18	482,513.94	(220,312.76)	(45.66)	3,566,245.22	5,307,653.34	(1,741,408.12)	(32.81)	2,847,094.73
Maintenance Materials	398,286.43	455,403.27	(57,116.84)	(12.54)	4,723,533.32	5,009,436.05	(285,902.73)	(5.71)	4,658,063.58
Other Materials & Supplies	76,230.20	121,690.45	(45,460.25)	(37.36)	657,065.56	1,338,594.95	(681,529.39)	(50.91)	737,012.37
Tires & Tubes	46,878.84	51,010.24	(4,131.40)	(8.10)	484,171.62	561,112.64	(76,941.02)	(13.71)	522,847.86
Total Materials & Supplies	783,596.65	1,110,617.90	(327,021.25)	(29.44)	9,431,015.72	12,216,796.98	(2,785,781.26)	(22.80)	8,765,018.54
Total Operating Expenses	8,578,662.62	10,275,907.87	(1,697,245.25)	(16.52)	94,898,916.78	117,262,515.96	(22,363,599.18)	(19.07)	92,486,303.64
OPERATING INCOME/(LOSS)	(902,786.42)	(1,321,709.87)	418,923.45		14,176,286.01	(18,442,598.96)	32,618,884.97		
GAIN/LOSS ON ASSET DISPOSAL				0.00	164,784.05		164,784.05	0.00	152,934.82
NET INCOME/(LOSS)	(902,786.42)	(1,321,709.87)	418,923.45	(31.70)	14,011,501.96	(18,442,598.96)	32,454,100.92	(175.97)	9,787,076.84

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Capital Plan Group	Capital Plan Project	2021 Budget Carried into 2022	2022 Budget	Total 2022 Appropriation	YTD Expenses and Encumbrances	Remaining 2022 Appropriations
BRT & On-Street Infrastructure	Blue Line BRT	4,866,844	5,746,450	10,613,294	9,815,914	797,380
BRT & On-Street Infrastructure	Purple Line BRT	17,694,699	57,900,000	75,594,699	75,594,699	-
BRT & On-Street Infrastructure	Red Line Signal Modifications - APB and BRT	-	345,000	345,000	-	345,000
BRT & On-Street Infrastructure	Red Line BRT	16,524,335	-	16,524,335	11,912,487	4,611,848
BRT & On-Street Infrastructure	Red Line HMA & PCCP Patching	-	-	-	5,564,851	(5,564,851)
BRT & On-Street Infrastructure	Rub Rails	-	580,000	580,000	-	580,000
BRT & On-Street Infrastructure	Rural Street Underpass Clearance (Design and NEPA)	-	710,000	710,000	311,174	398,826
BRT & On-Street Infrastructure	South Madison Park and Ride	-	350,000	350,000	-	350,000
BRT & On-Street Infrastructure	Super Stops 1.0 Delaware Street & 2-way conversion of Ft Wayne (Delaware to Alabama)	1,053,693	70,000	1,123,693	1,053,317	70,376
BRT & On-Street Infrastructure	Super Stops 2.0 Alabama, Ft Wayne and Vermont Stations, 2 each.	29,077	2,886,000	2,915,077	75,503	2,839,574
BRT & On-Street Infrastructure	Transit Signal Priority (Installation)	-	1,450,000	1,450,000	-	1,450,000
BRT & On-Street Infrastructure	Transit Stop Amenities: Shelters, Signs, Benches & Construction	855,401	900,000	1,755,401	1,723,020	32,381
BRT & On-Street Infrastructure Total		41,024,049	70,937,450	111,961,499	106,050,965	5,910,534
Facilities	1501 - Exterior Door Replacement (formerly Security Upgrades / Enhanced Security)	-	93,185	93,185	-	93,185
Facilities	1501 - Garage Conversion, AC to DC	-	2,721,270	2,721,270	394,678	2,326,592
Facilities	1501 - Security Door Upgrades	-	400,000	400,000	-	400,000
Facilities	CTC - Level Boarding and In-ground Charging	-	570,000	570,000	194,488	375,512
Facilities	CTC - Lounge / Office Renovations	-	125,000	125,000	-	125,000
Facilities	CTC - Vehicle Detection System	-	-	-	41,536	(41,536)
Facilities	CTC - Rain Garden Handrail Installation	-	-	-	16,300	(16,300)
Facilities	East Campus - Facilities	6,861,198	17,520,040	24,381,238	7,764,931	16,616,307
Facilities	Fuel Management System Upgrade	-	401,755	401,755	-	401,755
Facilities	Maintenance Heavy Equipment Replacement	11,918	300,000	311,918	77,470	234,448
Facilities	Steam Cleaner (Hotsey)	-	25,000	25,000	16,739	8,261
Facilities	Tire Bay Demolition	-	250,000	250,000	-	250,000
Facilities	Utility Vehicle/ATV	-	28,000	28,000	20,281	7,719
Facilities	Veeder Root	-	50,000	50,000	84,670	(34,670)
Facilities	Wall Repair	-	350,000	350,000	-	350,000
Facilities	North College - Facilities	-	-	-	14,321	(14,321)
Facilities	South Madison - Facilities	42,629	-	42,629	111,410	(68,781)
Facilities	Solar Array Expansion (1501)	32,597	-	32,597	41,585	(8,988)
Facilities	Michigan Avenue - Facilities	2,211,759	-	2,211,759	1,810,650	401,109
Facilities	Training Simulators	7,500	-	7,500	7,500	-
Facilities	UV Filtration	-	-	996,053	996,053	-
Facilities	Bus Charging Infrastructure in Garage	394,678	-	394,678	-	394,678
Facilities Total		9,562,279	22,834,250	33,392,582	11,592,612	21,799,970
Finance	ERP	503,880	-	503,880	697,935	(194,055)
Finance	Farebox Maintenance / Replacement	-	382,500	382,500	375,067	7,433
Finance	Fare Collection/Validation System	22,973	-	22,973	13,600	9,373
Finance Total		526,853	382,500	909,353	1,086,602	(177,249)
Fleet	Fixed-Route Bus Replacement, BYD Electric Buses for Purple Line 2022	58,813,998	14,267,000	73,080,998	54,193,594	18,887,404
Fleet	Fixed-Route Bus Replacement/Expansion, 40' Buses	2,389,581	-	2,427,534	2,427,534	-
Fleet	Paratransit Bus Replacement	-	1,450,000	1,450,000	519,449	930,551
Fleet	Support Vehicle Replacement	-	280,000	280,000	282,000	(2,000)
Fleet Total		61,203,579	15,997,000	77,238,532	57,422,577	19,815,955
Information Technology	Hastus Software Upgrade	109,005	-	109,005	109,005	-
Information Technology	Mobility Concierge	235,476	240,000	475,476	213,019	262,457
Information Technology	Radio Equipment & Accessories	-	32,000	32,000	-	32,000
Information Technology	Vehicle CCTV Replacement	284,205	1,255,000	1,539,205	1,572,207	(33,002)
Information Technology	Vehicle ITS Replacement	23,104	-	23,104	-	23,104
Information Technology	Miscellaneous Capital Purchase for IT	125,380	-	125,380	62,690	62,690
Information Technology	Mobility Technology Services	58,873	-	58,873	34,800	24,073
Information Technology	Disaster Recover and Business Continuity Plan	48,172	-	48,172	119,496	(71,324)
Information Technology Total		884,215	1,527,000	2,411,215	2,111,217	299,998
Safety & Security	East Campus - Security, Visitor Management	-	27,650	27,650	2,340	25,310

Capital Plan Group	Capital Plan Project	2021 Budget Carried into 2022	2022 Budget	Total 2022 Appropriation	YTD Expenses and Encumbrances	Remaining 2022 Appropriations
<i>Safety & Security Total</i>		-	27,650	27,650	2,340	25,310
Miscellaneous	Miscellaneous Capital Purchase	106,761	-	106,761	402,972	(296,211)
<i>Miscellaneous Total</i>		106,761	-	106,761	402,972	(296,211)
Grand Total		113,307,736	111,705,850	226,047,592	178,669,286	47,378,306

Information Update – CEO Report

To: Chair and Board of Directors
From: President/CEO Inez P. Evans
Date: December 15, 2022

CEO Report

ISSUE: An update from the CEO will be presented at the board meeting

RECOMMENDATION: Receive the report

1. Women's Transportation Seminar (WTS) Rosa Parks Diversity Leadership Award Winner

- Congratulations to **IndyGo Chief People Officer Denise Jenkins-Agurs** for receiving the Women's Transportation Seminar Rosa Parks Diversity Leadership Award. This award recognizes a woman who demonstrates outstanding strength of character, selflessness and dedication to leveling the playing field.



2. APTA Mid-Year Safety Conference

- Director of Risk and Safety Brian Clem presented information on battery electric bus safety, experiences with real-world thermal events, response to bus fires, and how we are preparing IndyGo for the future.



3. Now **HIRING!!!**

- WE'RE HIRING Coach Operators and more!! Come start an exciting career with us!



Risk and Safety Division Report – November 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Director of Risk and Safety Brian Clem
Date: December 15, 2022

Risk and Safety

- Throughout November the IndyGo Risk and Safety team has been updating property values and assets for yearly insurance renewals. IndyGo staff continue to work with their contracted Insurance broker from Aon to procure and underwrite coverages. This process will continue through December with the anticipated binding of coverage before the Jan 1st, 2023, renewal date. Information will be available and presented to the IndyGo Board of Directors in January 2023 about the bind of coverages in the current hardened market.
- Early in November, IndyGo staff led by the Director of Risk and Safety, Brian Clem finalized scoring for RFP-22-06-451, Occupational Health, Drug Testing & Physical Therapy contract. IndyGo staff participated as an evaluation committee comprised of seven members that reviewed and scored proposals. The procurement process takes multiple months to complete. A recommendation has been prepared and is scheduled to be presented to the IndyGo Board of Directors during the December 2022 board meeting.
- The IndyGo risk and safety department continues to administer the IPTC Anti-Drug and Alcohol Misuse Policy under the direction of the Federal Transportation Administration (FTA) 49 CFR 655. The program consists of testing for pre-employment, reasonable suspicion, post-accident testing, and random testing. The IndyGo team is preparing for contractor audits on the first of the year in 2023. The program is currently under internal review for updates, information, and education. Future education on the program is being developed into the cloud-based Learning Management System (LMS).
- As of November 1st, 2022, the IndyGo Risk and Safety Department are working with JWF corporation which is handling IndyGo's third-party claims administration. JWF was awarded the contract for three years with two one-year options in October of 2022. The JWF team was well prepared and continues to provide claim liability assessments and resolutions for when accidents happen. The incumbent CorVel corporation continues to manage and resolve open claims before the November 1st transition and will do so until all the previous claims are resolved. This process can take up to two years on some claims. Accident data for 2022 can be reviewed within the graphs of this report.

November 2022 Safe Drivers Recognition



National Safety Council Safe Driver awards are the recognized trademark of professional drivers who have proven their skill in avoiding traffic collisions. They are the highest honor for professional safe driving performance. The following Operators are recognized for their safe driving for November and received the National Safety Council recognition patch, pin, and certificate.

<u>Operator</u>	<u>ID #</u>	<u>Years of Safe Driving</u>	<u>Years of Service</u>
Joyce Ledell	3395	28	38
Ricardo Oxley	4538	13	23
Michelle Rivers	5148	10	20
Nathan Barnes	8590	8	9
LaShanda Carroll	8500	7	9
Timothy McLeod	8651	7	8
Samuel Young	9271	4	4
Jacky Cassamajor	9260	3	4
Devona Hollowell	9659	3	3
Enrique San Pedro	9391	3	3
James Coleman	9682	2	3
Daniela Anderson	9661	1	3
Tequila Norris	9945	1	1
Sherri Dowdell	9638	1	3

Safety is at the core of IndyGo's mission and values. We congratulate the above professional coach operators that have achieved this safety milestone. Your performance contributes to making public transportation in Indianapolis safer and a champion for safety.

Congratulations and Thank You!

Public Transportation Agency Safety Plan (PTASP) Risk and Safety Key Performance Indicators (KPI):

November 2022

Nov-22								
Annual Safety Performance Targets: for the Risk and Safety Department								
Mode of Service	Fatalities (per 100k VRM)	Injuries - SS50 (per 100k VRM)	Safety Events - SS40 (per 100k VRM)	Operator Assaults (per 100k VRM)	Preventable Accidents (per 100k VRM)	Pedestrian Strikes (per 100k VRM)	Average Operator Injury Rate (IndyGo Worker's Compensation Claims Submitted)	Near Miss Reporting (Average Reports per Month)
Fixed Route	0.00	0.17	0.69	0.00	2.23	0.17	8	
Bus Rapid Transit (BRT)	0.00	0.00	1.70	0.00	5.1	0.00	0	
Para Transit	0.00	0.00	0.00	0.00	0.85	0.00	0	
All Modes of Service	0.00	0.13	0.66	0.00	2.50	0.13	8.00	19
2021 IndyGo Reported Data (All Modes)	0.00	0.35	0.9	0.02	2.48	0.05	Average 5.75 a month (69 total)	18
2020 NTD Reported Data (All Modes) All Public Transportation Agencies in the United States	0.0035	0.19	0.16	No Data	No Data	0.01	No Data	No Data
2022 Objective Targets (SPT)	0	< .25	< 0.50	< 0.01	< 2.23	< 0.02	< 2 per month	>36 per year
2022 Risk and Safety Goals	Eliminate vehicle and employee fatalities to 0%	Reduce NTD Injuries to workers and passengers. 28% decrease from the prior year.	Reduce NTD Safety Events. 44.4%	Eliminate Operator assaults by 50% drive to ZERO	Reduce Preventable Accidents to the lowest acceptable level. 10% decrease from the prior year.	Eliminate Pedestrian strikes and accidents by 90% and drive to ZERO.	Reduce reported Operator Injuries that result in Worker's Compensation Claims. Drive to Zero	Increase the utilization of the Near Miss Reporting System by 100% from last years numbers
SPT = Safety Performance Target								
VRM= Vehicle Revenue Mile								

Fatalities: Total number of reportable fatalities and rate per total vehicle revenue miles, by mode. FTA uses the National Transit Database (NTD) definition of fatality (death confirmed within 30 days) and excludes trespassing and suicide-related fatalities.

Injuries: Total number of reportable injuries and rate per total vehicle revenue miles, by mode. FTA uses the National Transit Database (NTD) definition of injury (harm to the person requiring immediate medical attention away from the scene).

Safety Events: Total number of reportable events and rate per total vehicle revenue miles, by mode. (Events as defined in §673.5) FTA uses the National Transit Database (NTD) major event threshold (events reported on the S&S 40 form).

Operator Assaults: Federal Transit Administration (FTA) defined key elements that comprise a Safety Management System (SMS) approach to preventing and mitigating transit worker assaults. Identify and examine the root causes and risk levels of assault to properly understand the scope of the problem and potential mitigation strategies.

Preventable Accidents: Defined by the National Safety Council as: "An occurrence involving an employer-owned or leased vehicle that results in an accident in which the driver in question failed to exercise every reasonable precaution to prevent it."

