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# Special Call for Projects 2023 Section 5310





# Ryan Wilhite

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Regional Mobility Integration

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# Section 5310

## Enhanced Mobility of Seniors and Individuals with Disabilities

- Awarded to projects that enhance mobility
- Projects need to reference the *Coordinated Plan*
- IPTC is the designated recipient, aka program administrator



# IPTC ROLE



- Develop and distribute applications

- Conduct grant award process

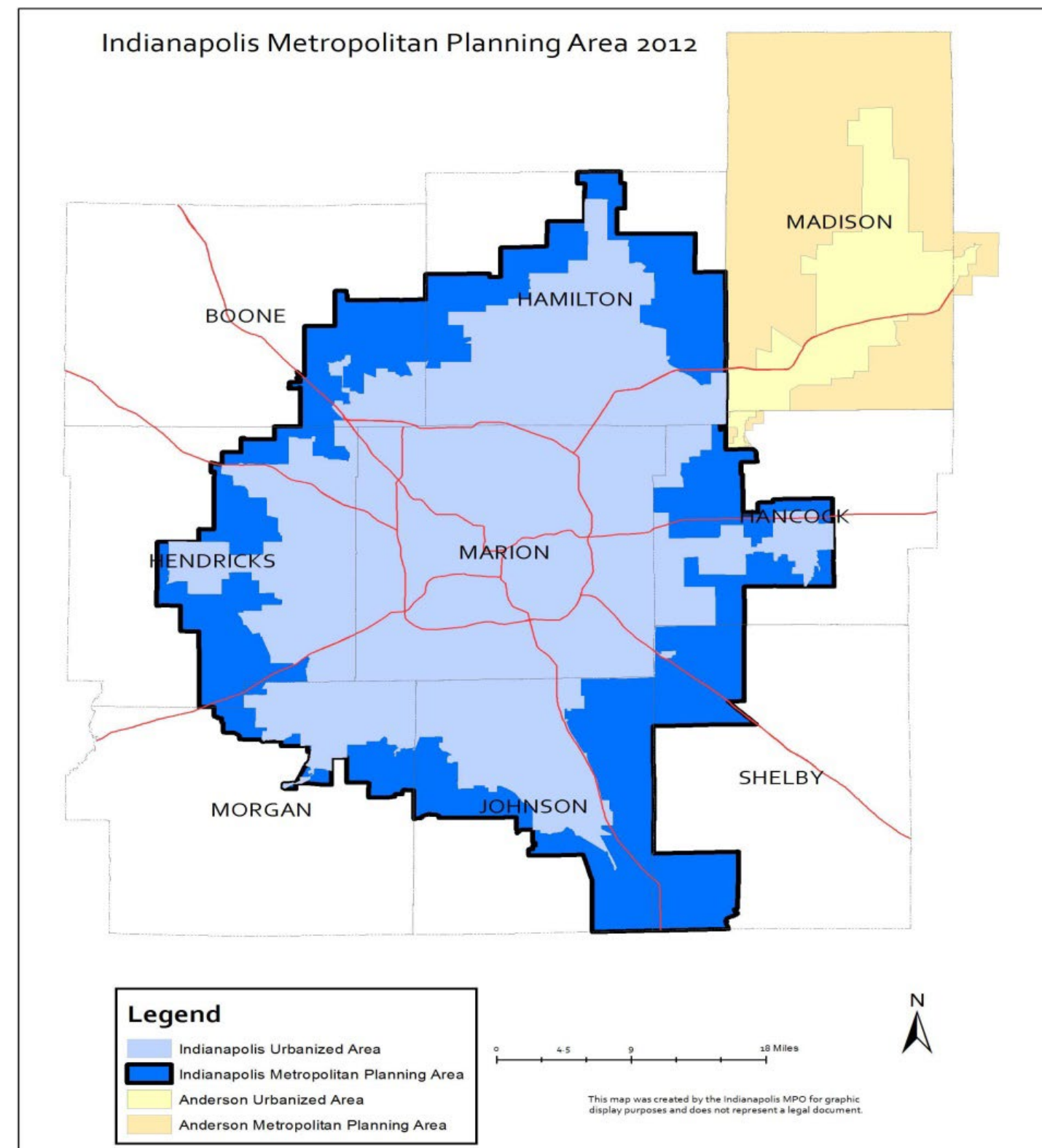
- Funding disbursement / Claims

- Program monitoring

- Project close-out

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# Coordinated Plan Area



# Notes for 2023 CFP

## FY2022, FY2023, and FY2024 Funds in One

- \$1.8 M available
- No 2024 CFP
- Potential 85/15 split for vehicles (depends on need)
- Operating, equipment, mobility management are now eligible as well

# Eligible Applicants

## 2023 CFP

- Private Not-for-profits (incorporated in Indiana)
- Authorized units of local government

# Eligible Activities

## 2023 CFP

1. Operating
2. Vehicles
3. Equipment
4. Mobility Management

An agency can apply for more than one activity.



# Eligible— New Service/Operating

## Notes for New Service

- 50% local match required
  - Will need to be demonstrated
- Priority to projects demonstrating efforts to support the program beyond this grant
- No expectation of continued support beyond this CFP
- Activities include, but are not limited to:
  - Contracted service
  - Travel training
  - Volunteer driving administration
- \*If you have a question about eligibility for a project, reach out!

# Eligible – Vehicles

## Notes

- 80/20 match\*
  - \*Unless program administrator decides differently
- Vehicles from QPA
- Prices are estimates – likely to be a small increase from the current QPA numbers
- Options are funded 100% locally

# Eligible – Mobility Management

## Notes

- 80/20 match
- Potential projects are outlined in the CFP
- Preference to projects that demonstrate a plan to support the program beyond the federal funding

# Eligible – Equipment

## Notes

- 80/20 match
- Potential Equipment includes tablets, phones, televisions, etc.
- Procurement instructions are included