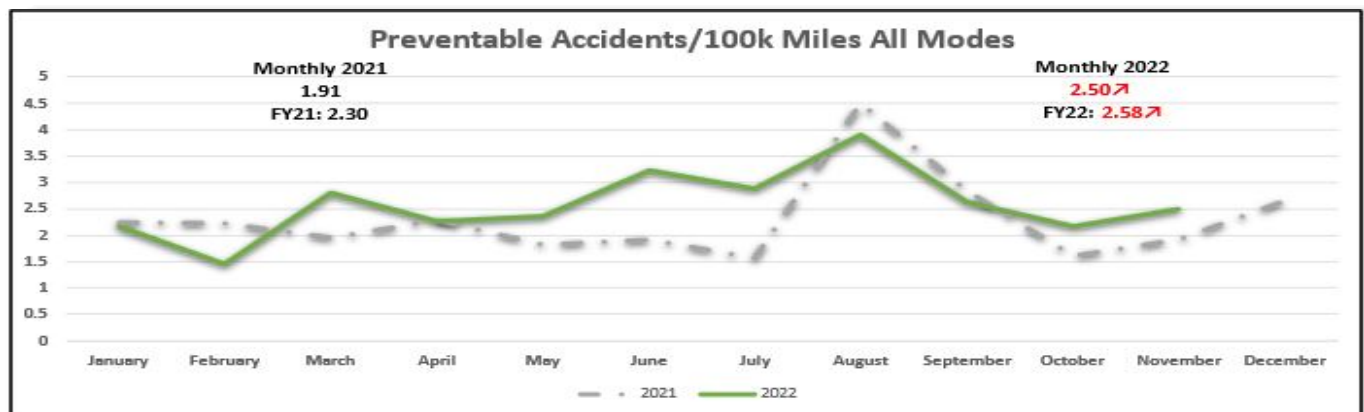
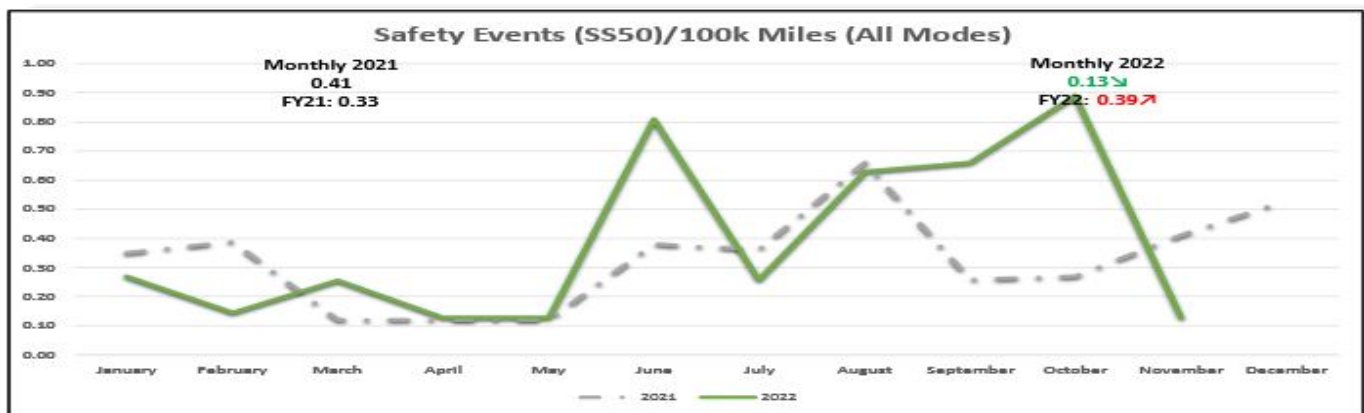
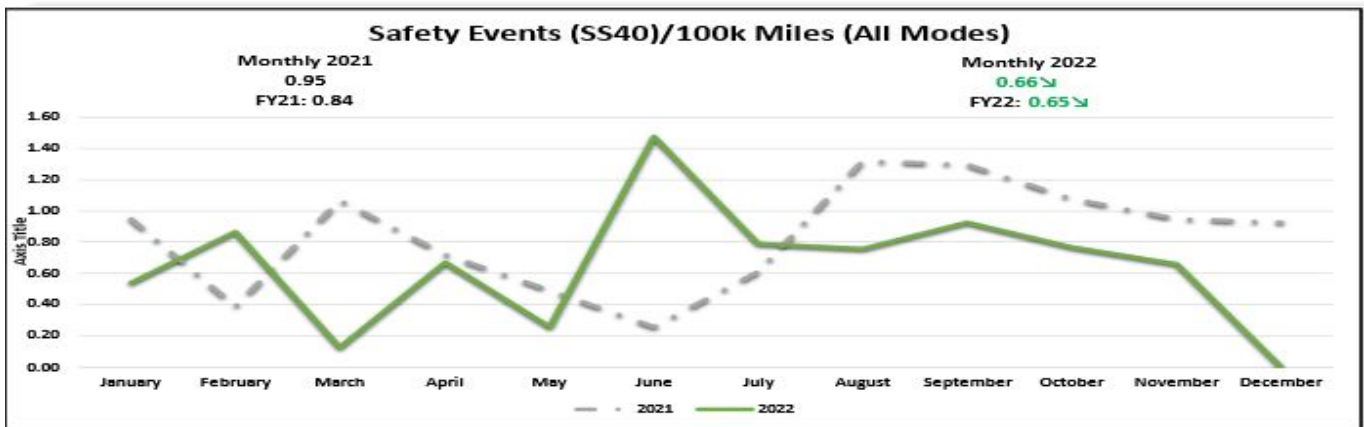
Pedestrian Strikes: The National Highway Traffic Safety Association (NHTSA) defines them as those involving one moving vehicle striking a pedestrian.

Average Operator Injury Rate: Reduce reported Operator injuries that lead to a Worker's Compensation Claim being filed.

Near Miss Safety Events: A Near Miss is an unplanned event that did not result in injury, illness, or damage – but had the potential to do so. Only a fortunate break in the chain of events prevented an injury, fatality, or damage; in other words, a miss that was nonetheless very nearby. Increase the utilization of the IndyGo Near Miss Reporting System.

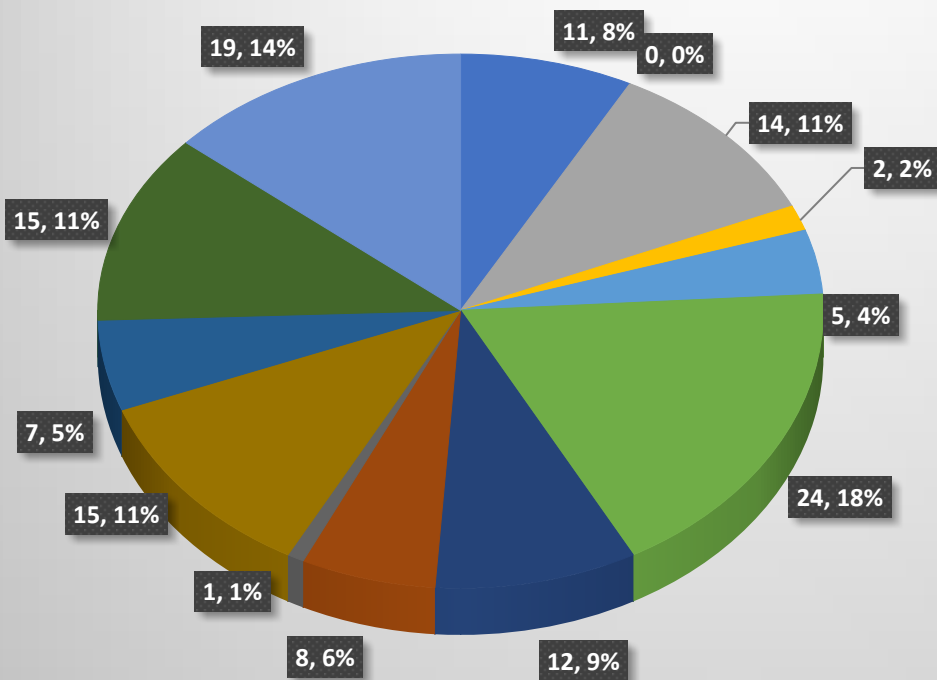
Safety and Accident Data

November 2022 Compared to November 2021 Data All Modes:





Red Line November 2022



- Total Number of Traffic Accidents (TA)
- Total Number of Traffic Incidents (TI)
- Location where most incidents occurred (Meridian)
- Total Number of TA/TI involving Platform/Station
- Total Number of TA/TI with Damage to the Coach
- Total Center Station Incidents
- Total Curb Station Incidents
- Collisions involving a vehicle that struck us
- Collisions involving us striking them
- Total Number of Passenger Accidents (PA)
- Total Number of Passenger Incidents (PI)
- Number of Falls
- Total Number of Other Incidents (Police, EMS, Vandalism, etc)

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Planning & Capital Projects Division Report – November 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Chief Development Officer Jennifer Pyrz
Date: December 15, 2022

STRATEGIC PLANNING

Project Development / Innovation

Blue Line Vehicle Propulsion Technology

Choosing which vehicle propulsion technology to use for the Blue Line bus rapid transit route has been a time-sensitive issue in that this decision directly affects the Blue Line BRT project schedule, the agency's Small Starts grant application, and the agency's CMAQ grant award. IndyGo staff finished the background research and lifecycle cost analysis that compares different scenarios for diesel hybrid, battery electric and fuel cell buses in November. At their regularly scheduled November board meeting, IndyGo staff also recommended to the IPTC Board of Directors that the agency procure hybrid buses for the Blue Line and the Board agreed. The study of vehicle propulsion technology for the Blue Line will continue as part of the Zero-Emission Transition Plan (see below).

Zero-Emission Transition Plan

IndyGo's zero-emission transition plan (ZETP) update will build on past planning efforts, as well as research, findings, and recommendations of the Blue Line vehicle propulsion technology work described above. IndyGo staff, guided by a consulting team, has initiated the planning process. It is anticipated that the plan will be complete within 12 months, with work expected to begin in November.

A ZETP required for agencies seeking federal funding to purchase vehicles under FTA's Section 5339 competitive grant programs, which IndyGo intends to do in support of the Blue Line BRT project and to inform the agency's fleet replacement plan. The FTA requires that a ZETP includes, among other things: background on zero-emission vehicles, existing and future fleet needs, existing and future facility needs, background on associated costs, and an examination of the lifecycle costs of the zero-emission technologies. The plan will provide IndyGo with pertinent information ahead of any policy or decision-making surrounding the procurement of zero-emission vehicles in the short-, near-, and long-term.

Planning Activities: Long-Range Planning

ADA Paratransit Next Steps (Beyond the ADA)

On January 1, 2023, IndyGo will change how the agency operates its complementary ADA paratransit services. Strategic Planning staff continue to support Public Affairs and Mobility Services in implementing this new policy.

The IndyGo team meets regularly, and updates are provided to the Mobility Advisory Committee (MAC) during their regularly scheduled meetings. Communication with riders and stakeholders continues, with several opportunities expected throughout the month of December. This includes operators, who have been tasked with helping to educate riders about the fare policy transitioning IndyGo Access who ride IndyGo fixed-route from free fare to half fare beginning on January 1.

On-Call Planning Services – Proposed 2027 Transit Network

At their regularly scheduled November Board meeting, IndyGo staff asked that the IPTC Board of Director's adopt the 2027 Transit Network – replacing IndyGo's future service plan, IndyGo Forward under the condition that a service equity analysis can confirm that the major service changes prescribed by the plan will not disproportionately burden low-

income populations or cause a disparate impact on minority populations. This analysis is currently underway. It is anticipated that staff will present their findings to the Board at their regularly scheduled meeting in January 2023. .

2022 On-Board Rider Survey

The Indianapolis Metropolitan Planning Organization (IMPO), on behalf of IndyGo, is conducting our 2022 On-Board Rider Survey. The data collection phase was completed in early October. Preliminary results are expected before the end of the year. The final report will be published in the first quarter of next year.

This survey is in keeping with federal requirements to regularly conduct on-board rider surveys. Completed once every five to six years, the information obtained during this process is used to obtain a greater understanding of the travel pattern and demographic characteristics of IndyGo riders and to enable staff to analyze how riders use our system, including the fare collection system. Data collected will be used by IndyGo for future planning analyses and to update the IMPO's regional travel demand model. This information will also be made available to others at IndyGo and the IndyGo Foundation to use when preparing future grant applications or when seeking support for the Foundation's Mobility Access Fund.

Planning Activities: Capital Planning

Transit Asset Management Plan – Maturity Assessment & Software Solution

IndyGo is required by the Federal Transit Administration to develop and maintain a Transit Asset Management (TAM) Plan. The TAM Plan update was completed in October of this year. IndyGo staff are working with a team of consultants – Cambridge Systematics and Dye Consulting – to: 1) evaluate the agency's processes and offering recommendations for how to improve the maturity assessment process, and 2) evaluate IndyGo's current software solution(s) against the agency's needs.

Carson Transit Center Concept Study

IndyGo staff hosted representatives from the HDR team during their first site visit. The purpose of this visit was to observe and discuss the broader vision for the location in the context of the various needs and desired outcomes of capital investments that are likely to be made in the near-term. Over the next several months, IndyGo staff will be fulfilling data requests, scheduling additional site visits, and meeting with internal stakeholders and subject matter experts.

The CTC Concept Study will help determine how best to maximize the Transit Center site for IndyGo's rapid and local bus service. It will identify the overall capacity of the location and ways to configure bus docking throughout the entire CTC as the network redesign continues to roll out. It will determine whether additional space may be needed now or in the future. This study is expected to take four months to complete. The final deliverables will be a series of technical memorandums for future policy and decision-making.

Grants – Safe Streets for All Grant Submission

One of the new discretionary grant opportunities included in the Bipartisan Infrastructure Law (BIL) is the *Safe Streets for All* (SS4A) grant program, which was designed to create better and safer street design. IndyGo, in cooperation with the Indianapolis Department of Public Works, submitted a grant request to the Federal Transit Administration in August. Titled, *Safe Routes to Transit*, the capital investment projects described in the September 2022 grant submission to the U.S. Department of Transportation (USDOT) are needed to increase, or otherwise improve, non-vehicular access to IndyGo bus stops along corridors that are part of Marion County's High Injury Network (top 10% of corridors in the region). If awarded, the grant project would be completed in several phases beginning with planning and design. This is because the estimated construction cost for all of the identified projects exceeds the grant award amount. Therefore, the planning phase is needed to bring the list of projects to be constructed into alignment with available capital funds. IndyGo staff expect to be notified of the USDOT's decision as early as January 2023.

Grants – On-Call Grant Writing

Now under contract, the work associated with the first task order is now underway. As a reminder, the deliverables include a 5-yr outlook calendar with potential funding opportunities from the Bipartisan Infrastructure Law and other state or federal funding opportunities, and a report that matches IndyGo's capital needs with potential funding opportunities. The calendar and report will be updated and maintained throughout the contract period. The chosen vendor will provide IndyGo with the technical resources and grant writing capacity needed to put forth competitive grant submissions under what is anticipated to be a short turnaround.

Section 5310 - 2021 Call for Projects

IndyGo is in receipt of all local match dollars required to be paid by Section 5310 sub-recipients prior to IndyGo procuring the vehicles requested. IndyGo will place an order on behalf of the sub-recipients in the coming weeks. IndyGo staff obtained the necessary approvals from the IPTC Board of Directors at their regularly scheduled meeting on August 24, 2022. Placing the order for the vehicles is the next step in IndyGo's official Section 5310 call for projects that was held in May 2021. The delay in seeking the Board's approval and placing the order is the result of IndyGo needing to obtain new pricing estimates, which the agency didn't receive until mid-2022.

ENGINEERING & CONSTRUCTION

Blue Line BRT

The design and budget for the Blue Line BRT project are under review. The team continues to connect with the community, community leaders and stakeholders to determine the best approach for delivering the Blue Line as planned. The team is reviewing project costs against benefits and impacts to the transit agency, partner agencies, and IndyGo patrons, and considering alternate funding and design scenarios.

Purple Line BRT

Construction of the Purple Line bus rapid transit corridor began in January 2022. The construction management team and IndyGo staff meet weekly with contractors and stakeholders to monitor, communicate, and manage the overall project. Several lane restrictions and closures have already been implemented as part of the construction progress. Pavement and drainage improvements are underway along 38th Street, and the first station is complete from finish grade level and below at the northern terminus located at the Ivy Tech campus in Lawrence. Work on the second and third stations is now underway by the State Fairgrounds and at the intersection of 38th and Orchard Avenue. Weekly emails are being sent to stakeholders to keep residents and business owners abreast of upcoming construction impacts.

Red Line BRT

Pavement maintenance (asphalt patching and concrete bus pad repair) and rub-rail installation is nearing completion for 2022. Work on Capitol Avenue, Shelby Street, and at the Broad Ripple station began in June 2022 and was completed in early November. Work along College Avenue, Meridian Street and Virginia Avenue will occur next year. The entire project is expected to be completed by the end of summer 2023.

Red Line Traffic Control Modification (Audible pedestrian signals and contraflow warning signs)

Once installed, the traffic control modifications being implemented along the Red Line BRT corridor will provide audible messages to pedestrians needing assistance in knowing when to cross the street. This project also includes the installation of new traffic warning signs along Capitol Avenue. There were no bids on the construction solicitation, which were due on October 27, 2022. IndyGo staff plans to re-bid this project in Q1 2023. Assuming the project is successfully awarded in Q1 2023, construction is anticipated to extend into 2024 to make the project more attractive for bidders. IndyGo staff has explored contractual changes to increase bidding interest, including extending the completion date.

Rural Street Bridge Project

Once completed, the Rural St/CSX railroad bridge clearance project will increase the clearance by 18", enabling more of IndyGo's growing fleet to clear the bridge and allowing the agency to potentially eliminate the costly route deviation to Sherman Ave. The design consultant, Lochmueller Group, is progressing to the 40% design stage. Design is expected to be finalized mid-2023 and construction is anticipated to take place in 2024-2025.

Transit Signal Priority (TSP)

IndyGo has completed a rigorous investigation to understand the current transit signal priority landscape, as well as to better understand technology alternatives that improve transit service. An RFQ for TSP engineering services to prioritize local route TSP implementation was released on September 19, 2022. IndyGo evaluation committee has selected the Burgess & Niple, Inc. team and is requesting that the Board authorize the first task order at the December Board meeting. A separate RFP seeking a TSP vendor for the Purple Line TSP system is anticipated to be released in January 2023.

Super Stops

Design of the Super Stops locations on Alabama, Fort Wayne, and Vermont streets is complete and the federal review of environmental impacts has been approved. The Invitation for Bid (IFB) was advertised, and there were two respon

and responsible bidders. IndyGo staff is requesting that the Board authorize this construction contract at the December Board meeting to proceed with construction. Construction is anticipated to take place throughout 2023. IndyGo was able to leverage local dollars to obtain an FTA Bus and Bus Facilities Grant to fund these Super Stop locations. The total grant award is \$2,933,322, of which IndyGo is responsible for paying less than \$590,000.

Lafayette Road Local Stop Improvements

The Indianapolis Public Transportation Foundation applied for and was awarded up to \$500,000 through the City of Indianapolis Indy Neighborhood Infrastructure Partnership (INIP) to design and construct ADA-compliant bus stops and pedestrian crossings along Lafayette Rd between 16th St and 30th St. Lochmueller Group is the lead designer through an on-call engineering design contract. Construction is anticipated to begin as soon as Q4 2023 and is anticipated to be complete in 2024.

FACILITY PROJECTS

On-Call Architectural and Engineering (A&E) Services contracts were awarded in June 2020 to The Etica Group, Woolpert, and HDR. The On-Call A&E firms are designing renovations and preparing for construction at our new facilities. The following table lists the design teams working on each project and includes a summary of key milestones for each.

Task Order	Design Team	Design Start	Construction Start	Construction Completion
East Campus Building A – Admin.	Woolpert	2/2021	10/2021	8/2022
Mobility Solutions Center Phase 1/2	The Etica Group	2/2021	8/2021	6/2022
Mobility Solutions Center Phase 3	The Etica Group	4/2021	Q1 2023	Q4 2023
East Campus Building B - Elevator/Training/Board	The Etica Group	5/1/2021	2/2022	11/2022
1501 Concrete Repair – Sidewalks/Ramps/Loading dock	Woolpert	10/2022	Q1 2023	Q3 2023
Julia Carson Center Raingarden Handrails	Woolpert	10/2022	Q1 2023	Q2 2023

A schematic design of the East Campus Fleet Terminal & Operations Center was completed by the Etica Group earlier this year. Through that work, it was determined that adequate space did not exist on the current property to achieve all of the agency’s objectives. IndyGo thus released an RFQ for East Campus Architectural and Engineering services on September 30, 2022. This RFQ sought A&E consultants to develop a master plan for the East Campus location (including a new property adjacent to the existing) and conduct design services for the maintenance facility and operations garage. Proposals were due October 28, 2022 and a consultant selection will be brought to the Board of Directors’ December meeting for consideration.

The master plan is intended to coordinate the expansion of the East Campus location in relation to all other IndyGo facilities and needs. Once completed, the master plan will include information about how to phase in individual projects, coordinate utility needs, and maintain and improve traffic flow to and from the site and around the property, along with Business Park coordination regarding road repairs, etc. Staff is also exploring alternative project delivery methods for the design and construction of the new Facility Maintenance Garage and Operations Center. It is anticipated that staff would bring an action item for the procurement of professional services to assist with the design work and another for alternative project delivery – both before the end of the year. Other facility projects include:

- An assessment and design for needed repairs to the historic Duesenberg building is planned, as well as a plan for other necessary repairs in the garage at the 1501 W Washington St location.
- Facility assessments for 1501 W. Washington and the Carson Transit Center as needed to support the update to IndyGo’s Transit Asset Management (TAM) Plan have been completed. The Facility Maintenance Team is leading this effort, with support from Capital Projects team.
- Construction of exterior improvements at the Mobility Solutions Center, including a vehicle wash, vehicle storage and solar panels has been designed and will be bid once zoning changes to the site have been approved.

- Concrete Repair for ADA compliance and upgrades on ramps, sidewalks, handrails, loading dock area repair at 1501 W. Washington St are underway. This is a collaboration between the Capital Projects and Facility Maintenance teams.
- Julia Carson Transit Center Raingarden Handrails project will install handrails along the raingardens for increased safety. This project will also be a collaboration of Capital Project and Facility Maintenance teams to complete the work.

Respectfully submitted,

Jennifer Pyrz

Chief Development Officer

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Public Affairs Division Report – November 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Chief Public Affairs Officer Lesley Gordon
Date: December 15, 2022

CONSIDERATION OF PUBLIC AFFAIRS REPORT FOR November 2022

ISSUE:

A report of IndyGo Public Affairs will be presented at the board meeting.

RECOMMENDATION:

Receive the report.

Lesley Gordon
Chief Public Affairs Officer

Attachments

Contributing Staff includes:

Lesley Gordon, Chief Public Affairs Officer
Carrie Black, Director of Communications
Jordan Patterson, Special Programs Manager
Renee Walker, Outreach Specialist
Ashlynn Neumeyer, Communications Specialist
Ashley Wright, Creative Design Specialist
Ari Kasle, Digital Media Specialist

November 2022 *Board Report*



INDYGO.NET WEBSITE STATISTICS:



11/1/2022-11 /30/2022

Page Views	201,536
Bounce Rate	47%
New Users	28,738
Returning Users	14,308
Total Sessions	89,840
Total Monthly Sessions Comparison to Previous Year	(Down) 6.2%

Mobile Share

Date	Mobile	Desktop	Tablet
Nov-22	83.32%	15.60%	1.08%
Oct-22	82.56%	16.06%	0.84%
Sept-22	82.31%	16.76%	0.93%
Aug-22	83.15%	15.96%	0.89%
July-22	83.75%	15.37%	.88%
June-22	81.68%	17.42%	.89%
May-22	82.02%	17.01%	.96%
April-22	80.38%	18.62%	1.00%
Mar-22	79.82%	18.70%	1.48%
Feb-22	77.05%	21.07%	1.88%
Jan-22	79.30%	19.49%	1.20%
Dec-21	81.26%	17.43%	1.31%
Nov-21	80.70%	18.02%	1.29%
Oct-21	80.49%	18.53%	.98%
Sept-21	91.45%	17.66%	.90%

Media Mention Highlights



IndyGo offering free rides on Election Day




Photo by: WRTV File Photo

Voter Resources

- Find your polling location
- Indiana Election Results 2022
- Key dates and deadlines
- Check your voting status

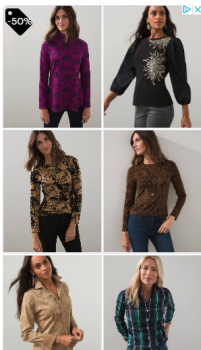
By: Michelle Kaufman


Posted at 12:04 PM, Oct 28, 2022 and last updated 4:38 PM, Nov 01, 2022

INDIANAPOLIS — IndyGo believes every Hoosier vote counts, that's why they're offering free rides to the polls on Election Day this year.

The IndyGo Foundation is partnering with AARP Indiana to offer fare-free rides Nov. 8 on all fixed-route and IndyGo Access services.

Riders can plan their trips using Google Maps, the Transit app, the MyStop app or on IndyGo's website.





Plans call for the former property of Messiah Missionary Baptist Church to be used for affordable housing an apartments. (BJ photo: Taylor Wooten)

East 38th Street corridor to receive \$3.5M city investment

November 16, 2022 | Taylor Wooten

KEYWORDS CITY GOVERNMENT / ECONOMIC DEVELOPMENT

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[FREE NEWSLETTERS](#)

COMMENTS PRINT

An area designated by the city as the "East 38th Street Corridor" has been chosen as a Lift Indy neighborhood, making it eligible for a \$3.5 million investment from the city of Indianapolis over the next three years.

Indianapolis Mayor Joe Hogsett announced the designation of the eighth Lift Indy neighborhood Wednesday at the Goodwill Commercial Services Manufacturing Facility, a \$15 million medical-device manufacturing facility at East 38th Street and North Sheridan Avenue that opened earlier this year.

The Lift Indy designation will support affordable housing and homeownership, economic development, and food-access efforts.

City-County Councilor Keith Graves said the investment was much needed.

"This \$3.5 million commitment from Mayor Hogsett for the 38th Street Corridor is a significant investment in an area that has been underfunded and overlooked for way too many years," Graves said.

The city will spend \$2 million on housing and homeownership to promote equitable, affordable development in the corridor.

To promote homeownership, the United Northeast Development Corp. and the Indianapolis Neighborhood Housing Partnership will utilize the funds to develop five single-family homes on the northern portion of 5640 E. 38th St., the former property of Messiah Missionary Baptist Church. The properties will be required to be affordable for those making 80% or less of the area median income.

The IndyGo Purple Line, a bus rapid transit route slated to be completed by fall 2024, runs in front of the future site. The Housing Partnership purchased the property along the line for its equitable transit-oriented development program.

In addition, the Indianapolis Neighborhood Housing project will utilize the city funds to create 10 low-interest mortgage loans for homebuyers earning up to 80% of the area median income.

For renters, the Lift Indy partnership is expected to contribute some funds toward 305 affordable housing units in development on the corridor. These will include a 100-unit Low Income Housing Tax Credit, or LIHTC, apartment development on the former church property at 5640 E. 38th Street and a 205-unit [Flaherty & Collins Properties](#) LIHTC complex at the southwest corner of 38th Street



News Programs Arts & Culture Kids Events

SCHEDULES LISTEN WATCH WHO WE ARE SUPPORT

IndyGo unveils new bus celebrating veterans

NOVEMBER 10, 2022

SYDNEY DAUPHINUS

IndyGo shows its appreciation of U.S. veterans with its newest bus.

The IndyGo bus is red, white and blue with imagery depicting service members and the military branches.

"We wanted to do something that paid tribute to all of the veterans here throughout the city of Indianapolis, when they see that bus, they can feel that special honor and recognition," IndyGo Communications Director Carrie Black said.

IndyGo unveiled the bus near the American Legion Mall and the Indiana War Memorial. During the event local veterans could register for an IndyGo Veterans Pass which is good for free fixed route and rapid transit rides all year after an initial \$2 fee.

IndyGo unveiled a new bus honoring veterans Thursday near the American Legion Mall and the Indiana War Memorial. Image courtesy of IndyGo

LOCAL NEWS

PUBLIC AFFAIRS

EDUCATION

HEALTH

ARTS & CULTURE



NINA MASON PULLIAM CHARITABLE TRUST

Building a Legacy of Community Grantmaking since 1998

Interested riders may apply for the pass any time at the Julia M. Carson Transit Center.

HEALTH CARE HEROES AWARDS

Nomination Deadline December 16, 2022!

SPONSORED BY

ES&S CardioSource

NOMINATE NOW

THIS WEEK

NOV. 25-DEC. 1, 2022

INDIANAPOLIS BUSINESS JOURNAL

Difficult prognosis

Influential former Indianapolis's fall task

Unorthodox primary care provider ChenMed entering indy market

Luke Kenley: State must boost public health spending

Previous Issues See Full Issue

IBJ



News Real Estate Politics North of 96th Health Care Tech Opinion Events Awards Content 9

Eskenazi, Cummins partner to bring portable market to food-insecure

November 4, 2022 | Taylor Wooten

KEYWORDS CUMMINS INC. / ESKENAZI HEALTH / FOOD BANKS / HEALTH CARE / HEALTH CARE & LIFE SCIENCES / PUBLIC HEALTH

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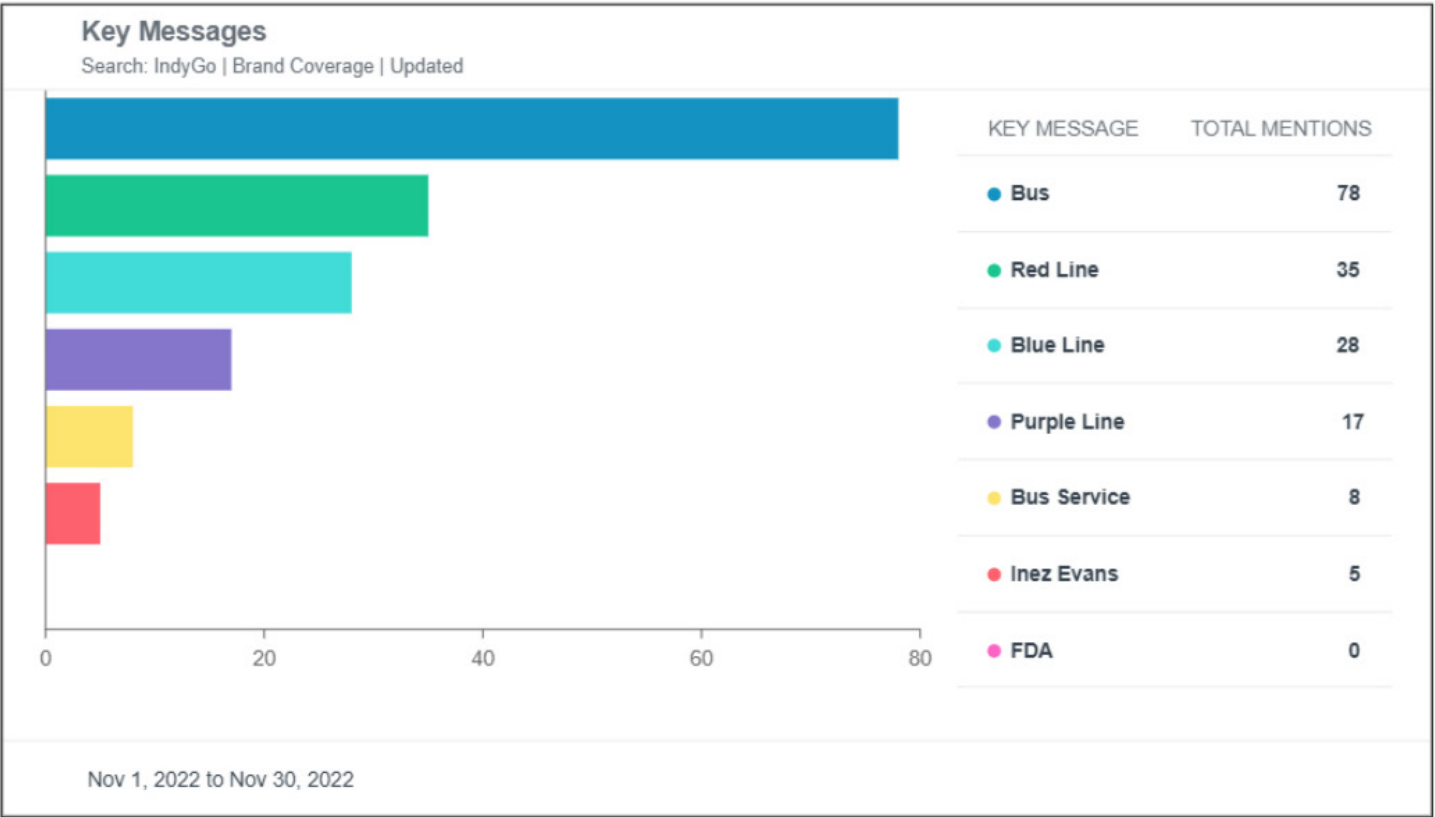
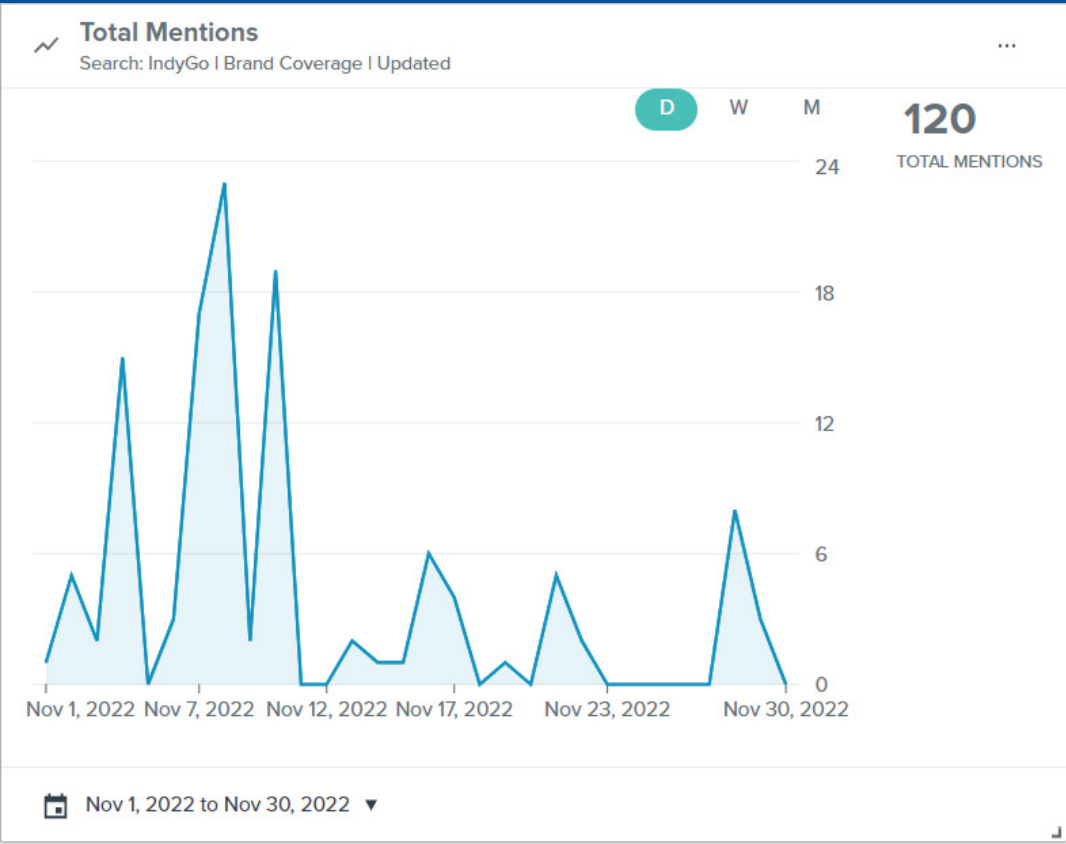
COMMENTS PRINT



Topics Include:

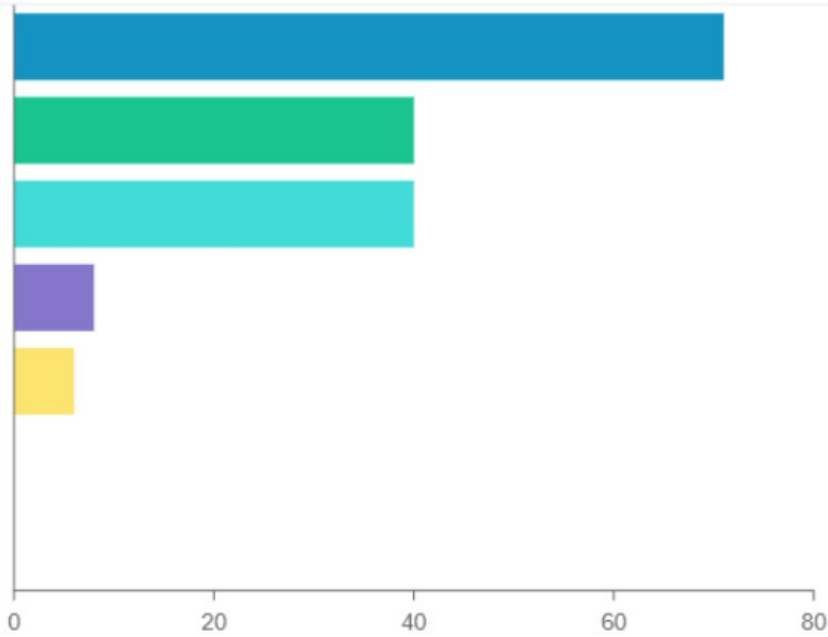
Media coverage for November 2022 featured a variety of stories. IndyGo kicked off the month with positive news coverage of the agency offering free rides for Election Day, brought to the public by the IndyGo Foundation and AARP Indiana. This topic received 26 mentions solely in November. Soon after, media began mentioning IndyGo's veterans-themed bus reveal event, where the agency showcased its newest bus honoring past, present and future veterans in front of the American Legion Mall and Indiana War Memorial. The event received coverage leading up to the presentation and afterward, garnering nearly 15 mentions. The Public Affairs team made a concerted effort to keep riders and the public informed about Red Line Enhancement construction and successfully received nearly 15 media mentions about the Meridian Street and Fall Creek Parkway closure. The Purple Line was also positively mentioned in multiple articles about the City of Indianapolis' "Lift Indy" project, which discussed the coming investments being made on Indy's east side. Finally, another topic discussed was IndyGo donating an old bus to Eskenazi and Cummins to create a mobile food pantry. Online news coverage was the most abundant. Altogether, IndyGo was mentioned in the media around 120 times in November, with 9% of the articles containing a positive sentiment and 86% containing a neutral sentiment .