- Will likely need to have some back and forth with IPTC before procurement



# Application

## Notes on the Application

- Pay attention because changes have been made to the application
- No paper copies; email the final application to Ryan Wilhite
  - [rwilhite@indygo.net](mailto:rwilhite@indygo.net)
- You will be sent a link to DocuSign and instructions for forms that require signatures
- All required materials will be due by **February 9, 2024**

# Application Timeline

## Key Dates

- Attend mandatory meeting
- Send out required documents as outlined in application
- Submit complete application by **February 9, 2024**

# Selection and Awards

## Process Overview

- Review for completeness
- Sent to County Connect for prioritization and ranking (if needed)
- Final review and evaluation by IPTC staff
- Evaluation criteria outlined in application, modified from the past.
- Should be announced in **March 2024**

# Procurement Procedures

## Requirements if Procurement is Required

- All grant award recipients MUST have in place (or under development) a procurement policy that defines & outlines a competitive process when acquiring property, goods or services utilizing FTA Section 5310 funds
- Minimum Competitive Solicitation Requirements:
  - \$3,000 or more: 3 quotes/bids, Request for Proposal (RFP) or Invitation for Bid (IFB).
  - \$100,000 or more: MUST have RFP or IFB

*More specific procurement requirements will be outlined in the grant subrecipient agreement.*



# Auditing and Oversight

## Process Overview

- Subrecipients may be required to submit annual qualified and audited financial reports, including an A133, if applicable
- Subrecipients may be required to annually submit signed Certifications and Assurances
- For operating grants and mobility management grants, monitoring may be done via monthly progress reporting, periodic update meetings and project site visits

# Grant Fund Disbursements

- Grants are reimbursement based grants
- Grantees will need to request reimbursement for expenses already incurred; reimbursement likely on a monthly schedule
- A progress report and invoice will be required
- Claims will not be paid without an accompanying progress report and other required documentation, as outlined to the grantee



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THANK  
YOU  
QUESTIONS?