Here's a brief coverage summary:



News Coverage

Search: IndyGo | Brand Coverage | Updated



KEY MESSAGE

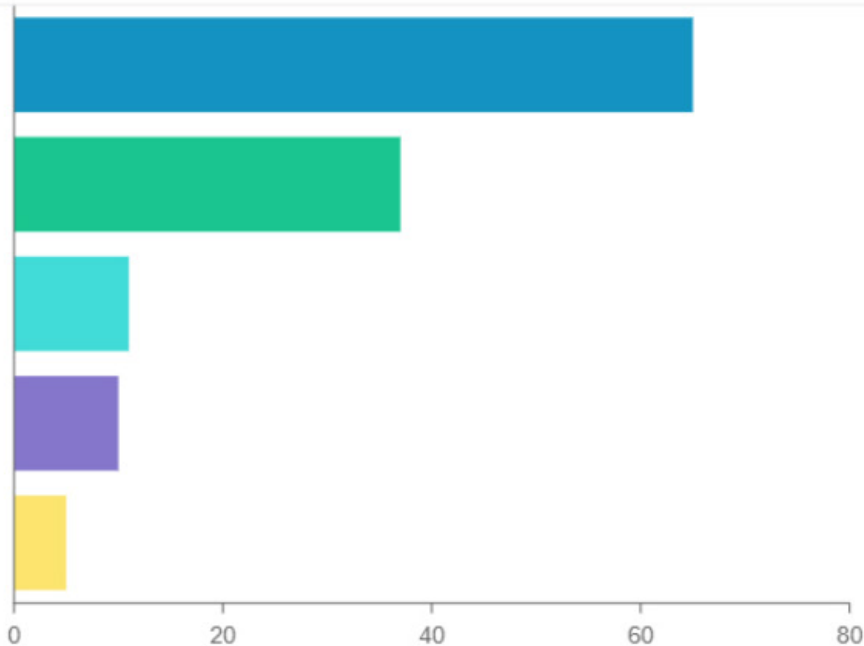
TOTAL MENTIONS

Media: Online News	71
Media: TV & Radio	40
Media: TV Only	40
Media: Blogs	8
Media: Licensed Print	6
Media: Non-Licensed Print	0
Media: Radio Only	0

Nov 1, 2022 to Nov 30, 2022

Media Performance Metrics

Search: IndyGo | Brand Coverage | Updated



KEY MESSAGE

TOTAL MENTIONS

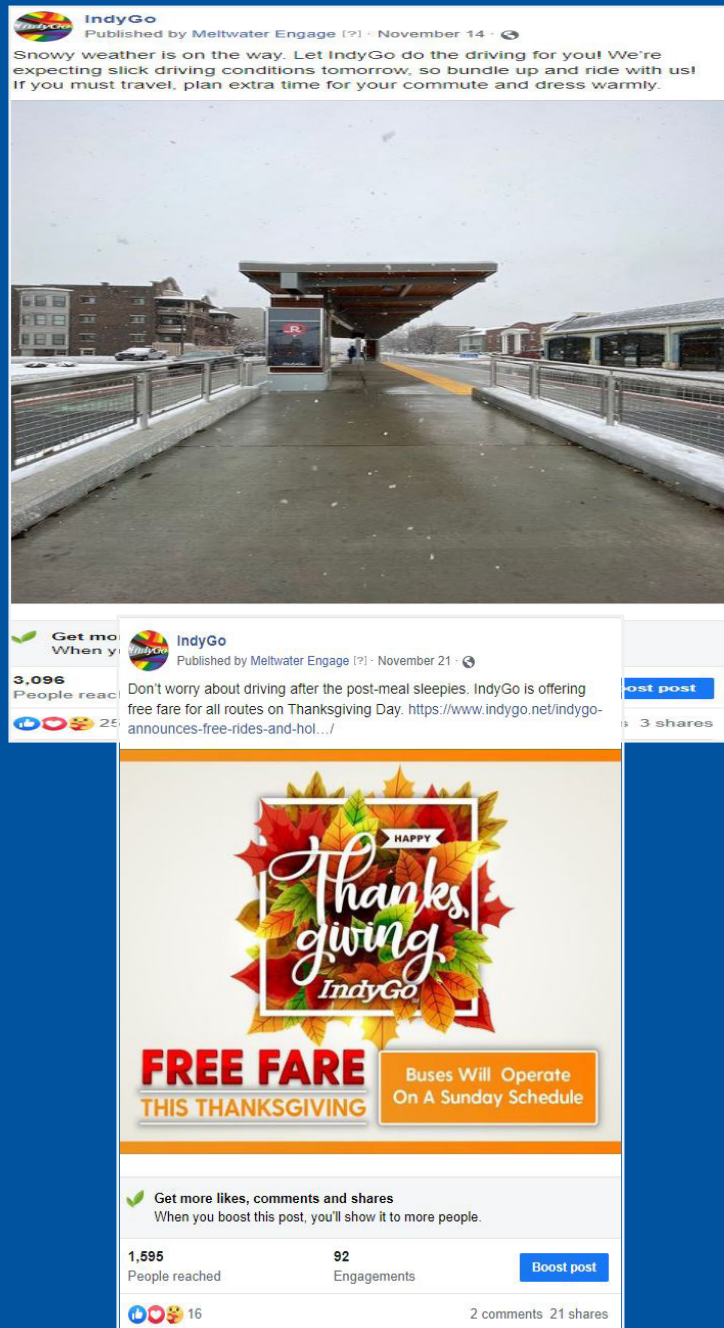
Feature Mentions	65
Headline Mentions	37
Target Publications	11
High Performing Articles	10
Top Tier Readership	5

Nov 1, 2022 to Nov 30, 2022

Social Performance:

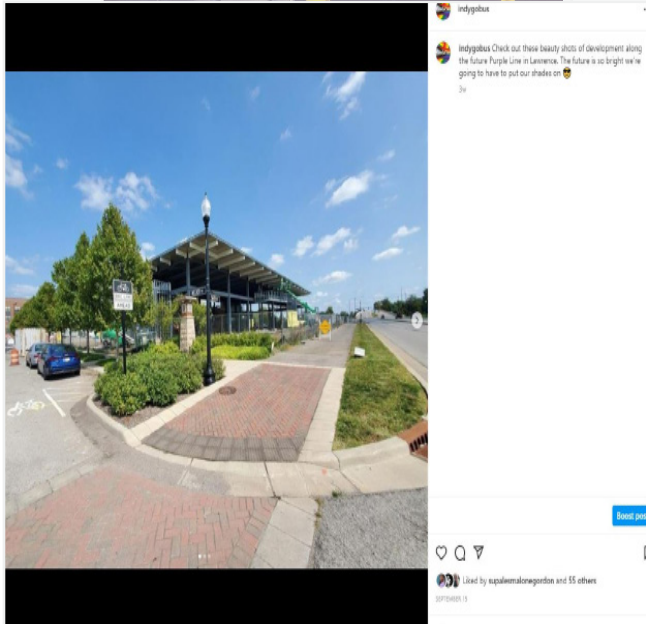
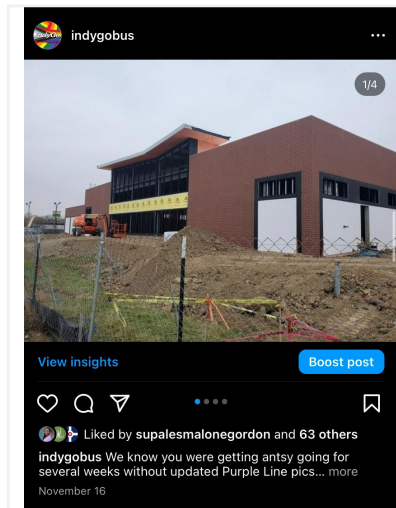
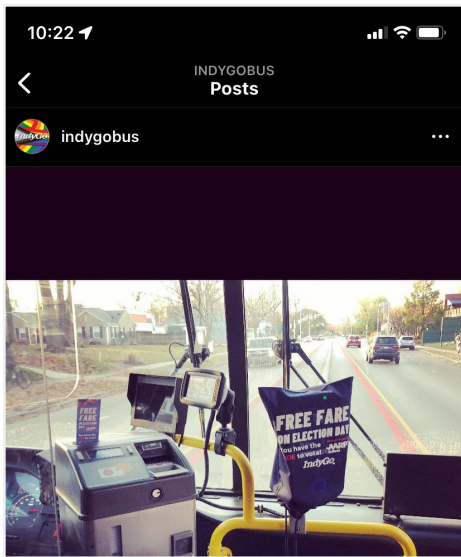
Facebook

- Had a total of 41,800 organic impressions
- 3,430 post engagements
- 11,440 page likes (10 more than in October)
- Video Views- 2,670



Instagram

- Generated 15,000 impressions
- 1008 total engagements – 7% engagement rate (1.9% higher than in October)
- Video views- 3,473 (1,883 more than in October)



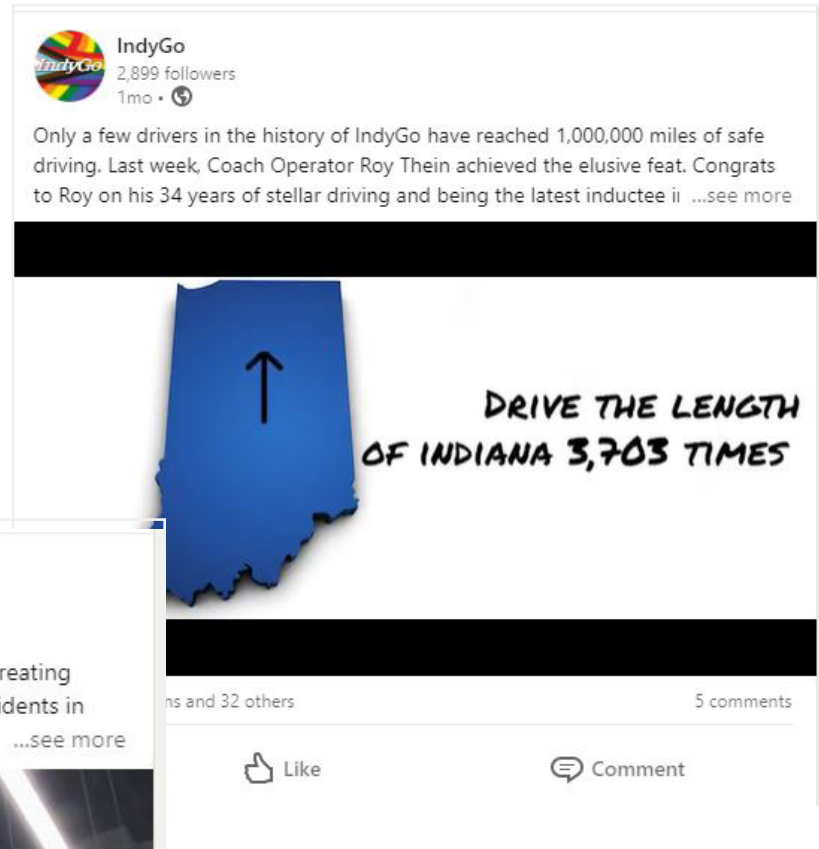
Twitter

- Had a total of 55,400 organic impressions
- Earned an average of 1,847 impressions per day
- 122 Retweets, 370 likes, 26 replies, 109 link clicks, 3.2% engagement rate
- Video views- 2,111
- 6,422 current followers



LinkedIn

- Generated 3,710 impressions
- 416 total engagements; 9.59 engagement rate (1.21% higher than in October)
- 6 new followers; 2,875 total followers
-



Lift Indy picks East 38th Street Corridor for \$3.5 million investment

wthr.com • 2 min read

Inez Evans and 39 others

1 repost

Email Marketing:

NEWSLETTER

- 10,463 Recipients (68 more than last month)
- 3.08% CTR
- 9.31% Open rate

Creative Projects: 45 requests completed via SysAid and email in November.



The graphic is a newsletter header for IndyGo. At the top, it features the word "INSIDE" in white on a blue background, followed by the "IndyGo" logo in blue script with a small "SM" trademark. Below this is a green banner with the text "INSIDE INDYGO THIS NOVEMBER" in white. Underneath the banner, the text "IndyGo Offers Free Rides on Election Day 2022" is displayed. The main visual is a large graphic with a blue background and a stylized American flag. The text "FREE FARE ON ELECTION DAY" is written in large, bold, white letters with a blue outline. Below this, there is an image of a blue and white IndyGo bus. To the right of the bus, it says "Brought to you by AARP Indiana" and "November 8th".

INSIDE *IndyGo*SM

INSIDE INDYGO THIS NOVEMBER

IndyGo Offers Free Rides on Election Day 2022

**FREE FARE
ON ELECTION DAY**

Brought to you by
AARP[®]
Indiana

November
8th

OutreachSummary: November 2022

In November, IndyGo hosted or attended 11 events and reached nearly 40,000 people. Outreach focused on educating IndyGo Access clients about policy changes and holiday food distribution events.

The IndyGo Customer Care Team held three tabling events at the Julia M. Carson Transit Center and Nobel East. This is a continuation of outreach to IndyGo Access customers to assist them with understanding the new policy changes and the process to obtain a MyKey Half Fare Card.

IndyGo continues to support communities during Purple Line construction. In November, IndyGo staff hosted several Transit Talks at the 38th Street Library and Avondale Meadows YMCA to share project information and construction impacts. IndyGo staff and volunteers also attended several holiday food distribution events throughout the corridor.

Transit Ambassadors continued to extend IndyGo's outreach efforts in the community, engaging nearly 500 community members during November volunteer shifts. Transit Ambassadors completed 13 shifts and 41 hours of volunteer service at community events, on bus routes and at the Carson Transit Center.

IndyGo continues its digital neighborhood outreach through the Nextdoor platform. In November, IndyGo had 38,905 impressions and four posts. Our agency operates a single channel to easily broadcast information across all Marion County neighborhoods.



November 2022 Events

Date:	Event:
11/1/2022	Purple Line: Avondale Meadows YMCA
11/9/2022	IMPD East District Task Force Meeting
11/10/2022	<u>IndyHub</u> 1828 Leadership Class
11/10/2022	IndyGo Access: Nobel East
11/14/2022	IndyGo Access: Carson Transit Center
11/14/2022	CAFE Thanksgiving Dinner Giveaway
11/17/2022	Tabernacle Presbyterian Church Holiday Food Distribution
11/18/2022	IndyGo Access: Carson Transit Center
11/22/2022	Purple Line: Avondale Meadows YMCA
11/23/2022	ANU Holiday Food Distribution
11/29/2022	Purple Line Transit Talk: 38th Street Library

Operations Division Report – November 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Chief Operating Officer Aaron Vogel
Date: December 15, 2022

OPERATIONS DIVISION REPORT – November 2022

SERVICE PLANNING

SCHEDULING:

The next Operator Service Bid 2302 is February 12, 2023. The Service Scheduling team is working on timing and route adjustments to improve overall service. As outlined in the Marion County Transit Plan and the current COA, Route 3 will have extended service to Beachway Drive and connect to Route 10. Route 6 will end service at 30th Street, and Route 34 will have new service on 30th to Clifton to replace the Route 6 service on Clifton. This change benefits customers and operators on both routes.

PLANNING

LOCAL BUS STOP DESIGN & CONSTRUCTION:

The Service Planning team is working on conceptual layouts for 80 new stops on the near east side to be designed by Lochmuller with grant funds awarded to IndyGo through a \$670,000 FTA grant from the Areas of Persistent Poverty grant program. This design work will begin in late 2022 or early 2023, with construction expected in 2024.

COMPREHENSIVE OPERATIONAL ANALYSIS:

The Service Scheduling and Planning staff has continued to work alongside the Strategic Planning department on the Comprehensive Operational Analysis for IndyGo's future local bus network. The team is working on scheduling the new services and bus stop infrastructure needed to support future changes.

PURPLE LINE CONSTRUCTION DETOURS:

Service Planning staff is assisting IndyGo Transportation Operations staff in preparing for and executing detours related to Purple Line construction, which began in early March. This includes coordinating detour routing and temporary bus stops to maintain service along the East 38th Street project corridor.

PURPLE LINE CONSTRUCTION DETOURS:

Service Planning staff is assisting IndyGo Transportation Operations staff in preparing for and executing detours related to Purple Line construction, which began in early March. This includes coordinating detour routing and temporary bus stops to maintain service along the East 38th Street project corridor.

OPERATIONS PERFORMANCE MANAGEMENT

The Operations Performance (OP) Team is in the final stage of testing and validating D365 upgrades with Crowe/Microsoft D365FO, IndyGo IT, Dynaway, Dynaway Analytics, FleetWatch, and the IndyGo Maintenance Department.

The Operations Performance (OP) Team is also analyzing available resources for the potential use of a data warehouse to consolidate multiple data sources resulting in more reliable and timelier KPI reports.

The team has also been working with the Maintenance and Transportation Dept. to revise the Avail CAD/AVL codes for incidents. The revised list will narrow down the choices for the dispatcher that will better define incident types related to maintenance failures.

FIXED ROUTE RIDERSHIP:

Nov-21	Nov-22	% Change	IndyGo Fixed Route Ridership	2021	2022	% Change
5,094	4,865	-4.5%	2 E. 34th St.	66,849	56,262	-18.8%
17,388	17,185	-1.2%	3 Michigan St.	175,171	197,016	11.1%
4,814	5,665	17.7%	4 Fort Harrison	57,055	57,697	1.1%
8,800	8,006	-9.0%	5 E. 25th	83,240	99,055	16.0%
4,881	5,946	21.8%	6 N. Harding	58,849	62,037	5.1%
70,328	62,979	-10.4%	8 Washington St.	805,846	759,901	-6.0%
50,420	46,360	-8.1%	10 10th St.	509,776	536,276	4.9%
2,136	2,605	22.0%	11 E. 16th St.	24,633	28,182	12.6%
1,703	1,786	4.9%	12 Minnesota	20,277	20,948	3.2%
1,210	1,564	29.3%	13 Raymond	14,712	16,948	13.2%
2,961	4,372	47.7%	14 Prospect	35,932	43,505	17.4%
7,311	6,995	-4.3%	15 Riverside	85,310	79,564	-7.2%
6,811	5,823	-14.5%	16 Beech Grove	77,948	74,351	-4.8%
2,787	3,084	10.7%	18 Broad Ripple	31,239	33,723	7.4%
11,904	12,298	3.3%	19 Castleton	129,545	140,376	7.7%
8,434	8,177	-3.0%	21 East 21st St.	97,946	96,018	-2.0%
6,815	5,880	-13.7%	24 Mars Hill	81,148	69,760	-16.3%
6,037	5,725	-5.2%	25 W. 16th St.	77,885	67,487	-15.4%
8,303	9,573	15.3%	26 Keystone	87,664	94,369	7.1%
5,567	5,073	-8.9%	28 St. Vincent	65,067	64,006	-1.7%
4,015	4,032	0.4%	30 30th St.	42,730	46,823	8.7%
6,236	5,295	-15.1%	31 US 31	63,653	62,715	-1.5%
13,450	14,377	6.9%	34 Michigan Rd.	149,044	151,223	1.4%
17,955	19,800	10.3%	37 Park 100	199,264	221,871	10.2%
10,419	9,959	-4.4%	38 Lafayette Square	119,056	121,044	1.6%
44,006	38,798	-11.8%	39 E. 38th St.	445,568	482,251	7.6%
2,470	2,785	12.8%	55 English	27,225	27,845	2.2%
5,016	4,440	-11.5%	86 86th Street Crosstown	67,456	51,049	-32.1%
6,719	6,257	-6.9%	87 Eastside Circulator	70,675	74,925	5.7%
78,640	64,360	-18.2%	90 Red Line - BRT	788,217	911,566	13.5%
616	544	-11.7%	901 Nora	9,416	8,126	-15.9%
3,427	4,873	42.2%	902 County Line	47,150	45,661	-3.3%
126	383	204.0%	Others	542	3,910	86.1%
426,799	399,864	-6.3%	Total	4,616,088	4,806,490	4.0%

YTD ridership may be updated from prior periods due to buses probed after the 10th of the month.

TRANSPORTATION SERVICES

EMPLOYEE OF THE MONTH NOVEMBER:

TIMOTHY MCLEOD #8651

Operator McLeod reports to work without unscheduled absences. Mr. McLeod dedicated and hardworking, he regularly maintains satisfactory OTP percentages and is knowledgeable on multiple routes. He follows the guidelines and policies of IndyGo and is ready to assist his riders with necessary info when needed.

90% CLUB:

The following operators achieved an on-time performance rating of 90% or better during the month. The names are entered into a drawing held each month from this group of Operators. The winner receives an extra personal day.

The winner for November: ANGELA HEITZMAN #9603

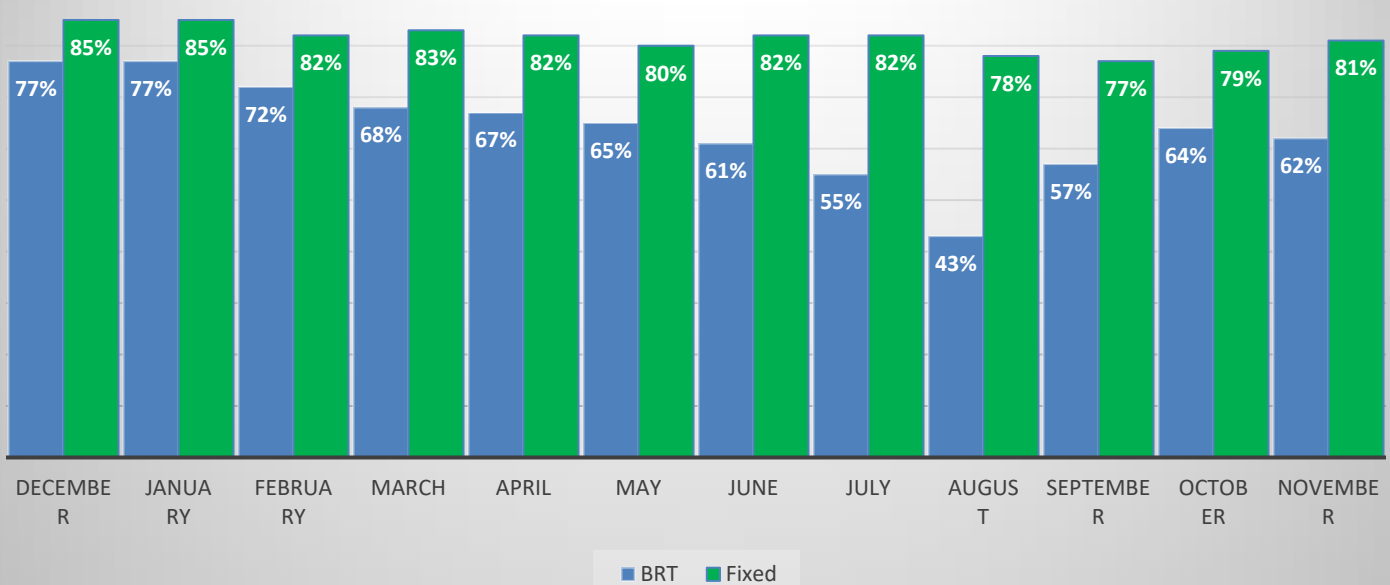
Johnson, Jarvis
Hughes, Marilyn
Griffin, Ardis
Reed, BBradford, Keary
Martin, Timothy
Hicks, Mikia
Garrett, Victor
Gardner, Onesha
Baine, Tenisha
Houston, Floyd
Duncan, Scott
Edwards, Monei
Taylor, Ebony
Boston, Joel
Cornett, Myron
Passley, Shamika

Kingra, Jaswaran
Gray, Bryan
McLeod, Timothy
Valentine, Veda
Mallory, Kevin
Taylor, Richard
Rosario Gonzalez, Dilexi
Jackson, Calvin
Clay, David
Sanders, Joann
Boicourt, Phillip
Howard, Jeffrey
Hazen, William
Anderson, Rose
Moncel, Maryah
Carter, Deborah

Byrd, Nicole
Cawthon, Marion
Vinson, Cherika
Mason, Rodney
Frierson, Razheana
Reed, Bryant
Carpenter, Andy
Wills, Mark
Thein, Stephen
Heitzman, Angela
Turner, Lashonda
Thomas, Myron
Detienne, Michael
Smith, Tamara
Davies-Dada, Nakia
Rainey, Mckensey

Barnes, Paris
Robinson, Brittany
San Pedro, Enrique
White, Krystal
White, Anthony
Wilson, James
Fox, Harry
Choctaw, Mary
Davis, Elisa
Harrell, Douglas
Rowe, Patrick
Norfolk, Terry

On Time Performance Last 12 Months



VEHICLE MAINTENANCE AND FACILITIES SERVICES

FACILITIES:

Gathered quotes to install security bars on the south parking lot fencing, including behind the storage barn and the entire fence line up to the basketball courts. This will provide added security for our employees.

Quotes were gathered in November for replacing the concrete around the entryway area of building A at the East Campus.

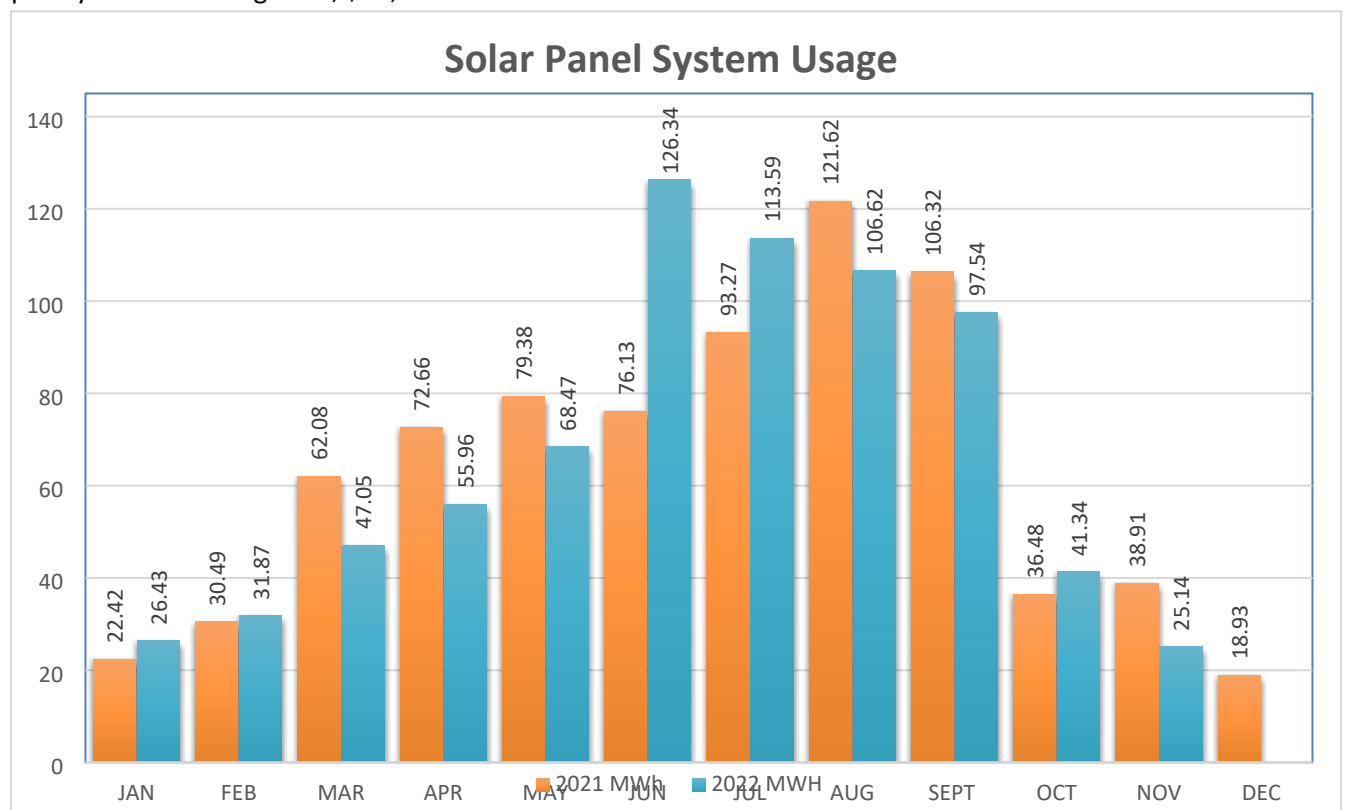
To improve the maintenance upkeep and aesthetics of the Red Line station platforms they received a polyastric/epoxy coating. The project initially started on the Raymond station, and additional stations are now being renovated.

The department staff is diligently working on the Madison Ave. Project. This location will be used as a layover point for Operators to use for and downtime between their next run or shift. All departments are working collaboratively to ensure the project is completed on schedule.

The general laborer staff continues to assist in relocating equipment from both the East Campus and Madison Ave. sites as needed during the building renovations.

SOLAR PANEL:

During the month of November, the decrease in daylight saving hours had a slight impact the 4,300 Solar Panel Array on the roof at the main building. The panels produced a lower KWH output versus prior year. The savings YTD, \$70,333.



FLEET SERVICES:

There were 168 buses detailed in November. The goal is to detail every bus at least once per month.
There were 20 vehicle requests in November for the motor pool.

IPTC has logged 7,817,254 miles YTD

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2022	700,999	650,213	739,093	710,879	716,446	710,305	727,197	739,434	697,268	724,728	701,692		7,817,254
2021	796,966	755,260	830,606	785,602	789,833	767,140	791,044	762,229	731,641	738,072	700,370	722,820	9,141,583
2020	878,363	875,068	917,660	705,903	701,773	865,561	888,720	866,798	844,969	850,663	767,009	817,246	9,979,733

Fluid Usage Summary:

FLUID TYPE	October 2022	October 2021	October 2020
ATF (qt)	70	71	52
COOLANT (qt)	1,981	1,605	1,258
ENGINE OIL (qt)	472	367	286
DIESEL (gal)	126,849	121,723	128,180

Mean Distance

Mean Distance Major Systems Failures
Mean Distance Between All Systems Failures

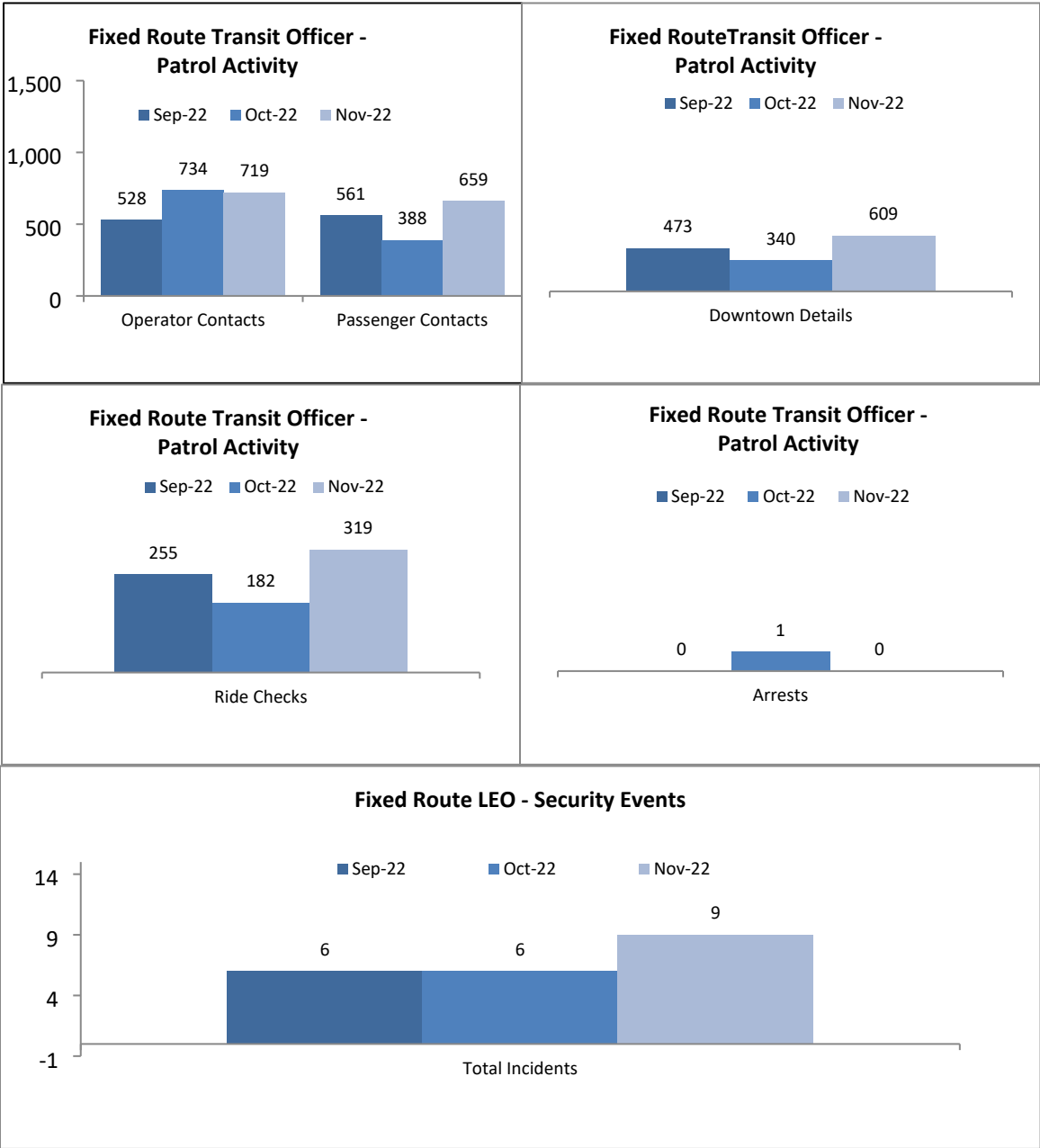
	2022/1	2022/2	2022/3	2022/4	2022/5	2022/6	2022/7	2022/8	2022/9	2022/10	2022/11	2022/12
MAJOR	4848	4388	4436	3918	3107	3594	3495	3963	5029	7685	7170	
ALL	4377	3920	3911	3753	2984	3151	3064	3238	4373	6367	6765	
	2021/1	2021/2	2021/3	2021/4	2021/5	2021/6	2021/7	2021/8	2021/9	2021/10	2021/11	2021/12
MAJOR	4,229	3,479	4959	5715	4919	3478	3574	3387	5455	4498	4430	4998
ALL	3,878	3,193	4314	4594	4340	3161	2854	2689	4111	4033	4322	5038
	2020/1	2020/2	2020/3	2020/4	2020/5	2020/6	2020/7	2020/8	2020/9	2020/10	2020/11	2020/12
MAJOR	5,506	5,506	5,506	5,506	5,506	7,973	7,682	6,456	5040	5249	5059	4238
ALL	4,307	4,307	4,307	4,307	4,307	6,816	5,278	2,531	3319	3505	4826	4057

The green cells represent averaged totals

SECURITY

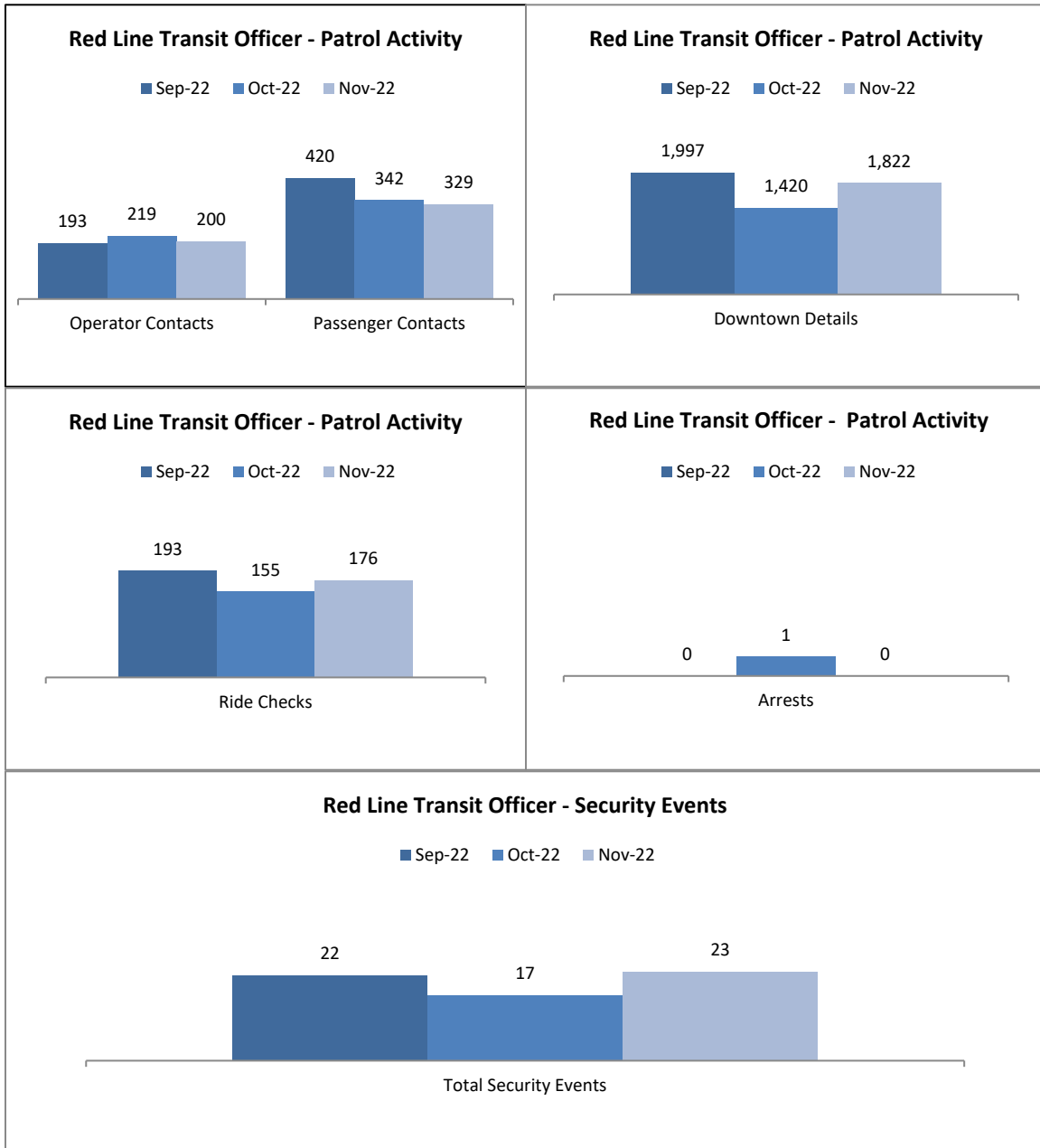
The charts below show a breakdown of activities that the Law Enforcement Officers (LEO) stationed at the Julian M. Carson Transit Center and or on Route Detail have performed or addressed over the last three months.

FIXED ROUTE:



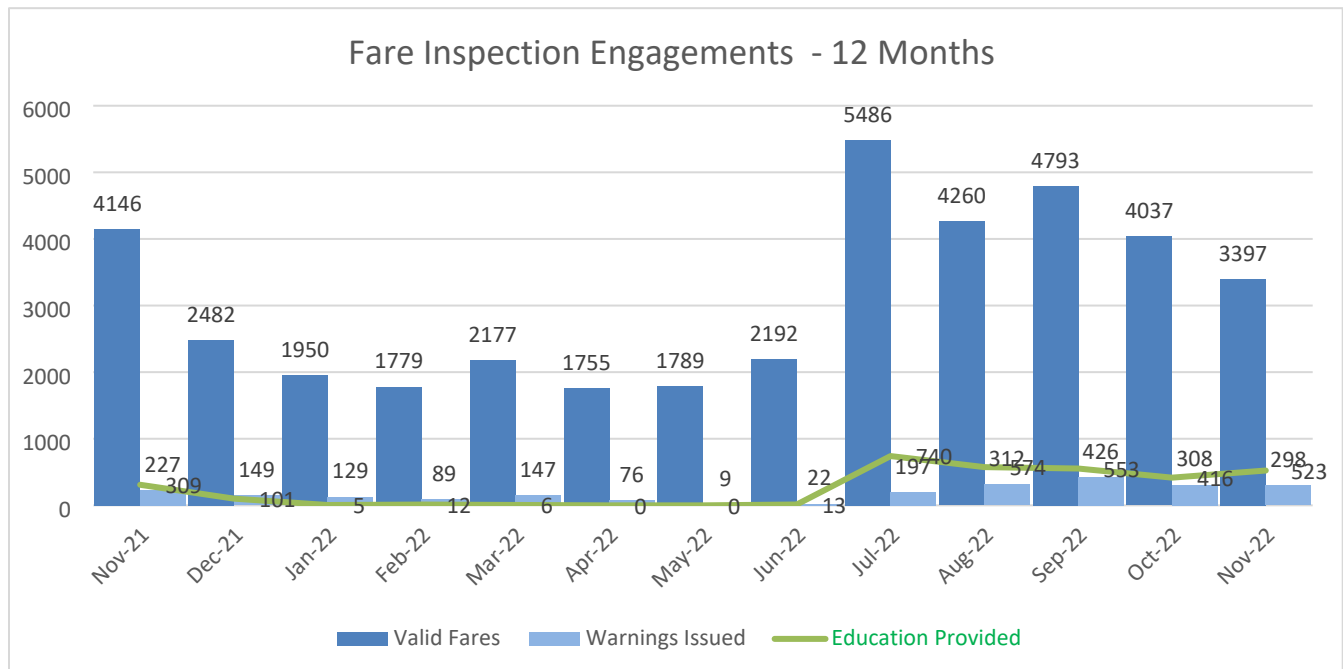
The charts below are the Red Line Security reports. These charts show the LEO's activity on the Red Line BRT Route. These charts also include any activities the Fixed Route LEO may have performed while assisting the Red Line LEO.

RED LINE SECURITY:



FARE INSPECTION REPORT:

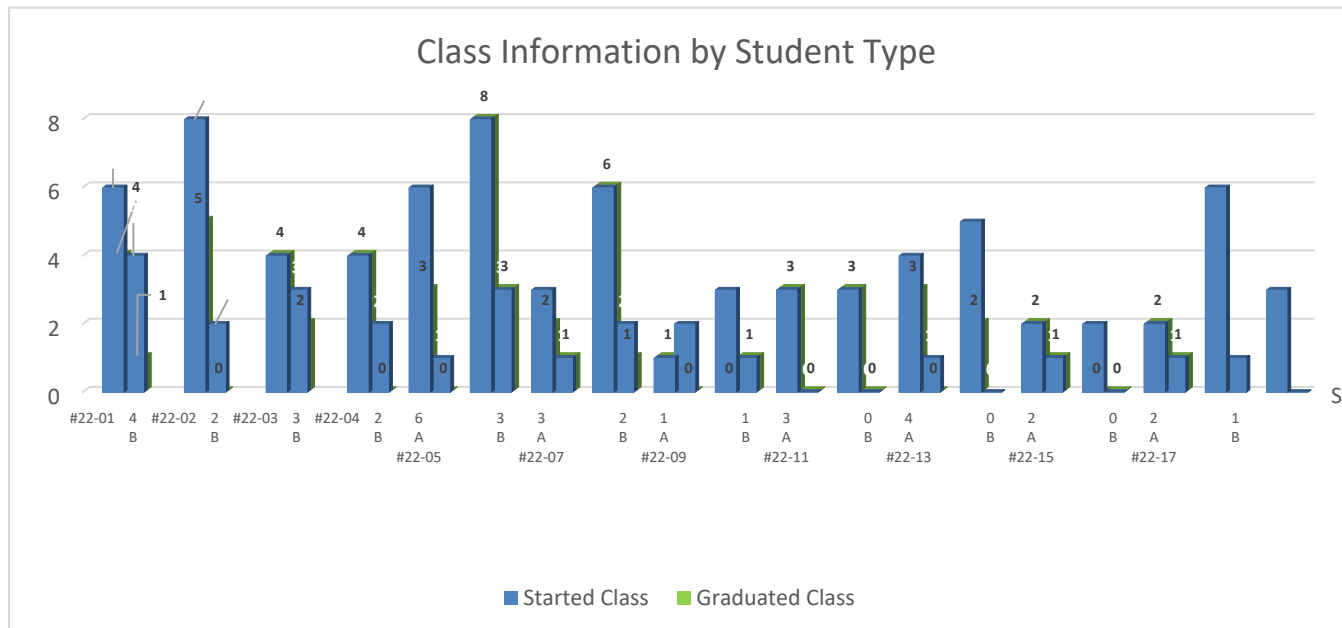
The information below shows the fare inspection information, the chart shows passenger contacts representing passengers who had a fare when checked, notifications representing passengers who did not have a fare when checked and did not/would not purchase a valid fare. Lastly, it shows education representing passengers who did not have fare when checked but purchased a valid fare after being shown the proper procedures.



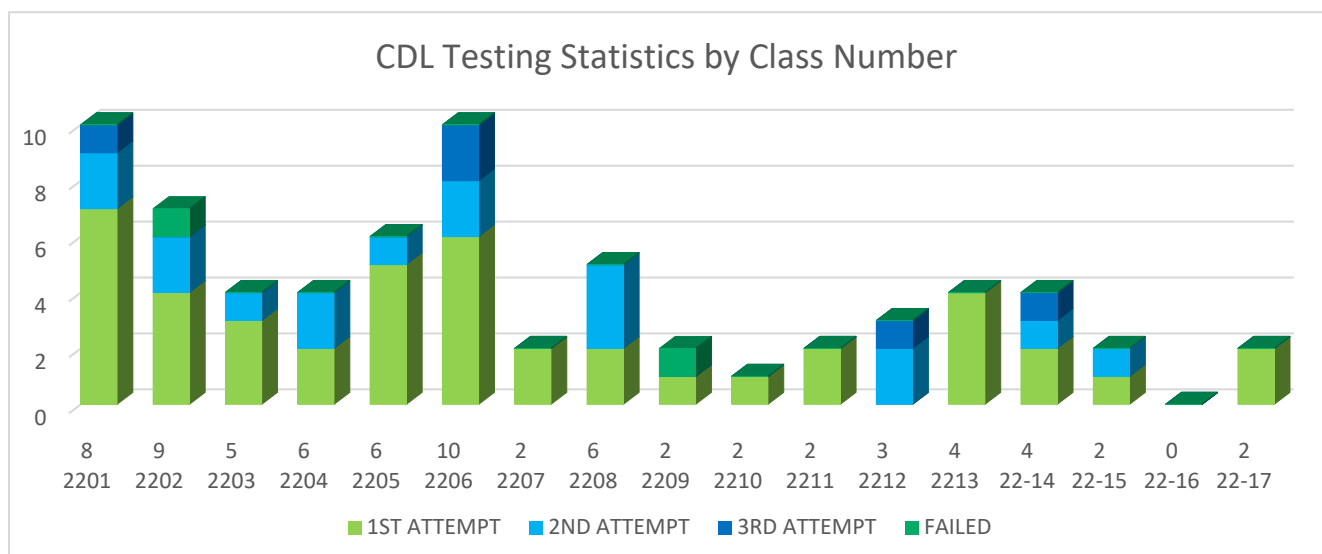
November	Passenger Contact	Notifications	Educations
Monthly	3397	298	523
Weekday	3100	294	498
Saturday	206	1	22
Sunday	91	3	3

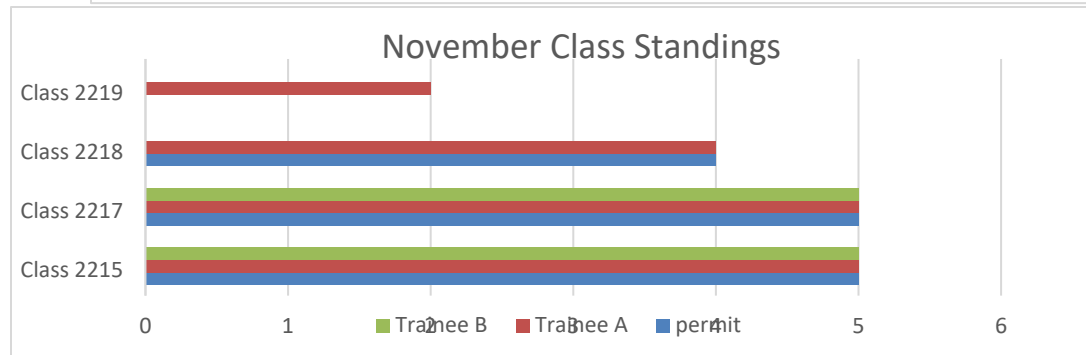
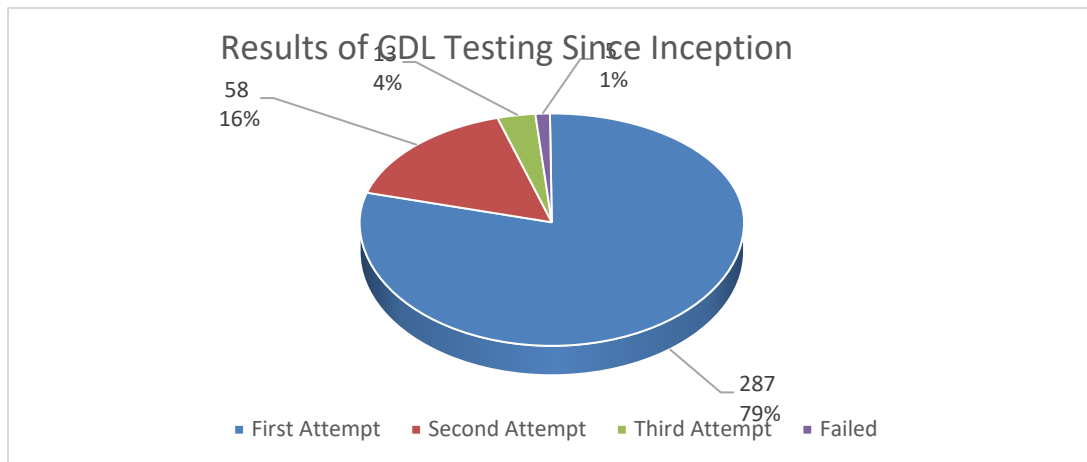
2022 YTD	Passenger Contact	Notifications	Educations
Monthly	33615	2013	2842
Weekday	30465	1857	2675
Saturday	1864	107	114
Sunday	1286	49	55

The chart below shows the number of Trainee A and Trainee B students that started each class. It also shows the number of students in each group that graduated.



The IndyGo Training Department trains new employees that are hired with and without a CDL license. This training includes vehicle knowledge, pre-trip inspection knowledge, vehicle driving skills practice (on a closed course), and on-road driving skills. Those students without CDL licenses will then be taken to a State-approved site for testing. The charts below show the current year's results to date and the results since the inception of the program. They will also show the number of students who passed on their first, second, or third attempt and the number of students who could not pass it after three attempts.





1. Permit / CDL
2. Classroom
3. BTW (Behind the Wheel)
4. Cadetting
5. Graduation

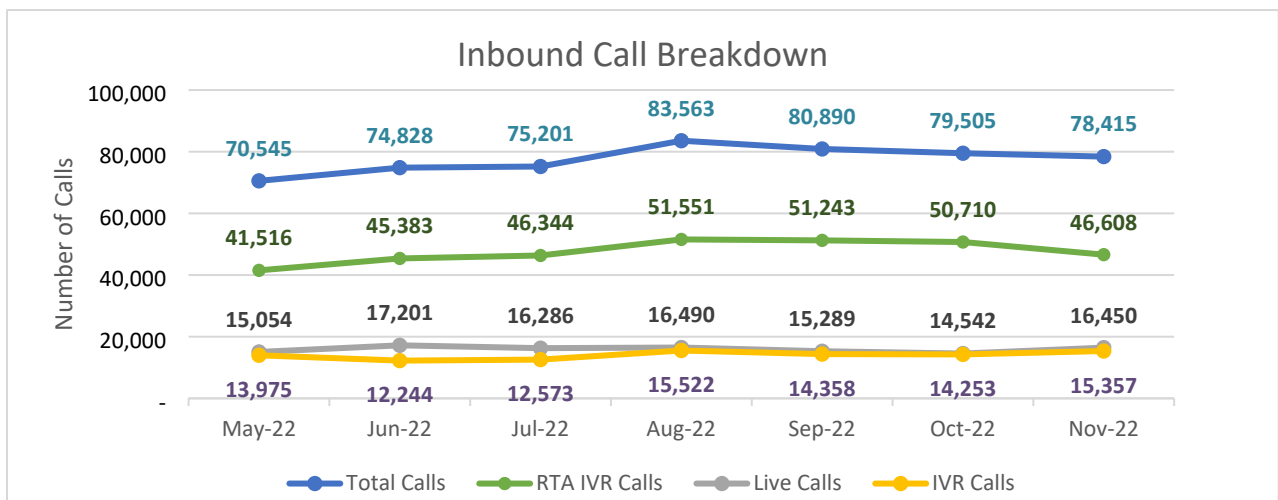
Active Fixed Route Class Start Dates:

- Class 22-15 – September 26, 2022
- Class 22-17 – October 24, 2022
- Class 22-18 – November 7, 2022
- Class 22-19 – November 21, 2022

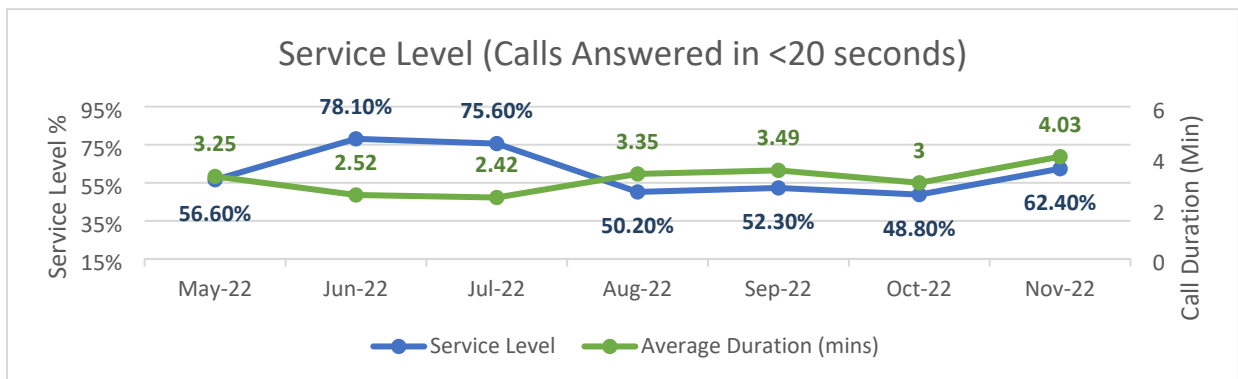
The following training sessions were conducted in November:

- Nine Operators for Accident Retraining
- Eleven Proactive 3-day Accident Retraining
- One Operators for Red Line Accident Retrains
- One Customer Service Retrain
- Seven Permit Training
- Five Return to Work Training
- Four Administrative employees for New Hire Orientation
- Three Mechanic / General Labor Orientation
- One Red Line Refresher Training
- Two Safety Leadership Training
- Thirty-One Operator In-service 2022 / 204 Total Operators

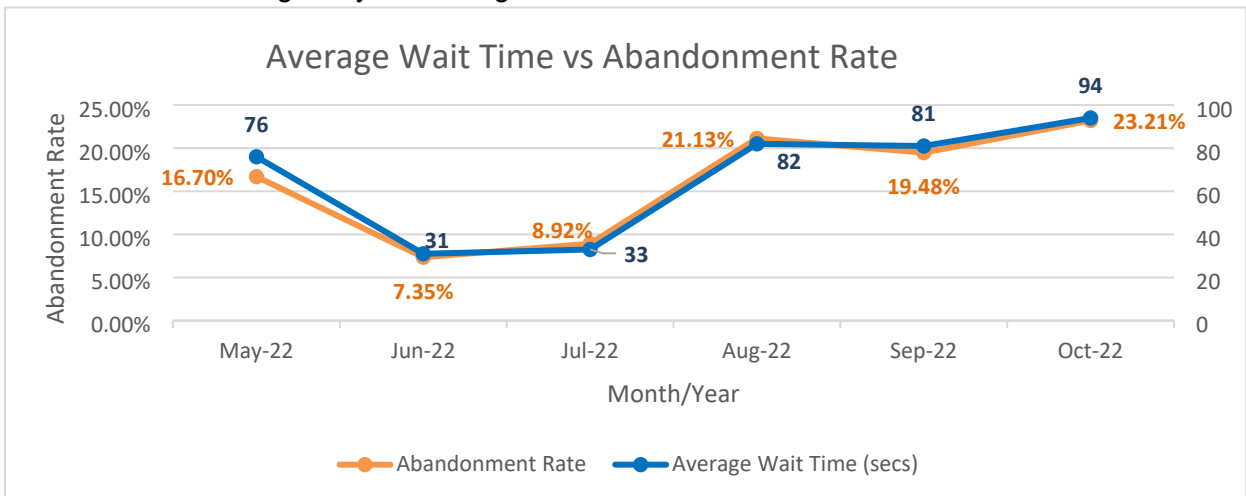
Overall, total call volume has continued to experience a slight decrease from August-November. This could be attributed to the decline in ridership.



Our service level metric increased for November 2022, moving toward the goal of 80%. IndyGo Care Center Leadership will continue monitoring this and discuss staffing effects/expectations. The average call duration increased in November and is within the goal range of 3-5 minutes.



IndyGo leadership meets regularly with RATP Dev to discuss staffing effects and expectations. Wait times and abandonment rates have increased. The abandonment Rate is moving away from our goals of less than 5%. The average wait time is also moving away from the goal of less than one minute. *November Chart will be

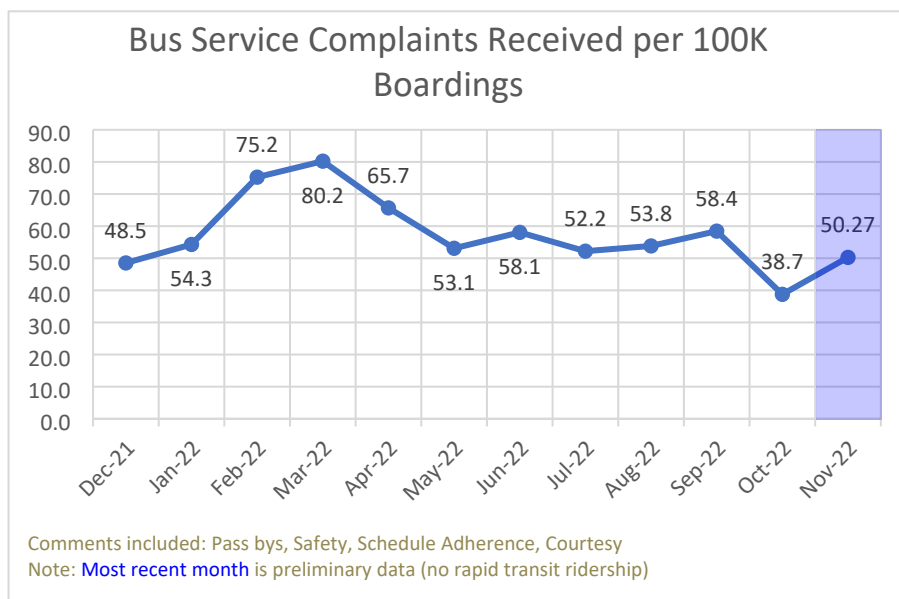
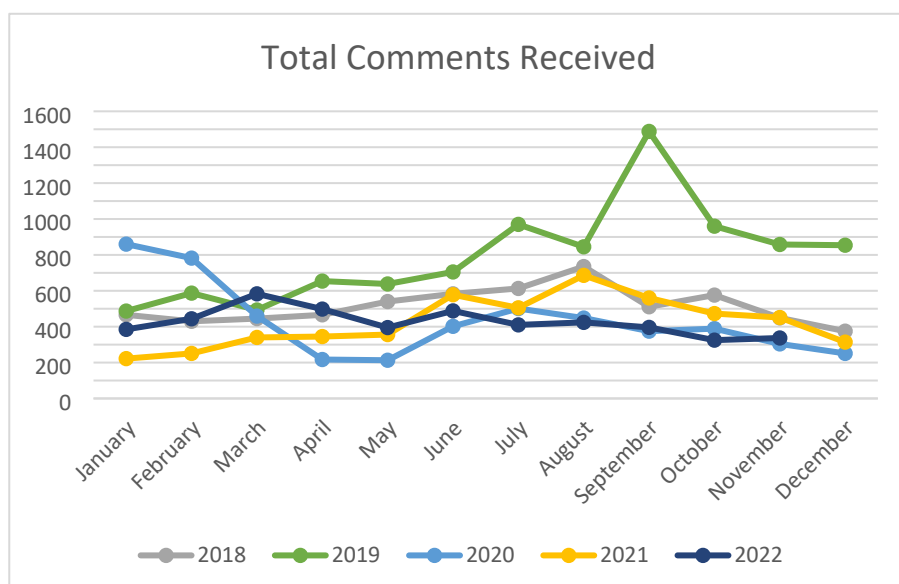


provided later.

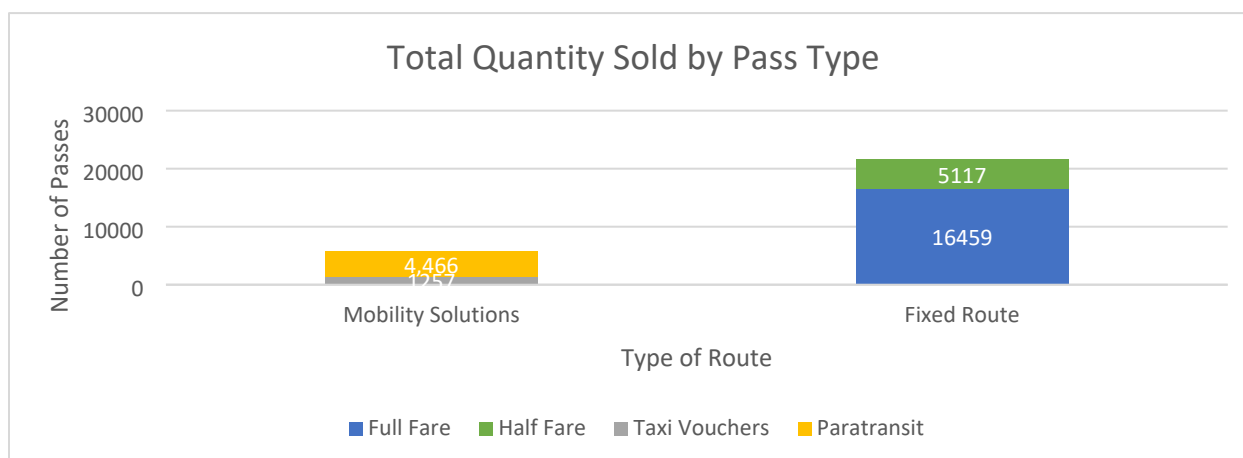
RECEIVED COMMENT REPORT:

The total number of comments received for November amounts to 337. This is an increase from October at 325 comments. Within the comments received, Pass By is the largest category contributing to the total comments for November. Comment trends will continue to be monitored by IndyGo Care Center Leadership.

Comment Category	Count of Comment
Pass By	69
Schedule Adherence	55
Safety	49
Courtesy	28
Fares	27
Customer Care Center	17
Compliment	15
Denial	11
ADA	8
Bus Stop	8
Route	8
Facility Maintenance	7
CAD AVL	4
Requests	4
Real-Time Arrivals	4
Rules	4
Wrong Information	4
Detour	2
Red Line	2
Suggestion	2
UZURV	2
Vehicle Maintenance	2
Adopt A Stop	1
Blue Line	1
Discrimination	1
Public Hearing	1
Security	1
Grand Total	337

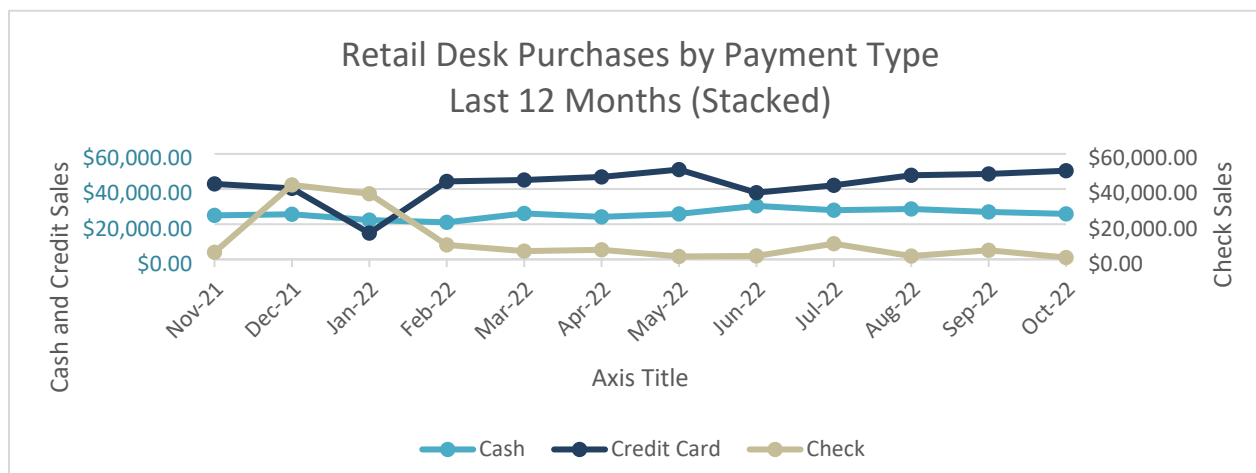


Total Quantity of Passes Sold: 27,299



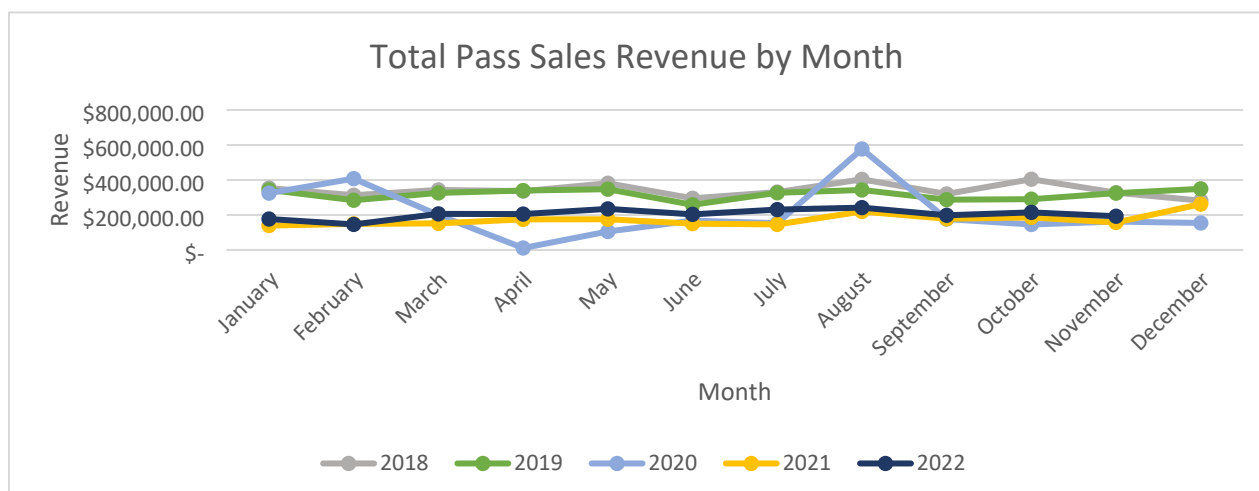
Payment Breakdown:

The Customer Care Center Desk experienced a decrease in credit card sales. Cash sales and check sales experienced a decline for November 2022 as well. *November chart will be provided at a later date.



Total Pass Revenue (Including eCommerce, Retail, and Invoice):

Total pass revenue experienced a slight decrease from October 2022 to November 2022.



PARATRANSIT OPERATING STATISTICS:

FTA mandates that transportation agencies report data through the National Transit Database (NTD). The following metrics are measured for our paratransit program. The data also provides valuable information to determine the number of paratransit vehicles to operate this service. In addition, trends are monitored and measured YOY to discuss abnormalities that occurred in the previous year, such as COVID-19.

2022 Paratransit Data

Paratransit	Unlinked Passenger Trips	Vehicle Revenue Hours	Vehicle Revenue Miles	Vehicles Operated in Max Service (Average)	Number of Days of Regular Service Operated
January	9,050	5,144	97,224	30	31
February	8,705	5,005	92,607	29	28
March	11,078	6,181	114,608	32	31
April	10,387	5,963	105,832	34	30
May	10,649	6,160	107,652	37	31
June	9,846	5,532	100,195	32	30
July	9,903	5,938	107,046	32	31
August	11,079	6,475	118,260	34	31
September	10,494	6,377	112,023	33	30
October	10,952	6,680	118,324	38	31
November	10,890	6,687	117,880	36	30
December					
Total	91,587	53,085	202,304	34	273

2021 Paratransit Data

Paratransit	Unlinked Passenger Trips	Vehicle Revenue Hours	Vehicle Revenue Miles	Vehicles Operated in Max Service	Number of Days of Regular Service Operated
January	11,558	6,555	120,345	39	31
February	10,574	6,005	111,889	39	28
March	12,987	7,213	133,968	38	31
April	12,940	7,117	131,858	38	30
May	11,999	6,615	122,240	39	31
June	12,298	6,726	122,292	38	30
July	12,838	7,183	134,827	41	31
August	12,616	6,904	128,752	38	31
September	10,507	5,807	107,806	32	30
October	9,541	5,381	102,961	31	31
November	8,761	4,982	96,488	28	30
December	8,500	5,069	94,620	28	31
Total	135,119	75,557	1,408,046	39	365

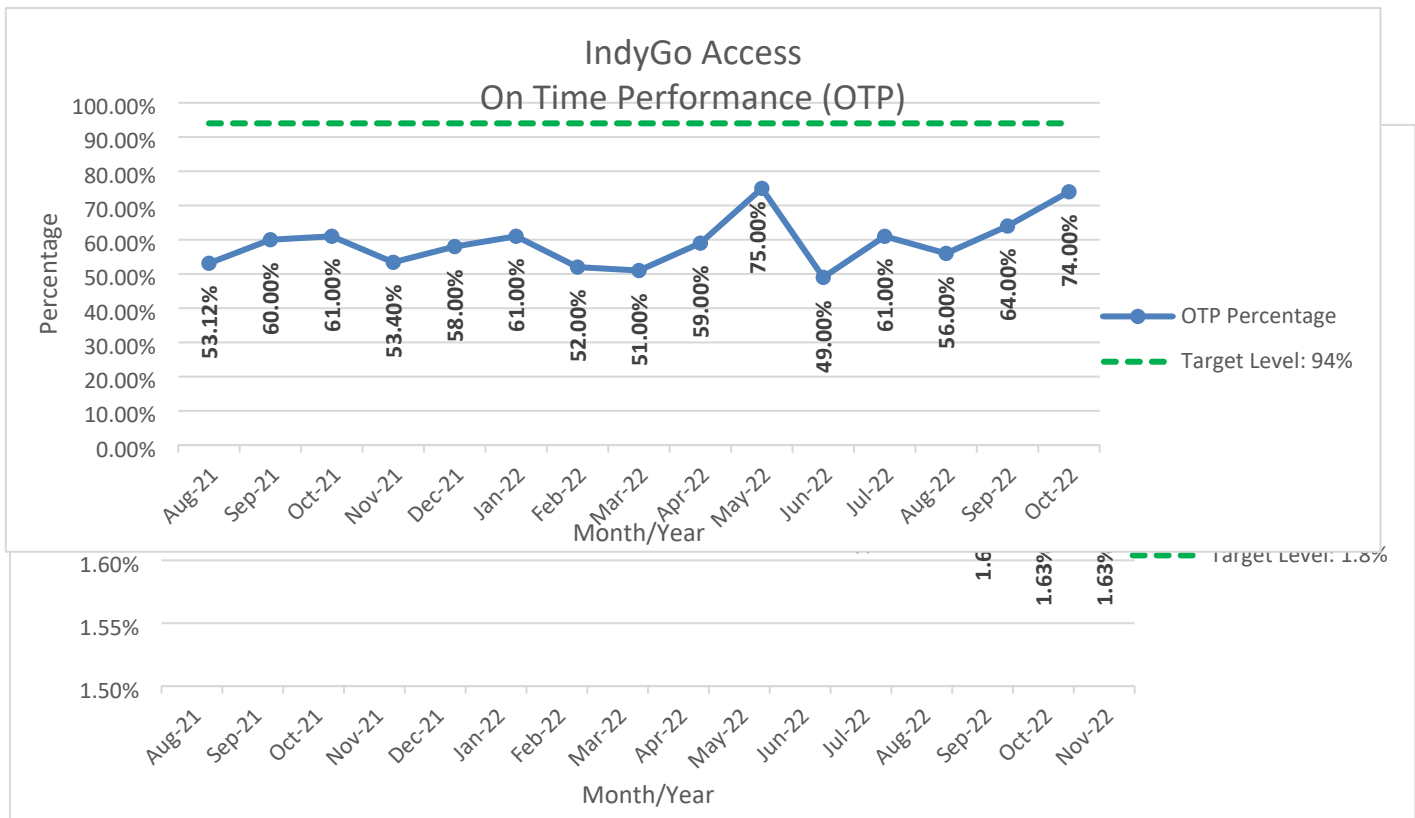
INDYGO ACCESS CUSTOMER COMMENTS:

Customer comments for November 2022. IndyGo Access customers are encouraged to contact the customer care center to voice a comment. All comments are investigated and provided to our paratransit contractor to coach employees—the goal is to improve service while delivering safe, reliable, and courteous transportation.

Number of Comment Comment Categories	Number of		Grand Total
	Valid	Invalid	
Schedule Adherence	27	2	29
Safety	10		10
Fares	6	1	7
Compliments	5		5
Courtesy	5		5
Wrong Information			
Given	3		3
USURV	2		2
Customer Care	1		1
ADA	1		1
Denial	1		1
Grand Total	61	3	64

Number of Comment		Validity		Grand Total
Mobility Solutions Schedule Adherence Type		Validity	Invalid	
Bus Late		22	2	24
Bus Early		2		2
Extended Ride on Bus		2		2
USURV Schedule Adherence		1		1
Grand Total		27	2	29

On-Time Performance for **November 2022** was 64%, and Productivity was 1.63%. In **November 2021**, OTP was 52%, and Productivity was 1.76%, a decrease of 18.8% and 7.9%, respectively.



INDYGO ACCESS ASSESSMENT & ELIGIBILITY:

The ADA Requires a functional assessment evaluation within regulatory parameters for our state and federal entities using a wide range of medical conditions and their impact on an individual's functional abilities.

2022						
	New	Renew	Approved	New Denied	Renew Denied	Visitors
JAN	32	50	82	0	0	0
FEB	34	46	80	0	0	0
MAR	61	56	117	0	0	0

2021						
	New	Renew	Approved	New Denied	Renew Denied	Visitors
JAN	22	38	60	0	0	0
FEB	29	33	62	0	0	0
MAR	46	42	87	0	1	0

APR	56	57	113	0	0	1
MAY	43	66	109	0	0	3
JUNE	34	86	120	0	0	3
JULY	46	75	121	0	0	1
AUG	56	81	135	0	2	1
SEPT	33	89	121	0	0	1
OCT	34	91	123	0	1	1
NOV	44	76	120	0	0	0
DEC						

Total 472 773 1,243 0 3 12

APR	47	42	89	0	0	1
MAY	34	40	73	0	0	1
JUNE	35	58	91	0	1	2
JULY	28	54	82	0	0	2
AUG	80	49	128	0	0	2
SEPT	50	49	99	0	0	0
OCT	46	54	100	0	0	0
NOV	44	33	77	0	0	2
DEC	45	44	89	0	0	1

Total 506 536 1037 0 2 10

	NEW UNCOND	NEW COND	NEW TEMP	RENEW UNCOND	RENEW COND	RENEW TEMP
JAN	0	0	32	49	0	1
FEB	0	0	34	46	0	0
MAR	0	0	61	55	1	0
APR	10	0	46	56	1	0
MAY	0	0	43	60	6	0
JUNE	34	0	0	86	0	0
JULY	46	0	0	73	1	1
AUG	56	0	0	79	0	0
SEPT	33	0	0	89	0	0
OCT	32	1	0	88	2	0
NOV	42	1	1	73	3	0
DEC						

Total 253 2 217 754 14 2

	NEW UNCOND	NEW COND	NEW TEMP	RENEW UNCOND	RENEW COND	RENEW TEMP
JAN	21	1	0	36	2	0
FEB	29	0	0	33	0	0
MAR	44	2	0	40	1	0
APR	47	0	0	42	0	0
MAY	30	2	1	40	0	0
JUNE	32	1	1	57	0	0
JULY	27	1	0	53	1	0
AUG	26	0	53	46	0	3
SEPT	0	0	50	48	0	1
OCT	0	0	46	53	1	0
NOV	0	0	44	32	1	0
DEC	0	0	45	42	1	1

Total 256 7 240 522 7 5

VOUCHER PROGRAM:

Mobility Services offers a lottery program and a dialysis program. Both programs are open to eligible IndyGo Access customers. IndyGo maintains the right to augment or terminate the voucher programs as with all programs.

2022 Taxi Voucher Tracking

	Lottery		Dialysis		Emergency-Green		Total Vouchers
	Sold	Used	Sold	Used	Sold	Used	Used
January	660	580	572	605	824	1,005	4,266
February	720	539	626	529	1,409	1,209	5,032
March	650	838	643	635	1,470	1,556	5,792
April	690	683	534	592	1,627	1,622	5,748

May	670	536	619	565	1,791	1,576	5,763
June	620	588	605	652	1,628	1,654	7,747
July	630	594	691	667	1,831	1,594	6,007
August	700	604	683	720	1,713	1,912	6,332
September	570	474	640	653	2,146	1,833	6,316
October	670	557	768	664	1,911	1,892	6,462
November							
December							
	6,580	5,945	6,318	6,282	16,356	15,853	57,397

- **November TAXI Voucher count will be updated in December.**

2021 Taxi Voucher Tracking

	Lottery		Dialysis		Emergency-Green		Total Vouchers
	Sold	Used	Sold	Used	Sold	Used	Used
January	720	591	703	749	0	0	1,340
February	760	541	673	707	0	0	1,248
March	680	589	714	761	0	0	1,350
April	680	637	828	680	0	0	1,317
May	750	587	599	697	0	0	1,284
June	640	708	742	700	0	0	1,408
July	710	609	634	636	0	0	1,245
August	610	608	706	670	592	81	1,278
September	530	499	663	687	686	553	1,186
October	740	525	729	708	1,640	727	1,233
November	570	543	776	737	1,398	1,595	1,280
December	690	521	573	699	1,734	1,896	4,336
	8,080	6,958	8,340	8,431	6,050	6,072	18,505

WEX FUEL CARD PROGRAM:

The WEX Tax Exemption and Reporting Program have significantly reduced accounting and administrative time for qualified fleets exempt from motor fuel excise taxes or certain sales taxes at Federal, state, county, or local levels.

November 2022 savings from fuel excise taxes were \$8,230.58 (Fed Taxes = \$3,642.91 and State Taxes = \$4,587.67). Total YTD savings \$88,442.

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Department of People & Teammate Experience Division Report – November 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Chief People Officer Denise E. Jenkins-Agurs, MS.Ed.
Date: December 15, 2022

Onboarding/Recruitment:

- Onboarding- Officially started using tablets in Orientation.
- Onboarding- Met with Latosha Higgins to update background policy and Second Chance Program.

Benefits:

- Open Enrollment: 372 employees completed enrollment (remainder rolled over existing enrollments)
- Open Enrollment: Benefits team assisted 75 employees face-to-face over a two-week enrollment period

Diversity & Inclusion:

- The new issue of The Route, IndyGo's DEI Newsletter is out now:
<https://indygotransportation.sharepoint.com/sites/diversityinclusion/sitepages/the-route--volume-1- issue-9.aspx?from=SendByEmail&e=X2ldUgF2Uae0IculAKkkA&at=9>
- Cultural Readiness interviews with around 20 IndyGo leadership folx have been completed as of 12/2. Results will inform how we navigate the rollout of developing our DEI Strategic Plan which will largely be based on a Climate Survey.

Wellness and Teammate Engagement:

- Toys for Tots Toy Drive is occurring now until 12/15. Our goal is to collect 300 toys!
- Working to increase the number of IndyGo teammates participating in the Wellness Program.
- Had an outing with IndyGo at the Indiana Pacers Family Night on 12/9.
- Working on RFP for Vending Machines at our East Campus location.

Learning Management System:

- Operations has been using the LMS to expand their training programs:
 - Published a course for GLs on the Dynaway work order system.
 - Finalizing video training on basic tasks of all GL roles that will supplement on-the-job training for new hires and serve as a refresher course for current GLs.
 - Developing a Training Tracker for the On-the-Job Learning Tasks in the LMS for the Apprenticeship Program to improve progress monitoring and evaluation.
 - In early stages of development for Transportation Supervisor training in collaboration with Jeff Hayes.

Mentorship and Apprenticeship Program (MAP) updates:

- Apprenticeship program: We are interviewing apprentice candidates, extending the offer to two internal candidates, and recruiting three additional external candidates. The anticipated class start date is January 9th with the cohort of 5 apprentices. Working on MoU for Martin University, Marian University, Cummins TEC Indianapolis, Introducing Youth to AMERICAN infrastructure (IYAI).
- Working on creating a tracker for the apprenticeship program in the LMS system.
- Attending the Making Connections 2022 conference as a panelist in Washington D.C. from December 12-14th, 2022.
- 7 mentors will be participating in the YMCA Toy Drive on December 17th, 2022.

Respectfully submitted,

Denise E. Jenkins-Agurs, MS.Ed.
Chief People Officer

Supplier Diversity Division Report – November 2022

To: Chair and Board of Directors
Through: President/CEO Inez P. Evans
From: Senior Supplier Diversity Officer Greg Garrett
Date: December 15, 2022

DISCUSSION:

In October 2022, IndyGo obtained 15% utilization with “XBE” businesses certified by the City of Indianapolis Office of Minority and Women Business Development and the Indiana Department of Administration’s (IDOA) Division of Supplier Diversity.

Supplier Diversity submitted IndyGo’s Semi-Annual Uniform Report to the Federal Transit Administration (FTA) on November 29, 2022. The report showed that IndyGo had a shortfall of .49% in its DBE participation.

IndyGo awarded approximately \$81.5 million in federal dollars to contractors in the federal fiscal year of 2022. Of that amount approximately \$77 million was awarded in the first half of the federal fiscal year, the majority of which was for the Purple Line construction contracts, with 9.5% of that amount going to DBE firms. During the second half of the year, IndyGo awarded approximately \$4.2 million in federal dollars to contractors, of which 9.69% went to DBE firms. DBEs received approximately \$7.7 million dollars from participating on IndyGo projects in federal fiscal year 2022. Based on these calculations, IndyGo’s DBE participation for federal fiscal year 2022 amounted to 9.51%, which is below IndyGo’s goal for 2022, which was 10%. As such, per the federal regulations, IndyGo must perform a shortfall analysis.

Supplier Diversity is working with the Procurement Department and project managers to reach out to Disadvantaged Business Enterprises to increase IndyGo’s DBE utilization on federally funded projects

The Supplier Diversity Department attended the 15th Annual Office of Minority Women and Business Development Year End Forum on Wednesday, December 7, 2022. Supplier Diversity was able to solicit six (6) new businesses that were certified as XBEs. Supplier Diversity will follow up with these businesses to provide information on how to become vendors with IndyGo.

RECOMMENDATION:

Receive the report.

Greg Garrett
Senior Supplier Diversity Officer
DBELO

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